

# VIRGINIA REGISTER NEWS

NEWS YOU CAN USE

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JULY/AUGUST 2010

## OPTION OF ELECTRONIC SUBMISSION OF FORMS AND FEES -- DEADLINE APPROACHING!

Is your agency considering allowing the submission of forms or fees by electronic means? If so, § 2.2-4007.2 of the Code of Virginia provides an exemption from Article 2 (§ 2.2-4006 et seq.) of the Administrative Process Act if the amendments are adopted by **December 31, 2010**.

If your agency hasn't addressed this issue, you should be aware that § 2.2-4007.2 of the Code of Virginia requires agencies that have regulations requiring the submission of documents or payments (e.g., forms and fees) to (i) examine those regulations and (ii) consider amending the regulations to offer the alternative of submitting documents or payments by electronic means.

Again, agencies that promulgate amendments consistent with § 2.2-4007.2 of the Code of Virginia and **adopt** the amendments by **December 31, 2010**, may claim an exemption to expedite the promulgation of the amendments.



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## “E-ONLY” FILING COMING SOON!!

We've been saying this for a long time... but now, with the enactment of [Chapter 407 of the 2010 Acts of Assembly](#), we are closer than ever to eliminating paper filings of regulations. Chapter 407 allows agencies to certify regulations electronically, and DPB has added certification language to the "Submit to Registrar" page on the Virginia Regulatory Town Hall. Agencies that do not use the Town Hall to file regulations will have the ability to certify regulations electronically, also. Currently, the IT folks are finalizing the feature that allows agencies to add attachments (such as licensure forms and other documents associated with a regulation) to an RIS project. Once we are assured that everything is in place and working properly, we will notify you that we are ready to go “electronic only.”

## NEW EXECUTIVE ORDER GOVERNING REGULATORY REVIEW

On June 28, 2010, Governor McDonnell issued [Executive Order 14 \(2010\)](#), Development and Review of Regulations Proposed By State Agencies. The executive order establishes procedures for review of regulations proposed by state agencies and applies to all agencies within the Executive Branch that issue regulations. If you have questions about the executive order, how it differs from Executive Order 107 (09), or how it will be implemented, please contact Rachael Harrell, telephone (804) 786-5067, or email [rachael.harrell@dpb.virginia.gov](mailto:rachael.harrell@dpb.virginia.gov).

Virginia Register of Regulations, 910 Capitol Street, 2nd Floor, Richmond, Virginia 23219, (804) 786-3591.

For comments and questions, contact Terri Edwards at [tedwards@dls.virginia.gov](mailto:tedwards@dls.virginia.gov).

## GETTING TO KNOW YOU

**Judy Kirkendall** began working for the Standards and Training Section of the Department of Criminal Justice Services in November 1994 as the Job Task Analysis Administrator, bringing over 20 years of experience in adult education and training. She received a Bachelor's Degree in Education from St. Frances College in Fort Wayne, Indiana. After college, Judy moved to Chicago where she worked with several professional associations including the Bank Marketing Association, the American Bar Association, and the Society of Real Estate Appraisers.

In 1982 Judy moved to Virginia as Director of Education for an association headquartered in Richmond and earned a Master of Humanities degree from the University of Richmond in 1995. Prior to working at DCJS, she was a Training and Development Coordinator for the Department of Youth and Family Services (now the Department of Juvenile Justice). At DCJS, her focus has been conducting job task analyses for public safety personnel (law enforcement, 9-1-1 dispatchers, and jail/court security/civil process officers) and revising training standards for those public safety officers. Judy was appointed regulatory coordinator for the agency about 10 years ago and was assigned the duties of Criminal History Records Auditor about five years ago.

Judy notes that regulatory work requires an interesting set of skills she never thought about before working in the regulatory arena. For Judy, the changes that have moved the process from being a heavily paper laden one to an electronic one have been challenging but make a lot of sense.

**"I get to work with the Registrar's Office—they have the nicest, most helpful people to work with that you would want to find anywhere!"**

- Judy Kirkendall

## FEDERAL REGISTER ROLLS OUT FEDERAL REGISTER 2.0

On July 26, 2010, the Federal Register celebrated its 75th anniversary. As part of the celebration, "Federal Register 2.0," was launched. "Federal Register 2.0" is the latest experimental effort by the Office of the Federal Register to fulfill its mission to provide easy access to Federal Register information. While the current Federal Register site will continue to be available, the new site provides the same information but organized and presented by topic in a more interesting and easy-to-use format.

Virginia agencies that must keep track of federal activity can benefit from using the new site. For example, the Department of Health can subscribe to the Federal Register RSS feed for the Centers for Disease Control and Prevention and receive an alert whenever a notice or regulation is published by that agency.

For more information and to try out the site, go to <http://federalregister.gov>.

## VIRGINIA REGISTER PUBLICATION DATES

### Documents Filed by Noon on

### Will be Published on

August 11	August 30
August 25	September 13
September 8	September 27
September 22	October 11
October 6	October 25
October 20	November 8