
THE VIRGINIA REGISTER INFORMATION PAGE

THE VIRGINIA REGISTER is an official state publication issued every other week throughout the year. Indexes are published quarterly, and the last index of the year is cumulative. **THE VIRGINIA REGISTER** has several functions. The new and amended sections of regulations, both as proposed and as finally adopted, are required by law to be published in **THE VIRGINIA REGISTER OF REGULATIONS**. In addition, **THE VIRGINIA REGISTER** is a source of other information about state government, including all emergency regulations and executive orders issued by the Governor, the Virginia Tax Bulletin issued periodically by the Department of Taxation, and notices of public hearings and open meetings of state agencies.

ADOPTION, AMENDMENT, AND REPEAL OF REGULATIONS

An agency wishing to adopt, amend, or repeal regulations must first publish in the *Virginia Register* a notice of intended regulatory action; a basis, purpose, substance and issues statement; an economic impact analysis prepared by the Department of Planning and Budget; the agency's response to the economic impact analysis; a summary; a notice giving the public an opportunity to comment on the proposal; and the text of the proposed regulation.

Following publication of the proposal in the *Virginia Register*, the promulgating agency receives public comments for a minimum of 60 days. The Governor reviews the proposed regulation to determine if it is necessary to protect the public health, safety and welfare, and if it is clearly written and easily understandable. If the Governor chooses to comment on the proposed regulation, his comments must be transmitted to the agency and the Registrar no later than 15 days following the completion of the 60-day public comment period. The Governor's comments, if any, will be published in the *Virginia Register*. Not less than 15 days following the completion of the 60-day public comment period, the agency may adopt the proposed regulation.

The appropriate standing committee of each branch of the General Assembly may meet during the promulgation or final adoption process and file an objection with the Registrar and the promulgating agency. The objection will be published in the *Virginia Register*. Within 21 days after receipt by the agency of a legislative objection, the agency shall file a response with the Registrar, the objecting legislative committee, and the Governor.

When final action is taken, the agency again publishes the text of the regulation as adopted, highlighting all changes made to the proposed regulation and explaining any substantial changes made since publication of the proposal. A 30-day final adoption period begins upon final publication in the *Virginia Register*.

The Governor may review the final regulation during this time and, if he objects, forward his objection to the Registrar and the agency. In addition to or in lieu of filing a formal objection, the Governor may suspend the effective date of a portion or all of a regulation until the end of the next regular General Assembly session by issuing a directive signed by a majority of the members of the appropriate standing committees and the Governor. The Governor's objection or suspension of the regulation, or both, will be published in the *Virginia Register*. If the Governor finds that changes made to the proposed regulation have substantial impact, he may require the agency to provide an additional 30-day public comment period on the changes. Notice of the additional public comment period required by the Governor will be published in the *Virginia Register*.

The agency shall suspend the regulatory process for 30 days when it receives requests from 25 or more individuals to solicit additional public comment, unless the agency determines that the changes have minor or inconsequential impact.

A regulation becomes effective at the conclusion of the 30-day final adoption period, or at any other later date specified by the promulgating agency, unless (i) a legislative objection has been filed, in which event the regulation, unless withdrawn, becomes effective on the date specified, which shall be after the expiration of the 21-day extension period; (ii) the Governor exercises his authority to require

the agency to provide for additional public comment, in which event the regulation, unless withdrawn, becomes effective on the date specified, which shall be after the expiration of the period for which the Governor has provided for additional public comment; (iii) the Governor and the General Assembly exercise their authority to suspend the effective date of a regulation until the end of the next regular legislative session; or (iv) the agency suspends the regulatory process, in which event the regulation, unless withdrawn, becomes effective on the date specified, which shall be after the expiration of the 30-day public comment period.

Proposed regulatory action may be withdrawn by the promulgating agency at any time before the regulation becomes final.

EMERGENCY REGULATIONS

If an agency demonstrates that (i) there is an immediate threat to the public's health or safety; or (ii) Virginia statutory law, the appropriation act, federal law, or federal regulation requires a regulation to take effect no later than (a) 280 days from the enactment in the case of Virginia or federal law or the appropriation act, or (b) 280 days from the effective date of a federal regulation, it then requests the Governor's approval to adopt an emergency regulation. The emergency regulation becomes operative upon its adoption and filing with the Registrar of Regulations, unless a later date is specified. Emergency regulations are limited to addressing specifically defined situations and may not exceed 12 months in duration. Emergency regulations are published as soon as possible in the *Register*.

During the time the emergency status is in effect, the agency may proceed with the adoption of permanent regulations through the usual procedures. To begin promulgating the replacement regulation, the agency must (i) file the Notice of Intended Regulatory Action with the Registrar within 60 days of the effective date of the emergency regulation; and (ii) file the proposed regulation with the Registrar within 180 days of the effective date of the emergency regulation. If the agency chooses not to adopt the regulations, the emergency status ends when the prescribed time limit expires.

STATEMENT

The foregoing constitutes a generalized statement of the procedures to be followed. For specific statutory language, it is suggested that Article 2 (§ 9-6.14:7.1 et seq.) of Chapter 1.1:1 of the Code of Virginia be examined carefully.

CITATION TO THE VIRGINIA REGISTER

The *Virginia Register* is cited by volume, issue, page number, and date. **12:8 VA.R. 1096-1106 January 8, 1996**, refers to Volume 12, Issue 8, pages 1096 through 1106 of the *Virginia Register* issued on January 8, 1996.

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PUBLICATION SCHEDULE AND DEADLINES

This schedule is available on the *Register's* Internet home page (<http://legis.state.va.us/codecomm/register/regindex.htm>).

January 2000 through December 2000

<u>Volume:Issue</u>	<u>Material Submitted By Noon*</u>	<u>Will Be Published On</u>
16:8	December 14, 1999 (Tuesday)	January 3, 2000
16:9	December 28, 1999 (Tuesday)	January 17, 2000
16:10	January 12, 2000	January 31, 2000
16:11	January 26, 2000	February 14, 2000
16:12	February 9, 2000	February 28, 2000
16:13	February 23, 2000	March 13, 2000
16:14	March 8, 2000	March 27, 2000
INDEX 2 - Volume 16		April 2000
16:15	March 22, 2000	April 10, 2000
16:16	April 5, 2000	April 24, 2000
16:17	April 19, 2000	May 8, 2000
16:18	May 3, 2000	May 22, 2000
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16:24	July 26, 2000	August 14, 2000
16:25	August 9, 2000	August 28, 2000
16:26	August 23, 2000	September 11, 2000
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17:1	September 6, 2000	September 25, 2000
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17:3	October 4, 2000	October 23, 2000
17:4	October 18, 2000	November 6, 2000
17:5	November 1, 2000	November 20, 2000
17:6	November 14, 2000 (Tuesday)	December 4, 2000
17:7	November 29, 2000	December 18, 2000
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The table printed below lists regulation sections, by Virginia Administrative Code (VAC) title, that have been amended, added or repealed in the *Virginia Register* since the regulations were originally published or last supplemented in VAC (the Fall 1999 VAC Supplement includes final regulations published through *Virginia Register* Volume 15, Issue 23, dated August 2, 1999). Emergency regulations, if any, are listed, followed by the designation "emer," and errata pertaining to final regulations are listed. Proposed regulations are not listed here. The table lists the sections in numerical order and shows action taken, the volume, issue and page number where the section appeared, and the effective date of the section.

SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
Title 2. Agriculture			
2 VAC 15-20-70	Amended	15:26 VA.R. 3436	Pending
2 VAC 15-20-80	Amended	15:26 VA.R. 3445	8/17/99
2 VAC 15-20-80	Repealed	15:26 VA.R. 3438	Pending
2 VAC 15-20-81	Added	15:26 VA.R. 3442	Pending
Title 4. Conservation and Natural Resources			
4 VAC 20-270-50	Amended	16:7 VA.R. 804	1/1/00
4 VAC 20-333-10 through 4 VAC 20-333-40	Added	15:24 VA.R. 3035-3037	7/6/99
4 VAC 20-595-10 emer	Added	15:25 VA.R. 3366	8/15/99-8/31/99
4 VAC 20-595-20 emer	Added	15:25 VA.R. 3366	8/15/99-8/31/99
4 VAC 20-620-30	Amended	16:5 VA.R. 580	11/1/99
4 VAC 20-620-40	Amended	16:5 VA.R. 580	11/1/99
4 VAC 20-700-20	Amended	16:7 VA.R. 804	1/1/00
4 VAC 20-720-20	Amended	16:3 VA.R. 292	10/1/99
4 VAC 20-720-35	Added	16:3 VA.R. 292	10/1/99
4 VAC 20-720-40	Amended	16:3 VA.R. 292	10/1/99
4 VAC 20-720-50	Amended	16:3 VA.R. 293	10/1/99
4 VAC 20-720-60	Amended	16:3 VA.R. 293	10/1/99
4 VAC 20-720-70	Amended	16:3 VA.R. 294	10/1/99
4 VAC 20-720-80	Amended	16:3 VA.R. 294	10/1/99
4 VAC 20-720-105	Repealed	16:3 VA.R. 294	10/1/99
4 VAC 20-890-10	Amended	16:7 VA.R. 804	1/1/00
4 VAC 20-890-25	Added	16:7 VA.R. 805	1/1/00
4 VAC 20-890-35	Amended	16:7 VA.R. 805	1/1/00
Title 7. Economic Development			
7 VAC 10-20-10	Amended	15:25 VA.R. 3348	9/29/99
7 VAC 10-20-30	Amended	15:25 VA.R. 3350	9/29/99
7 VAC 10-20-50	Amended	15:25 VA.R. 3350	9/29/99
Title 9. Environment			
9 VAC 5-80-1400 through 9 VAC 5-80-1590	Added	16:7 VA.R. 806-819	2/1/00
9 VAC 25-151 (Forms)	Amended	15:24 VA.R. 3251	--
Title 11. Gaming			
11 VAC 10-130-10	Amended	15:26 VA.R. 3449	8/25/99
11 VAC 10-130-20	Amended	15:26 VA.R. 3449	8/25/99
11 VAC 10-130-40	Amended	15:26 VA.R. 3451	8/25/99
11 VAC 10-130-51	Amended	15:26 VA.R. 3451	8/25/99
11 VAC 10-130-60	Amended	15:26 VA.R. 3452	8/25/99
11 VAC 10-130-76	Amended	15:26 VA.R. 3452	8/25/99
11 VAC 10-130-77	Amended	15:26 VA.R. 3452	8/25/99
Title 12. Health			
12 VAC 5-371-40 emer	Amended	16:7 VA.R. 896	12/31/99-12/30/00
12 VAC 5-408-10 through 12 VAC 5-408-370	Added	16:7 VA.R. 819-837	1/20/00

Cumulative Table of VAC Sections Adopted, Amended, or Repealed

SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
12 VAC 5-410-70 emer	Amended	16:7 VA.R. 897	12/31/99-12/30/00
12 VAC 5-610-10*	Repealed	15:24 VA.R. 3188	*
12 VAC 5-610-20*	Amended	15:24 VA.R. 3188	*
12 VAC 5-610-30*	Amended	15:24 VA.R. 3188	*
12 VAC 5-610-40*	Amended	15:24 VA.R. 3188	*
12 VAC 5-610-50*	Amended	15:24 VA.R. 3188	*
12 VAC 5-610-70*	Amended	15:24 VA.R. 3189	*
12 VAC 5-610-75*	Added	15:24 VA.R. 3190	*
12 VAC 5-610-80*	Amended	15:24 VA.R. 3190	*
12 VAC 5-610-90*	Repealed	15:24 VA.R. 3190	*
12 VAC 5-610-100*	Amended	15:24 VA.R. 3190	*
12 VAC 5-610-110*	Repealed	15:24 VA.R. 3190	*
12 VAC 5-610-120*	Amended	15:24 VA.R. 3190	*
12 VAC 5-610-130*	Amended	15:24 VA.R. 3192	*
12 VAC 5-610-140*	Repealed	15:24 VA.R. 3192	*
12 VAC 5-610-150*	Repealed	15:24 VA.R. 3192	*
12 VAC 5-610-170*	Amended	15:24 VA.R. 3192	*
12 VAC 5-610-180*	Repealed	15:24 VA.R. 3193	*
12 VAC 5-610-190*	Amended	15:24 VA.R. 3193	*
12 VAC 5-610-200*	Amended	15:24 VA.R. 3194	*
12 VAC 5-610-230*	Amended	15:24 VA.R. 3195	*
12 VAC 5-610-250*	Amended	15:24 VA.R. 3195	*
12 VAC 5-610-255*	Added	15:24 VA.R. 3198	*
12 VAC 5-610-260*	Amended	15:24 VA.R. 3198	*
12 VAC 5-610-270*	Amended	15:24 VA.R. 3198	*
12 VAC 5-610-280*	Amended	15:24 VA.R. 3198	*
12 VAC 5-610-290*	Amended	15:24 VA.R. 3199	*
12 VAC 5-610-300*	Amended	15:24 VA.R. 3199	*
12 VAC 5-610-330*	Amended	15:24 VA.R. 3199	*
12 VAC 5-610-340*	Amended	15:24 VA.R. 3199	*
12 VAC 5-610-360*	Amended	15:24 VA.R. 3200	*
12 VAC 5-610-370*	Repealed	15:24 VA.R. 3200	*
12 VAC 5-610-380*	Amended	15:24 VA.R. 3201	*
12 VAC 5-610-430*	Amended	15:24 VA.R. 3202	*
12 VAC 5-610-440*	Amended	15:24 VA.R. 3202	*
12 VAC 5-610-441 through 12 VAC 5-610-449*	Added	15:24 VA.R. 3202-3210	*
12 VAC 5-610-449.1*	Added	15:24 VA.R. 3211	*
12 VAC 5-610-450*	Amended	15:24 VA.R. 3212	*
12 VAC 5-610-470*	Amended	15:24 VA.R. 3212	*
12 VAC 5-610-480*	Amended	15:24 VA.R. 3214	*
12 VAC 5-610-490*	Amended	15:24 VA.R. 3214	*
12 VAC 5-610-500*	Amended	15:24 VA.R. 3215	*
12 VAC 5-610-510 through 12 VAC 5-610-550*	Repealed	15:24 VA.R. 3215-3216	*
12 VAC 5-610-560*	Amended	15:24 VA.R. 3216	*
12 VAC 5-610-570*	Repealed	15:24 VA.R. 3216	*
12 VAC 5-610-580*	Amended	15:24 VA.R. 3217	*
12 VAC 5-610-591 through 12 VAC 5-610-594*	Added	15:24 VA.R. 3217-3218	*
12 VAC 5-610-596 through 12 VAC 5-610-599*	Added	15:24 VA.R. 3218-3222	*
12 VAC 5-610-599.1 through 12 VAC 5-610-599.4*	Added	15:24 VA.R. 3222-3223	*
12 VAC 5-610-620*	Amended	15:24 VA.R. 3223	*
12 VAC 5-610-650*	Amended	15:24 VA.R. 3223	*
12 VAC 5-610-670*	Amended	15:24 VA.R. 3223	*
12 VAC 5-610-690*	Amended	15:24 VA.R. 3223	*

* The regulatory process was suspended on this section in 16:2 VA.R. 202, and the final effective date is pending until further action by the board.

Cumulative Table of VAC Sections Adopted, Amended, or Repealed

SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
12 VAC 5-610-700*	Amended	15:24 VA.R. 3224	*
12 VAC 5-610-800*	Amended	15:24 VA.R. 3226	*
12 VAC 5-610-810*	Amended	15:24 VA.R. 3226	*
12 VAC 5-610-815*	Added	15:24 VA.R. 3226	*
12 VAC 5-610-817*	Added	15:24 VA.R. 3227	*
12 VAC 5-610-820*	Amended	15:24 VA.R. 3227	*
12 VAC 5-610-830*	Repealed	15:24 VA.R. 3227	*
12 VAC 5-610-840*	Repealed	15:24 VA.R. 3227	*
12 VAC 5-610-880*	Amended	15:24 VA.R. 3227	*
12 VAC 5-610-890*	Amended	15:24 VA.R. 3229	*
12 VAC 5-610-930*	Amended	15:24 VA.R. 3229	*
12 VAC 5-610-940*	Amended	15:24 VA.R. 3232	*
12 VAC 5-610-950*	Amended	15:24 VA.R. 3233	*
12 VAC 5-610-960*	Amended	15:24 VA.R. 3235	*
12 VAC 5-610-965*	Added	15:24 VA.R. 3236	*
12 VAC 5-610-980*	Amended	15:24 VA.R. 3237	*
12 VAC 5-610-1080*	Amended	15:24 VA.R. 3238	*
12 VAC 5-610-1140*	Amended	15:24 VA.R. 3240	*
12 VAC 5-610-1150*	Repealed	15:24 VA.R. 3240	*
12 VAC 30-10-441	Added	15:26 VA.R. 3454	10/13/99
12 VAC 30-10-490	Amended	15:26 VA.R. 3454	10/13/99
12 VAC 30-10-680	Amended	15:26 VA.R. 3454	10/13/99
12 VAC 30-50-100	Amended	15:24 VA.R. 3243	9/15/99
12 VAC 30-50-105	Amended	15:24 VA.R. 3245	9/15/99
12 VAC 30-50-140	Amended	15:24 VA.R. 3247	9/15/99
12 VAC 30-50-160	Amended	16:2 VA.R. 202	11/10/99
12 VAC 30-50-210	Amended	16:2 VA.R. 205	11/10/99
12 VAC 30-50-220	Amended	15:25 VA.R. 3362	10/1/99
12 VAC 30-50-270	Amended	16:6 VA.R. 706	1/5/00
12 VAC 30-60-130	Amended	16:6 VA.R. 707	1/5/00
12 VAC 30-80-30	Amended	16:2 VA.R. 207	11/10/99
12 VAC 30-80-30	Amended	16:6 VA.R. 710	1/5/00
12 VAC 30-80-40	Amended	16:2 VA.R. 208	11/10/99
12 VAC 30-130-270 through 12 VAC 30-130-530	Repealed	16:6 VA.R. 711-715	1/5/00
12 VAC 30-140-10 through 12 VAC 30-140-570	Added	15:26 VA.R. 3456-3465	10/13/99
12 VAC 30-140-370	Amended	16:4 VA.R. 404	12/8/99
12 VAC 30-140-380	Amended	16:4 VA.R. 404	12/8/99
Title 13. Housing			
13 VAC 5-175-10 through 13 VAC 5-175-40	Added	16:4 VA.R. 405-406	10/20/99
Title 14. Insurance			
14 VAC 5-270-30	Amended	16:5 VA.R. 582	1/1/00
14 VAC 5-270-40	Amended	16:5 VA.R. 582	1/1/00
14 VAC 5-270-60	Amended	16:5 VA.R. 582	1/1/00
14 VAC 5-270-70	Amended	16:5 VA.R. 583	1/1/00
14 VAC 5-270-80	Amended	16:5 VA.R. 583	1/1/00
14 VAC 5-270-160	Repealed	16:5 VA.R. 584	1/1/00
14 VAC 5-319-10 through 14 VAC 5-319-80	Added	16:5 VA.R. 585-599	1/1/00
14 VAC 5-395-20	Amended	16:4 VA.R. 407	10/20/99
14 VAC 5-395-25	Added	16:4 VA.R. 407	10/20/99
14 VAC 5-395-60	Amended	16:4 VA.R. 407	10/20/99
Title 16. Labor and Employment			
16 VAC 25-120-1917.1	Amended	16:7 VA.R. 843	1/20/00
16 VAC 25-130-1918.1	Amended	16:7 VA.R. 843	1/20/00

* The regulatory process was suspended on this section in 16:2 VA.R. 202, and the final effective date is pending until further action by the board.

Cumulative Table of VAC Sections Adopted, Amended, or Repealed

SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
Title 18. Professional and Occupational Licensing			
18 VAC 5-20-10 emer	Amended	16:3 VA.R. 319	10/4/99-10/3/00
18 VAC 5-20-11 emer	Added	16:3 VA.R. 321	10/4/99-10/3/00
18 VAC 5-20-20 emer	Amended	16:3 VA.R. 322	10/4/99-10/3/00
18 VAC 5-20-30 emer	Repealed	16:3 VA.R. 324	10/4/99-10/3/00
18 VAC 5-20-40 emer	Repealed	16:3 VA.R. 324	10/4/99-10/3/00
18 VAC 5-20-41 emer	Added	16:3 VA.R. 324	10/4/99-10/3/00
18 VAC 5-20-50 emer	Repealed	16:3 VA.R. 325	10/4/99-10/3/00
18 VAC 5-20-60 emer	Repealed	16:3 VA.R. 325	10/4/99-10/3/00
18 VAC 5-20-70 emer	Repealed	16:3 VA.R. 326	10/4/99-10/3/00
18 VAC 5-20-80 emer	Repealed	16:3 VA.R. 326	10/4/99-10/3/00
18 VAC 5-20-81 emer	Added	16:3 VA.R. 326	10/4/99-10/3/00
18 VAC 5-20-90 emer	Repealed	16:3 VA.R. 326	10/4/99-10/3/00
18 VAC 5-20-91 emer	Added	16:3 VA.R. 327	10/4/99-10/3/00
18 VAC 5-20-100 emer	Amended	16:3 VA.R. 328	10/4/99-10/3/00
18 VAC 5-20-110 emer	Amended	16:3 VA.R. 329	10/4/99-10/3/00
18 VAC 5-20-111 emer	Added	16:3 VA.R. 330	10/4/99-10/3/00
18 VAC 5-20-112 emer	Added	16:3 VA.R. 330	10/4/99-10/3/00
18 VAC 5-20-120 through 18 VAC 5-20-440 emer	Repealed	16:3 VA.R. 330-333	10/4/99-10/3/00
18 VAC 5-20-441 emer	Added	16:3 VA.R. 333	10/4/99-10/3/00
18 VAC 5-20-442 emer	Added	16:3 VA.R. 334	10/4/99-10/3/00
18 VAC 5-20-443 emer	Added	16:3 VA.R. 334	10/4/99-10/3/00
18 VAC 5-20-444 emer	Added	16:3 VA.R. 336	10/4/99-10/3/00
18 VAC 5-20-445 emer	Added	16:3 VA.R. 336	10/4/99-10/3/00
18 VAC 5-20-450 emer	Repealed	16:3 VA.R. 336	10/4/99-10/3/00
18 VAC 5-20-451 emer	Added	16:3 VA.R. 336	10/4/99-10/3/00
18 VAC 5-20-460 through 500 emer	Repealed	16:3 VA.R. 337-339	10/4/99-10/3/00
18 VAC 10-20-10	Amended	16:3 VA.R. 298	12/1/99
18 VAC 10-20-20	Amended	16:3 VA.R. 299	12/1/99
18 VAC 10-20-35	Added	16:3 VA.R. 299	12/1/99
18 VAC 10-20-90	Amended	15:24 VA.R. 3248	10/1/99
18 VAC 10-20-110	Amended	16:3 VA.R. 299	12/1/99
18 VAC 10-20-120	Amended	16:3 VA.R. 300	12/1/99
18 VAC 10-20-140	Amended	16:3 VA.R. 300	12/1/99
18 VAC 10-20-150	Amended	16:3 VA.R. 301	12/1/99
18 VAC 10-20-160	Amended	16:3 VA.R. 303	12/1/99
18 VAC 10-20-170	Amended	15:24 VA.R. 3248	10/1/99
18 VAC 10-20-170	Amended	16:3 VA.R. 303	12/1/99
18 VAC 10-20-190	Amended	16:3 VA.R. 303	12/1/99
18 VAC 10-20-200	Amended	16:3 VA.R. 304	12/1/99
18 VAC 10-20-210	Amended	16:3 VA.R. 304	12/1/99
18 VAC 10-20-215	Added	16:3 VA.R. 305	12/1/99
18 VAC 10-20-230	Amended	16:3 VA.R. 305	12/1/99
18 VAC 10-20-250	Amended	16:3 VA.R. 305	12/1/99
18 VAC 10-20-260	Amended	16:3 VA.R. 306	12/1/99
18 VAC 10-20-270	Amended	16:3 VA.R. 306	12/1/99
18 VAC 10-20-280	Amended	15:24 VA.R. 3249	10/1/99
18 VAC 10-20-280	Amended	16:3 VA.R. 306	12/1/99
18 VAC 10-20-300	Amended	16:3 VA.R. 306	12/1/99
18 VAC 10-20-310	Amended	16:3 VA.R. 307	12/1/99
18 VAC 10-20-320	Amended	16:3 VA.R. 307	12/1/99
18 VAC 10-20-330	Amended	16:3 VA.R. 307	12/1/99
18 VAC 10-20-350	Amended	16:3 VA.R. 307	12/1/99
18 VAC 10-20-360	Amended	16:3 VA.R. 308	12/1/99
18 VAC 10-20-400	Amended	15:24 VA.R. 3249	10/1/99
18 VAC 10-20-440	Amended	16:3 VA.R. 308	12/1/99

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SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
18 VAC 10-20-450	Amended	16:3 VA.R. 308	12/1/99
18 VAC 10-20-470	Amended	15:24 VA.R. 3249	10/1/99
18 VAC 10-20-490	Amended	16:3 VA.R. 309	12/1/99
18 VAC 10-20-500	Repealed	16:3 VA.R. 309	12/1/99
18 VAC 10-20-520	Amended	15:24 VA.R. 3249	10/1/99
18 VAC 10-20-530	Amended	16:3 VA.R. 309	12/1/99
18 VAC 10-20-560	Amended	16:3 VA.R. 310	12/1/99
18 VAC 10-20-570	Amended	16:3 VA.R. 310	12/1/99
18 VAC 10-20-580	Amended	15:24 VA.R. 3249	10/1/99
18 VAC 10-20-590	Amended	16:3 VA.R. 310	12/1/99
18 VAC 10-20-630	Amended	15:24 VA.R. 3249	10/1/99
18 VAC 10-20-640	Amended	16:3 VA.R. 311	12/1/99
18 VAC 10-20-680	Amended	16:3 VA.R. 311	12/1/99
18 VAC 10-20-730	Amended	16:3 VA.R. 311	12/1/99
18 VAC 10-20-740	Amended	16:3 VA.R. 311	12/1/99
18 VAC 10-20-760	Amended	16:3 VA.R. 312	12/1/99
18 VAC 10-20-780	Amended	16:3 VA.R. 313	12/1/99
18 VAC 10-20-790	Amended	16:3 VA.R. 313	12/1/99
18 VAC 10-20-795	Added	16:3 VA.R. 314	12/1/99
18 VAC 25-21-70	Amended	15:26 VA.R. 3468	11/1/99
18 VAC 55-22-310	Amended	15:26 VA.R. 3476	11/1/99
18 VAC 55-22 (Forms)	Amended	16:5 VA.R. 600	--
18 VAC 60-20-20	Amended	16:7 VA.R. 846	1/19/00
18 VAC 60-20-30	Amended	16:7 VA.R. 846	1/19/00
18 VAC 65-20-70	Amended	16:7 VA.R. 851	1/19/00
18 VAC 65-20-120	Amended	16:7 VA.R. 851	1/19/00
18 VAC 65-20-130	Amended	16:7 VA.R. 851	1/19/00
18 VAC 65-20-435	Added	16:7 VA.R. 851	1/19/00
18 VAC 85-20-22	Amended	16:4 VA.R. 407	12/8/99
18 VAC 85-20-230	Amended	16:4 VA.R. 408	12/8/99
18 VAC 85-20-235	Added	16:4 VA.R. 408	12/8/99
18 VAC 85-20-236	Added	16:4 VA.R. 408	12/8/99
18 VAC 85-20-240	Amended	16:4 VA.R. 409	12/8/99
18 VAC 85-20-280	Added	16:7 VA.R. 854	1/19/00
18 VAC 85-20-290	Added	16:7 VA.R. 854	1/19/00
18 VAC 85-20-300	Added	16:7 VA.R. 855	1/19/00
18 VAC 85-40-10	Amended	16:7 VA.R. 860	1/19/00
18 VAC 85-40-25	Added	16:7 VA.R. 860	1/19/00
18 VAC 85-40-40	Amended	16:7 VA.R. 860	1/19/00
18 VAC 85-40-45	Added	16:7 VA.R. 860	1/19/00
18 VAC 85-40-50	Amended	16:7 VA.R. 860	1/19/00
18 VAC 85-40-60	Amended	16:7 VA.R. 861	1/19/00
18 VAC 85-40-65	Added	16:7 VA.R. 861	1/19/00
18 VAC 85-40-80	Amended	16:7 VA.R. 861	1/19/00
18 VAC 85-80-10	Amended	16:7 VA.R. 868	1/19/00
18 VAC 85-80-20	Amended	16:7 VA.R. 868	1/19/00
18 VAC 85-80-25	Added	16:7 VA.R. 868	1/19/00
18 VAC 85-80-35	Added	16:7 VA.R. 868	1/19/00
18 VAC 85-80-40	Amended	16:7 VA.R. 868	1/19/00
18 VAC 85-80-50	Amended	16:7 VA.R. 869	1/19/00
18 VAC 85-80-60	Amended	16:7 VA.R. 869	1/19/00
18 VAC 85-80-70	Amended	16:7 VA.R. 869	1/19/00
18 VAC 85-80-80	Amended	16:7 VA.R. 869	1/19/00
18 VAC 85-101-10	Amended	16:4 VA.R. 410	12/8/99
18 VAC 85-101-40	Amended	16:4 VA.R. 410	12/8/99
18 VAC 85-101-50	Amended	16:4 VA.R. 410	12/8/99

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SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
18 VAC 85-101-60	Amended	16:4 VA.R. 411	12/8/99
18 VAC 85-101-70	Amended	16:4 VA.R. 411	12/8/99
18 VAC 85-101-130	Amended	16:4 VA.R. 411	12/8/99
18 VAC 85-101-160	Amended	16:4 VA.R. 412	12/8/99
18 VAC 90-20-300	Amended	16:3 VA.R. 315	11/24/99
18 VAC 90-20-420	Added	16:3 VA.R. 315	11/24/99
18 VAC 90-20-430	Added	16:3 VA.R. 315	11/24/99
18 VAC 90-20-440	Added	16:3 VA.R. 316	11/24/99
18 VAC 90-20-450	Added	16:3 VA.R. 316	11/24/99
18 VAC 90-20-460	Added	16:3 VA.R. 317	11/24/99
18 VAC 100-20-10	Amended	15:26 VA.R. 3479	11/1/99
18 VAC 100-20-40	Amended	15:26 VA.R. 3479	11/1/99
18 VAC 100-20-50	Amended	15:26 VA.R. 3479	11/1/99
18 VAC 100-20-60	Amended	15:26 VA.R. 3479	11/1/99
18 VAC 100-20-70	Amended	15:26 VA.R. 3479	11/1/99
18 VAC 110-20-10	Amended	15:26 VA.R. 3482	10/13/99
18 VAC 110-20-135	Added	15:26 VA.R. 3484	10/13/99
18 VAC 110-20-140	Amended	15:26 VA.R. 3484	10/13/99
18 VAC 110-20-690	Added	15:26 VA.R. 3485	10/13/99
18 VAC 110-20-700	Added	15:26 VA.R. 3485	10/13/99
18 VAC 110-20-710	Added	15:26 VA.R. 3485	10/13/99
18 VAC 110-20-720	Added	15:26 VA.R. 3486	10/13/99
18 VAC 115-30-10	Amended	16:7 VA.R. 876	1/19/00
18 VAC 115-30-20	Repealed	16:7 VA.R. 877	1/19/00
18 VAC 115-30-30	Amended	16:7 VA.R. 877	1/19/00
18 VAC 115-30-40	Amended	16:7 VA.R. 877	1/19/00
18 VAC 115-30-45	Added	16:7 VA.R. 877	1/19/00
18 VAC 115-30-60	Amended	16:7 VA.R. 878	1/19/00
18 VAC 115-30-70	Amended	16:7 VA.R. 879	1/19/00
18 VAC 115-30-80	Repealed	16:7 VA.R. 879	1/19/00
18 VAC 115-30-90	Amended	16:7 VA.R. 879	1/19/00
18 VAC 115-30-100	Repealed	16:7 VA.R. 879	1/19/00
18 VAC 115-30-110	Amended	16:7 VA.R. 879	1/19/00
18 VAC 115-30-120	Amended	16:7 VA.R. 879	1/19/00
18 VAC 115-30-130	Repealed	16:7 VA.R. 879	1/19/00
18 VAC 115-30-140	Amended	16:7 VA.R. 879	1/19/00
18 VAC 115-30-150	Amended	16:7 VA.R. 880	1/19/00
18 VAC 115-30-160	Amended	16:7 VA.R. 880	1/19/00
18 VAC 115-50-10	Amended	16:7 VA.R. 886	1/19/00
18 VAC 115-50-30	Amended	16:7 VA.R. 886	1/19/00
18 VAC 115-50-40	Amended	16:7 VA.R. 887	1/19/00
18 VAC 115-50-50	Amended	16:7 VA.R. 887	1/19/00
18 VAC 115-50-55	Added	16:7 VA.R. 887	1/19/00
18 VAC 115-50-60	Amended	16:7 VA.R. 888	1/19/00
18 VAC 115-50-70	Amended	16:7 VA.R. 889	1/19/00
18 VAC 115-50-80	Repealed	16:7 VA.R. 889	1/19/00
18 VAC 115-50-90	Amended	16:7 VA.R. 889	1/19/00
18 VAC 115-60-10 through 18 VAC 115-60-150	Added	16:7 VA.R. 890-895	1/19/00
18 VAC 120-30-100	Amended	15:26 VA.R. 3487	11/1/99
18 VAC 125-20-10	Amended	16:2 VA.R. 210	11/10/99
18 VAC 125-20-30	Amended	16:2 VA.R. 210	11/10/99
18 VAC 125-20-40	Amended	16:2 VA.R. 210	11/10/99
18 VAC 125-20-41	Added	16:2 VA.R. 211	11/10/99
18 VAC 125-20-42	Added	16:2 VA.R. 211	11/10/99
18 VAC 125-20-50	Repealed	16:2 VA.R. 212	11/10/99
18 VAC 125-20-51	Repealed	16:2 VA.R. 212	11/10/99

Cumulative Table of VAC Sections Adopted, Amended, or Repealed

SECTION NUMBER	ACTION	CITE	EFFECTIVE DATE
18 VAC 125-20-52	Repealed	16:2 VA.R. 212	11/10/99
18 VAC 125-20-53	Repealed	16:2 VA.R. 213	11/10/99
18 VAC 125-20-54	Added	16:2 VA.R. 214	11/10/99
18 VAC 125-20-55	Added	16:2 VA.R. 214	11/10/99
18 VAC 125-20-56	Added	16:2 VA.R. 215	11/10/99
18 VAC 125-20-60	Repealed	16:2 VA.R. 216	11/10/99
18 VAC 125-20-65	Added	16:2 VA.R. 216	11/10/99
18 VAC 125-20-70	Repealed	16:2 VA.R. 216	11/10/99
18 VAC 125-20-80	Amended	16:2 VA.R. 217	11/10/99
18 VAC 125-20-90	Repealed	16:2 VA.R. 217	11/10/99
18 VAC 125-20-100	Repealed	16:2 VA.R. 217	11/10/99
18 VAC 125-20-120	Amended	16:2 VA.R. 218	11/10/99
18 VAC 125-20-130	Amended	16:2 VA.R. 218	11/10/99
18 VAC 125-20-140	Repealed	16:2 VA.R. 218	11/10/99
18 VAC 125-20-150	Amended	16:2 VA.R. 218	11/10/99
18 VAC 125-20-150	Erratum	16:4 VA.R. 444	--
18 VAC 125-20-160	Amended	16:2 VA.R. 219	11/10/99
18 VAC 125-20-170	Amended	16:2 VA.R. 219	11/10/99
18 VAC 160-20-40	Amended	15:24 VA.R. 3490	11/1/99
Title 19. Public Safety			
19 VAC 30-70 Appendix A	Amended	15:25 VA.R. 3364	7/29/99
19 VAC 30-165-10 emer	Added	16:3 VA.R. 339	9/24/99-9/23/00
19 VAC 30-165-20 emer	Added	16:3 VA.R. 340	9/24/99-9/23/00
19 VAC 30-165-30 emer	Added	16:3 VA.R. 340	9/24/99-9/23/00
19 VAC 30-165-40 emer	Added	16:3 VA.R. 340	9/24/99-9/23/00
19 VAC 30-165-50 emer	Added	16:3 VA.R. 340	9/24/99-9/23/00
19 VAC 30-165-60 emer	Added	16:3 VA.R. 340	9/24/99-9/23/00
Title 22. Social Services			
22 VAC 40-50-10 et seq.	Repealed	15:24 VA.R. 3250	9/15/99
22 VAC 40-710-10 et seq.	Repealed	16:4 VA.R. 412	12/8/99
22 VAC 40-820-10 et seq.	Repealed	16:5 VA.R. 599	12/22/99
22 VAC 40-880-350	Amended	16:4 VA.R. 413	12/8/99
Title 24. Transportation and Motor Vehicles			
24 VAC 30-130-10	Amended	16:2 VA.R. 229	9/13/99

NOTICES OF INTENDED REGULATORY ACTION

Symbol Key

† Indicates entries since last publication of the *Virginia Register*

TITLE 6. CRIMINAL JUSTICE AND CORRECTIONS

CRIMINAL JUSTICE SERVICES BOARD

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Criminal Justice Services Board intends to consider amending regulations entitled: **6 VAC 20-60-10 et seq. Rules Relating to Compulsory Minimum Training Standards for Dispatchers.** Prior rules pertaining to the training of dispatchers has been developed by a committee of practitioners representing the law-enforcement community. These training requirements are not legally defensible. A job task analysis has been conducted to determine the knowledge, skills and abilities required for the position. This was developed in conjunction with an advisory committee representing law enforcement, fire programs, emergency medical services, joint dispatch centers and affected associations. Potential amendments will revolve around subject matter requirements and the number of hours of training required. Opportunity for comment will be provided in a written format on draft rules and proposed rules and a public hearing will be conducted prior to consideration for adoption.

Statutory Authority: § 9-170 of the Code of Virginia.

Public comments may be submitted until January 5, 2000.

Contact: Judy Kirkendall, Job Task Analysis Administrator, Department of Criminal Justice Services, 805 E. Broad St., Richmond, VA 23219, telephone (804) 786-8003, FAX (804) 786-0410 or (804) 386-8732/TTY ☎

VA.R. Doc. No. R00-48; Filed November 5, 1999, 4:21 p.m.

TITLE 9. ENVIRONMENT

VIRGINIA WASTE MANAGEMENT BOARD

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Virginia Waste Management Board intends to consider amending regulations entitled: **9 VAC 20-130-10 et seq. Regulations for the Development of Solid Waste Management Plans.** The purpose of the proposed action is to consider all aspects of the regulations for amendment; however, focal issues are expected to include the definition of the terms defining the recycle rate and the

structure, methodology and frequency of amendments to the plans. The establishment of progress reports may be considered, including the frequency, methodology and structure of the reports. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 10.1-1411 of the Code of Virginia.

Public comments may be submitted until February 1, 2000.

Contact: Robert G. Wickline, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4213.

VA.R. Doc. No. R00-60; Filed December 1, 1999, 8:46 a.m.

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Virginia Waste Management Board intends to consider amending regulations entitled: **9 VAC 20-140-10 et seq. Regulations for the Certification of Recycling Machinery and Equipment for Tax Exemption Purposes.** The purpose of the proposed action is to amend the regulation to incorporate legislative changes made to the Code of Virginia since the regulations were adopted. The legislative changes include: (i) the increase in total credit allowable in a taxable year to 60%, as amended by the 1998 Acts of Assembly; (ii) carry over of tax credit from five to 10 years until the total credit amount is used and tax credit extended to year 2001, as amended by the 1996 Acts of Assembly; (iii) tax credit extended to January 1, 1997, as amended by the 1995 Acts of Assembly; (iv) the elimination of fixed location, as amended by the 1993 Acts of Assembly; and (v) the certification of items related to capitalized cost of equipment, as amended by the 1992 Acts of Assembly. The agency does not intend to hold a public hearing on the proposed regulation after publication.

Statutory Authority: §§ 10.1-1402, 58.1-3661 and 58.1-3664 of the Code of Virginia.

Public comments may be submitted until February 1, 2000.

Contact: John E. Ely, Director, Office of Waste Programs, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4249 or FAX (804) 698-4327.

VA.R. Doc. No. R00-59; Filed December 1, 1999, 8:46 a.m.

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Virginia Waste Management Board intends to consider amending regulations entitled: **9 VAC 20-180-10 et seq. Regulations Governing the Commercial Transportation of Nonhazardous Municipal Solid Waste and Regulated Medical Waste by Truck.** The purpose of the proposed action is to adopt a regulation to govern the

Notices of Intended Regulatory Action

transportation of certain wastes by truck. The new regulation will establish requirements necessary to protect public health, safety and welfare and the environmental from pollution, impairment or destruction. As part of this action, the board will consider what procedural rules and forms may be necessary for filing of reports, as required by the statute, concerning loss or spillage of waste during transport. It will also consider rules and forms necessary to assure the Commonwealth that losses or spills are contained and removed as required by the statute and in accordance with all federal, state and local laws and regulations.

The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 10.1-1454.2 of the Code of Virginia.

Public comments may be submitted until February 1, 2000.

Contact: Robert G. Wickline, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4213 or (804) 698-4327.

VA.R. Doc. No. R00-58; Filed December 1, 1999, 8:46 a.m.

STATE WATER CONTROL BOARD

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Water Control Board intends to consider amending regulations entitled: **9 VAC 25-260-5 et seq. Water Quality Standards.** The purpose of the proposed action is to consider amending the water quality standards to update numerical or narrative criteria for dissolved oxygen for certain waters of the Chesapeake Bay and other naturally occurring low dissolved oxygen waters where current criteria are not appropriate.

Intent: The intent of this rulemaking is to protect designated and beneficial uses in the Commonwealth by adopting regulations that are technically correct and reasonable. These standards will be used in setting Virginia Pollutant Discharge Elimination System Permit limits and for evaluating the waters of the Commonwealth for inclusion in the federal Clean Water Act § 305(b) report and § 303(d) list. Waters not meeting standards will require development of a Total Maximum Daily Load under the federal Clean Water Act § 303(d).

Need: This rulemaking is needed because the current dissolved oxygen criteria (4mg/l minimum and 5mg/l daily average) are not appropriate in waters where the naturally occurring dissolved oxygen levels are below the existing criteria. These types of water may include the deep trenches of the Chesapeake Bay, the deep waters of stratified lakes and wetlands. Changes to these criteria are needed to facilitate permitting, monitoring and Total Maximum Daily Load development.

Alternatives Available to Meet the Need: Many alternatives in the subject areas listed will become available as DEQ staff and the public begin to review scientific data and the needs of permitting and monitoring. DEQ will work in conjunction with

other state and federal agencies to consider various alternatives. Alternatives provided by the public will also be considered.

The department has not accepted nor rejected any alternatives as of yet. Some alternatives being considered by the agency now include, but are not limited to, the following:

- whether we should include alternative dissolved oxygen criteria for the Chesapeake Bay, wetlands and lakes;
- whether we should consider for adoption the Chesapeake Bay Living Resources Goals or Environmental Protection Agency criteria or some other criteria;
- whether zones for application of the criteria should be included and what these zones should be (i.e. application of a lower dissolved oxygen criterion one meter off the bottom (for the Bay), in the hypolimnion or below the thermocline (lakes), throughout the column (wetlands) or should some other zone be considered for application of the alternative criteria);
- whether to improve the specific narrative criterion that recognizes natural background differences for all waters. Currently natural conditions in surface water are recognized in the following sections of the regulation: 9 VAC 25-260-10.G, 9 VAC 25-260-50 and 9 VAC 25-260-250;

Request for Comments: Comments are requested on the intended regulatory action, including any ideas to assist the agency in the development of the proposal. Comments are requested on the costs and benefits of the stated alternatives or other alternatives. DEQ also requests comments as to whether the agency should use the participatory approach to assist the agency in the development of the proposal. The participatory approach is defined as a method for the use of (i) standing advisory committees, (ii) ad hoc advisory groups or panels, (iii) consultation with groups or individuals registering interest in working with the agency, or (iv) any combination thereof.

Public Meeting: A public meeting will be held on January 27, 2000, at 2 p.m. at the Virginia War Memorial, 621 South Belvidere Street, Richmond, Virginia 23220. Public comments on the intended regulatory action will be accepted until February 18, 2000. Please submit comments to Eleanore Daub, Office of Water Quality Programs, Department of Environmental Quality, 629 East Main Street, Richmond, VA 23219.

The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 62.1-44.15 of the Code of Virginia.

Public comments may be submitted until February 18, 2000.

Contact: Eleanore Daub, Environmental Program Planner, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4111 or (804) 698-4522.

VA.R. Doc. No. R00-57; Filed December 1, 1999, 8:46 a.m.

Notices of Intended Regulatory Action

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Water Control Board intends to consider amending regulations entitled: **9 VAC 25-430-10 et seq. Roanoke River Basin Water Quality Management Plan.** The purpose of the proposed action is to amend 9 VAC 25-430-20 of the current water quality management plan for the Town of Chase City. The amendment would allow for increased wasteload allocations for the existing wastewater treatment plant based on the results of mathematical modeling of water quality in the receiving water body.

A discharger currently permitted under the Virginia Pollutant Discharge Elimination System (VPDES) has requested revised waste load allocations in its VPDES permit. The VPDES permitted discharge is Chase City Municipal Sewage Treatment Plant (VPDES No. VA0076881), which discharges to Little Bluestone Creek. Chase City is in Mecklenburg County in Water Quality Management Area VII as defined in the Roanoke River Basin WQMP; this discharge is currently limited by waste load allocations in the WQMP. The Roanoke River Basin Water Quality Management Plan was originally adopted by the State Water Control Board December 9, 1976, and most recently amended January 6, 1999. Regulatory action, in the form of an amendment to the existing Roanoke River Basin WQMP, is necessary because State Water Control Law requires that VPDES permits be consistent with approved water quality management plans. Any time the allowable discharge in a VPDES permit which is limited by a waste load allocation in a WQMP is changed, the WQMP must be amended to reflect the new waste load allocation.

Water quality management plans identify water quality problems, consider alternative solutions, and recommend control measures needed to attain or maintain water quality standards. The existing Roanoke River Basin WQMP states, AAs more data becomes available, alternative methods of analysis can be considered, and in future updates of this plan, the appropriate action item(s) can be amended to reflect the use of these other equations and methods of analysis. (9 VAC 25-430-20). This amendment addresses the results of such an analysis. The affected segment is Little Bluestone Creek.

The Little Bluestone Creek segment was originally modeled in 1976 using the TVA Flat Water Equation. In 1997, a Streeter-Phelps mathematical model characteristic of Little Bluestone Creek was developed by conducting an intensive stream survey (B&B Consultants, Inc., November 1997). In 1997, the Town of Chase City requested increased wasteload

allocations for their existing facility on the basis that a seasonally tiered approach would take advantage of higher flows and lower temperatures during winter months. Based on this model, waste load allocations were developed for the existing 0.600 mgd discharge which are predicted by the model to maintain the dissolved oxygen standard in Little Bluestone Creek.

Statement of Statutory Mandates: Water Quality Management Plans are required by § 303(e) of the federal Clean Water Act (CWA) [33 USC 1251] as implemented by 40 CFR 130, et seq. The State Water Control Law § 62.1-44.15(13) as implemented in the Permit Regulation states no permit may be issued: ... For any discharge inconsistent with a plan or plan amendment approved under Section 208(b) of the CWA; [9 VAC 25-31-50, Prohibitions C.7., July 1996].

Statement of Conclusions: The Roanoke River Basin WQMP is an existing regulation. The Town of Chase City requested changes to the waste load allocations in its VPDES discharge permit. The proposed waste load allocations for the Town of Chase City discharge were predicted, through mathematical modeling, to be adequate to maintain water quality standards in Little Bluestone Creek. This amendment to the Roanoke River Basin WQMP will satisfy the intent of the original plan, ensure existing beneficial uses of the affected water body are maintained, and accommodate the request of the VPDES permitted discharge.

The proposed Town of Chase City STP discharge waste load allocation will enable the Town to more effectively manage its limited resources in an effort to protect the health and safety of the citizens of the community, and the citizens of the Commonwealth.

Statement of Process for Considering Alternatives:

Alternative 1: Amend the Roanoke River Basin Water Quality Management Plan as proposed.

This alternative is recommended. The specific recommended changes to the wasteload allocations for the affected discharge are as follows:

Delete the § 303(e) Wasteload Allocation (BOD₅) for Chase City Regional STP in WQMA VII - Clarksville-Chase City-Boydton, from Table 2 - Wasteload Allocations for Significant Discharges for Selected Alternative (9 VAC 25-430-20), and substitute a reference to Table 3; and add to Table 3 - Wasteload Allocations for Discharges with Tiered Permits (9 VAC 25-430-20), as follows:

Water Quality Management Area (WQMA)	Study Area Name	Discharger	Months	Flow (mgd)	Effluent D.O. (mg/l)	cBOD ₅ (lbs/day)	BOD ₅ (mg/l)	Ammonia (mg/l)	TKN (mg/l)
WQMA VII	Clarksville-Chase City-Boydton	Chase City Regional STP	Dec-Apr May-Nov	0.60	7.0	125.22	25.0 ¹	3.4	8.8
				0.60	6.0	65.04	13.0 ¹	1.8	4.2

NOTES:

¹cBOD₅/BOD₅ = 25/30

Alternative 2: Deregulate the existing Roanoke River Basin WQMP.

This alternative is not recommended at this time for this discharge. In the Executive Order 15 (94) review of the Water Quality Management Plan regulations, the Department of Environmental Quality (DEQ) proposed the repeal of 17 existing water quality management plans and replacement of the plans with one nonregulatory statewide plan. This proposal included the Roanoke River Basin WQMP. Deregulation and replacement of the current regulatory WQMP would eliminate the need for this proposed WQMP amendment. However, deregulation of the WQMP will not be completed in time to enable the affected discharge to increase loadings and remain in compliance with its VPDES permit.

Alternative 3: Maintain existing waste load allocations (No Action Alternative)

This alternative is not recommended. Receiving water quality modeling, based on data collected after the adoption of the existing WQMP, predicts that the proposed Town of Chase City waste load allocation will be adequate to maintain the dissolved oxygen water quality standard in the receiving water body. It is clear that the intent of the WQMP is to incorporate the results of analysis based on data made available after the adoption of the original WQMP. Additionally, because VPDES permitted discharges are required to be in conformance with WQMPs, unless the WQMP waste load allocations are changed, increased loadings requested by the permittee will not be permitted.

In compliance with the SWCB's Public Participation Guidelines (9 VAC 25-10-10 et seq.), the DEQ will, during the Notice of Intended Regulatory Action and the Notice of Public Comment, include the proposed amendment and alternatives, and request comments from the public on these and other alternatives. The DEQ will also request comments on the costs and benefits of these alternatives or any other alternatives the public may wish to provide.

The DEQ intends to hold one public meeting on this proposed amendment no less than 30 days after it is published in the Virginia Register of Regulations. The intent of the public meeting is to further explain the proposed amendment and to allow for verbal comments as requested from the public regarding the amendment. Additionally, the DEQ will form a Technical Advisory Committee to review the proposed amendment if there are more than five requests to do so within 30 days after publication of the Notice of Intended Regulatory Action in the Virginia Register of Regulations.

Statutory Authority: § 62.1-44.15 of the Code of Virginia.

Public comments may be submitted until January 31, 2000.

Contact: John van Soestbergen, Environmental Engineer Senior, Department of Environmental Quality, 4949-A Cox Rd., Glen Allen, VA 23060, telephone (804) 527-5043 or FAX (804) 527-5106.

VA.R. Doc. No. R00-56; Filed December 1, 1999, 8:46 a.m.



TITLE 12. HEALTH

STATE MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE SERVICES BOARD

† Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Mental Health, Mental Retardation and Substance Abuse Services Board intends to consider repealing regulations entitled: **12 VAC 35-110-10 et seq. Rules and Regulations to Assure the Rights of Residents of Facilities Operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services.** The purpose of the proposed action is to repeal the regulation, which protects the legal and human rights of all clients who receive treatment in hospitals and training centers operated by the Department of Mental Health, Mental Retardation and Substance Abuse Services. The regulation is being superseded by a regulation that establishes a single standard for community and facility, public and private human rights programs; addresses consumer and family concerns; and reflects current practice and terminology. The agency does not intend to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 37.1-84.1 of the Code of Virginia.

Public comments may be submitted until February 3, 2000.

Contact: Rita Hines, Acting Director, Office of Human Rights, Department of Mental Health, Mental Retardation and Substance Abuse Services, P.O. Box 1797, Richmond, VA 23218-1797, telephone (804) 786-3988 or FAX (804) 371-2308.

VA.R. Doc. No. R00-68; Filed December 7, 1999, 9:29 a.m.



TITLE 18. PROFESSIONAL AND OCCUPATIONAL LICENSING

AUCTIONEERS BOARD

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Auctioneers Board intends to consider amending regulations entitled: **18 VAC 25-21-10 et seq. Rules and Regulations of the Virginia Auctioneers Board.** The purpose of the proposed action is to conform the regulations to recent Code of Virginia changes and to clarify reinstatement requirements. In addition, several other housekeeping matters are being considered. Other changes to the regulation which may be necessary will be considered.

Notices of Intended Regulatory Action

The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: §§ 54.1-201 and 54.1-602 of the Code of Virginia.

Public comments may be submitted until January 5, 2000.

Contact: Mark N. Courtney, Assistant Director, Department of Professional and Occupational Regulation, 3600 W. Broad St., Richmond, VA 23230-4917, telephone (804) 367-8514, FAX (804) 367-2475 or (804) 367-9753/TTY ☎

VA.R. Doc. No. R00-46; Filed November 9, 1999, 11:21 a.m.

BOARD FOR CONTRACTORS

† Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board for Contractors intends to consider amending regulations entitled: **18 VAC 50-22-10 et seq. Board for Contractors Regulations.** The purpose of the proposed action is to (i) modify the board's regulations relating to disciplinary standards; (ii) clarify the board's regulations relating to new worth; (iii) revisit entry requirements, general definitions, contractor specialties, and renewal and reinstatement requirements; and (iv) make other changes which may be necessary pursuant to the board's periodic review of its regulations. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: §§ 54.1-201 and 54.1-1102 of the Code of Virginia.

Public comments may be submitted until February 3, 2000.

Contact: Kelley Hellams, Assistant Director, Board for Contractors, 3600 W. Broad St., 4th Floor, Richmond, VA 23230, telephone (804) 367-0841, FAX (804) 367-2474 or (804) 367-9753/TTY ☎, e-mail Contractors@dpor.state.va.us.

VA.R. Doc. No. R00-70; Filed December 7, 1999, 10:18 a.m.

BOARD OF MEDICINE

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Medicine intends to consider amending regulations entitled: **18 VAC 85-20-10 et seq. Regulations Governing the Practice of Medicine, Osteopathy, Podiatry, Chiropractic, and Physician Acupuncture.** The purpose of the proposed action is to amend the regulation to address a problem with the seven-year rule for completion of the USMLE examinations and with the recent decision by the Federation of State Medical Boards to no longer accept combination examinations. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: Chapter 29 (§ 54.1-2900 et seq.) of the Code of Virginia.

Public comments may be submitted until January 19, 2000.

Contact: Warren W. Koontz, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., Richmond, VA 23230-1717, telephone (804) 662-9908 or FAX (804) 662-9943.

VA.R. Doc. No. R00-51; Filed November 23, 1999, 10:56 a.m.

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Medicine intends to consider amending regulations entitled: **18 VAC 85-50-10 et seq. Regulations Governing the Practice of Physician Assistants.** The purpose of the proposed action is to address the practice of physician assistants in hospital emergency departments. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: Chapter 29 (§ 54.1-2900 et seq.) of Title 54.1 of the Code of Virginia.

Public comments may be submitted until January 19, 2000.

Contact: Warren W. Koontz, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., Richmond, VA 23230-1717, telephone (804) 662-9908 or FAX (804) 662-9943.

VA.R. Doc. No. R00-50; Filed November 23, 1999, 10:56 a.m.

BOARD OF LICENSED PROFESSIONAL COUNSELORS, MARRIAGE AND FAMILY THERAPISTS AND SUBSTANCE ABUSE TREATMENT PROFESSIONALS

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Licensed Professional Counselors, Marriage and Family Therapists and Substance Abuse Treatment Professionals intends to consider amending regulations entitled: **18 VAC 115-60-10 et seq. Regulations Governing the Practice of Licensed Substance Abuse Treatment Practitioners.** The purpose of the proposed action is to consider an increase in fees for licensees to comply with a statutory requirement for revenues to be sufficient to cover the expenditures of the board. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 54.1-2400 and Chapter 35 (§ 54.1-3500 et seq.) of Title 54.1 of the Code of Virginia.

Public comments may be submitted until January 19, 2000.

Contact: Janet D. Delorme, Deputy Executive Director, Board of Psychology, 6606 W. Broad St., Richmond, VA 23230-1717, telephone (804) 662-9575 or FAX (804) 662-9943.

VA.R. Doc. No. R00-65; Filed December 1, 1999, 11:36 a.m.

BOARD OF PSYCHOLOGY

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Psychology intends to consider amending regulations entitled: **18 VAC 125-20-10 et seq. Regulations Governing the Practice of Psychology.** The purpose of the proposed action is to establish a provision for temporary licensure for residents in psychology. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 54.1-2400 and Chapter 36 (§ 54.1-3600 et seq.) of Title 54.1 of the Code of Virginia.

Public comments may be submitted until January 19, 2000.

Contact: Janet D. Delorme, Deputy Executive Director, Board of Psychology, 6606 W. Broad St., Richmond, VA 23230-1717, telephone (804) 662-9575 or FAX (804) 662-9943.

VA.R. Doc. No. R00-52; Filed November 30, 1999, 10:45 a.m.

REAL ESTATE BOARD

† Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Real Estate Board intends to consider amending regulations entitled: **18 VAC 135-40-10 et seq. Time Share Regulations.** The purpose of the proposed action is to incorporate changes into the regulations required by amendments to the Virginia Time-Share Act (§ 55-360 et seq. of the Code of Virginia) and to ensure compliance of the regulations with Executive Order 25 (98). The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 55-396 of the Code of Virginia.

Public comments may be submitted until February 2, 2000.

Contact: Eric L. Olson, Regulatory Boards Administrator, Real Estate Board, 3600 W. Broad St., 4th Floor, Richmond, VA 23230, telephone (804) 367-8510, FAX (804) 367-2475 or (804) 367-9753/TTY ☎

VA.R. Doc. No. R00-69; Filed December 6, 12:57 p.m.

BOARD FOR PROFESSIONAL SOIL SCIENTISTS

† Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board for Professional Soil Scientists intends to consider amending regulations entitled: **18 VAC 145-20-10 et seq. Board for Professional Soil Scientists Regulations.** The purpose of the proposed action is to review entry requirements, general definitions and renewal and reinstatement requirements, and make other

amendments which may be necessary pursuant to the board's periodic review of regulations. The agency intends to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 54.1-201 of the Code of Virginia.

Public comments may be submitted until February 3, 2000.

Contact: Kelley Hellams, Assistant Director, Department of Professional and Occupational Regulation, 3600 W. Broad St., 4th Floor, Richmond, VA 23230, telephone (804) 367-0841, FAX (804) 367-2474 or (804) 367-9753/TTY ☎, e-mail Contractors@dpor.state.va.us.

VA.R. Doc. No. R00-71; Filed December 7, 1999, 10:13 a.m.

TITLE 22. SOCIAL SERVICES

STATE BOARD OF SOCIAL SERVICES

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Board of Social Services intends to consider amending regulations entitled: **22 VAC 40-35-10 et seq. Virginia Independence Program.** The purpose of the proposed action is to amend 22 VAC 40-35-10 and 22 VAC 40-35-90 of the Code of Virginia existing regulations for the Virginia Initiative for Employment Not Welfare (VIEW) program to conform with Item 399 G of Chapter 935 of the 1999 Virginia Acts of Assembly, which provides the authority to provide up to one year of employment and training services, if needed, to former VIEW cases that were not sanctioned under VIEW at the time their TANF case closed. The agency does not intend to hold a public hearing on the proposed regulation after publication.

Statutory Authority: § 63.1-25 of the Code of Virginia and Item 399 G of Chapter 935 of the 1999 Acts of Assembly.

Public comments may be submitted until January 19, 2000.

Contact: Mark Golden, Program Consultant, Department of Social Services, 730 E. Broad St., Richmond, VA 23219, telephone (804) 692-1735.

VA.R. Doc. No. R00-61; Filed December 1, 1999, 8:20 a.m.

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Board of Social Services intends to consider amending regulations entitled: **22 VAC 40-720-10 et seq. Child Protective Services Release of Information to Family Advocacy Representative of the United States Armed Forces.** The purpose of the proposed action is to amend the definition of "founded" to ensure that it is consistent with the definition of "founded" in the regulation entitled Child Protective Services (22 VAC 40-705-10 et seq.), which requires "preponderance of the evidence" for a founded

Notices of Intended Regulatory Action

disposition. The agency does not intend to hold a public hearing on the proposed regulation after publication.

Statutory Authority: §§ 63.1-25 and 63.1-248.6 of the Code of Virginia

Public comments may be submitted until January 19, 2000.

Contact: Betty Jo Zarris, Program Consultant, Department of Social Services, 730 E. Broad St., Richmond, VA 23219, telephone (804) 692-1220 or FAX (804) 692-2215.

VA.R. Doc. No. R00-63; Filed December 1, 1999, 8:20 a.m.

Notice of Intended Regulatory Action

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Board of Social Services intends to consider repealing regulations entitled: **22 VAC 40-790-10 et seq. Minimum Standards for Local Agency Operated Volunteer Respite Child Care Programs.** The purpose of the proposed action is to repeal this regulation because it is not essential to protect the health, safety or welfare of citizens, or for the efficient, economical performance of an important government function. There are no programs being operated which fall under this program. The agency does not intend to hold a public hearing on the proposed regulation after publication.

Statutory Authority: §§ 63.1-25 and 63.1-55 of the Code of Virginia

Public comments may be submitted until January 19, 2000.

Contact: Phyllis S. Parrish, Program Consultant, Department of Social Services, 730 E. Broad St., Richmond, VA 23219, telephone (804) 692-1895 or FAX (804) 692-1869.

VA.R. Doc. No. R00-62; Filed December 1, 1999, 8:20 a.m.



FINAL REGULATIONS

For information concerning Final Regulations, see Information Page.

Symbol Key

Roman type indicates existing text of regulations. *Italic type* indicates new text. Language which has been stricken indicates text to be deleted. [Bracketed language] indicates a change from the proposed text of the regulation.

TITLE 6. CRIMINAL JUSTICE AND CORRECTIONS

CRIMINAL JUSTICE SERVICES BOARD

Title of Regulation: **6 VAC 20-170-10 et seq. Regulations Relating to Private Security Services (REPEALED).**

Title of Regulation: **6 VAC 20-171-10 et seq. Regulations Relating to Private Security Services.**

Statutory Authority: § 9-182 of the Code of Virginia.

Effective Date: February 2, 2000.

Summary:

These regulations (i) establish requirements and prescribe procedures for obtaining a private security services business license, a private security services registration or a training certification; (ii) address the operation, administration, and enforcement procedures relating to private security services; (iii) establish methods, standards, and procedures for training, registration, and certification of private security services business personnel; and (iv) set forth standards of conduct and prohibited practices for persons engaged in the business or activities relating to private security services.

These regulations replace 6 VAC 20-170-10 et seq., which is being repealed to incorporate substantive format and content changes. Changes in content include: (i) a revised fee structure; (ii) the creation of the assistant training director position; (iii) an increase in the minimum dollar amount of the surety bond; (iv) an expansion in the type of experience which is considered acceptable for instructor eligibility; (v) a new requirement that central station monitoring services shall, in response to burglar alarms, first attempt to contact the end user prior to requesting a response from law enforcement; (vi) a new requirement that schools conduct separate training sessions for entry level and in-service students; (vii) an increase in the maximum number of hours of training permitted per day; (viii) a reduction in the minimum number of required training hours for registration as a personal protection specialist; and (ix) less restrictive course content rules for training schools.

The substantive changes to the proposed regulations include a return to the current standards and application process established by repealed 6 VAC 20-170-10 et seq. The changes are as follows:

1. *Registration categories of electronic security technician, electronic security sales representative and central station dispatcher and certification categories of unarmed security officer, electronic security technician's*

assistant and electronic security employee are required to submit registration application to the department and be registered within 120 days from date of employment, instead of filing immediately upon hire date;

2. *Private security businesses will not be required to submit employment notification to the department;*

3. *The firearms retraining course will consist of a total 2 hour block of training, to include shotgun classroom information. The proposed regulation required a 2-hour classroom training for handgun with an additional 1-hour classroom training for shotgun; and*

4. *Private security training schools will only be required to maintain pass/fail recording of examination and range qualification scores for individuals, as opposed to the actual numeric scoring.*

Summary of Public Comment and Agency's Response: A summary of comments made by the public and the agency's response may be obtained from the promulgating agency or viewed at the office of the Registrar of Regulations.

Agency Contact: Copies of the regulation may be obtained from Leon D. Baker, Jr., Department of Criminal Justice Services, P.O. Box 10110, Richmond, VA 23240-9998, telephone (804) 786-1198.

CHAPTER 171. REGULATIONS RELATING TO PRIVATE SECURITY SERVICES.

PART I. DEFINITIONS.

6 VAC 20-171-10. Definitions.

The following words and terms when used in this chapter shall have the following meanings, unless the context clearly indicates otherwise.

"Alarm respondent" means a natural person who responds to the signal of an alarm for the purpose of detecting an intrusion of the home, business or property of the end user.

"Armed" means a private security registrant who carries or has immediate access to a firearm in the performance of his duties.

"Armed security officer" means a security officer, as defined in this section, who carries or has immediate access to a firearm in the performance of his duties.

"Armored car personnel" means persons who transport or offer to transport under armed security from one place to another money, negotiable instruments or other valuables in a specially equipped motor vehicle with a high degree of security and certainty of delivery.

"Assistant training director" means a certified instructor designated by a private security training school director to

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submit training school session notifications and training rosters and perform administrative duties in lieu of the director.

"Board" means the Criminal Justice Services Board or any successor board or agency.

"Business advertising material" means display advertisements in telephone directories, letterhead, business cards, local newspaper advertising and contracts.

"Central station dispatcher" means a natural person who monitors burglar alarm signal devices, burglar alarms or any other electrical, mechanical or electronic device used to prevent or detect burglary, theft, shoplifting, pilferage or similar losses; used to prevent or detect intrusion; or used primarily to summon aid for other emergencies.

"Certification" means a method of regulation indicating that qualified persons have met the minimum requirements as private security services training schools, private security services instructors, compliance agents, unarmed security officers, electronic security employees, or electronic security technician's assistants.

"Certified training school" means a training school which provides instruction in at least the minimum training mandated and is certified by the department for the specific purpose of training private security services business personnel.

"Class" means a block of instruction no less than 50 minutes in length on a particular subject.

"Combat load" means tactical loading of shotgun while maintaining coverage of threat area.

"Compliance agent" means a natural person who is an owner of, or employed by, a licensed private security services business. The compliance agent shall assure the compliance of the private security services business with all applicable requirements as provided in § 9-183.3 of the Code of Virginia.

"Courier" means any armed person who transports or offers to transport from one place to another documents or other papers, negotiable or nonnegotiable instruments, or other small items of value that require expeditious service.

["Date of hire" means the date any employee of a private security services business or training school provides services regulated or required to be regulated by the department.]

"Department" means the Department of Criminal Justice Services or any successor agency.

"Director" means the chief administrative officer of the department.

"Electronic security business" means any person who engages in the business of or undertakes to (i) install, service, maintain, design or consult in the design of any electronic security equipment to an end user; (ii) respond to or cause a response to electronic security equipment for an end user, or (iii) have access to confidential information concerning the design, extent, status, password, contact list, or location of an end user's electronic security equipment.

"Electronic security employee" means a natural person who is employed by an electronic security business in any capacity which may give him access to information concerning the design, extent, status, password, contact list, or location of an end user's electronic security equipment.

"Electronic security equipment" means electronic or mechanical alarm signaling devices including burglar alarms or holdup alarms or cameras used to detect intrusion, concealment or theft. This shall not include tags, labels, and other devices which are attached or affixed to items offered for sale, library books, and other protected articles as part of an electronic article surveillance and theft detection and deterrence system.

"Electronic security sales representative" means a natural person who sells electronic security equipment on behalf of an electronic security business to the end user.

"Electronic security technician" means a natural person who installs, services, maintains or repairs electronic security equipment.

"Electronic security technician's assistant" means a natural person who works as a laborer under the supervision of the electronic security technician in the course of his normal duties, but who may not make connections to any electronic security equipment.

"Employee" means a natural person employed by a licensee to provide private security services that are regulated by the department.

"End user" means any person who purchases or leases electronic security equipment for use in that person's home or business.

"Engaging in the business of providing or undertaking to provide private security services" means any person who solicits business within the Commonwealth of Virginia through advertising, business cards, submission of bids, contracting, public notice for private security services, directly or indirectly, or by any other means.

"Firearms training verification" means verification of successful completion of either initial or retraining requirements for handgun or shotgun training, or both.

"Firm" means a business entity, regardless of method of organization, applying for a private security services business license or for the renewal or reinstatement of same.

"Incident" means an event which exceeds the normal extent of one's duties.

"In-service training requirement" means the compulsory in-service training standards adopted by the Criminal Justice Services Board for private security services business personnel.

"License number" means the official number issued to a private security services business licensed by the department.

"Licensed firm" means a business entity, regardless of method of organization, which holds a valid private security services business license issued by the department.

"Licensee" means a licensed private security services business.

"Locksmith security equipment" means mechanical, electrical or electro-mechanical locking devices for the control of ingress or egress that do not primarily detect intrusion, concealment and theft.

"On duty" means that time during which private security services business personnel receives or are entitled to receive compensation for employment for which a registration or certification is required.

"Performance of his duties" means on duty in the context of this chapter.

"Person" means any individual, group of individuals, firm, company, corporation, partnership, business, trust, association, or other legal entity.

"Personal protection specialist" means any natural person who engages in the duties of providing close protection from bodily harm to any person.

"Principal" means any sole proprietor, individual listed as an officer or director with the Virginia State Corporation Commission, board member of the association, or partner of a licensed firm or applicant for licensure.

"Private investigator" means any natural person who engages in the business of, or accepts employment to make, investigations to obtain information on (i) crimes or civil wrongs; (ii) the location, disposition, or recovery of stolen property; (iii) the cause of accidents, fires, damages, or injuries to persons or to property; or (iv) evidence to be used before any court, board, officer, or investigative committee.

"Private security services business" means any person engaged in the business of providing, or who undertakes to provide armored car personnel, security officers, personal protection specialists, private investigators, couriers, security canine handlers, alarm respondents, central station dispatchers, electronic security employees, electronic security sales representatives or electronic security technicians and their assistants to another person under contract, express or implied.

"Private security services business personnel" means each employee of a private security services business who is employed as an unarmed security officer, armed security officer/courier, armored car personnel, security canine handler private investigator, personal protection specialist, alarm respondent, central station dispatcher, electronic security employee, electronic security sales representative, electronic security technician or electronic security technician's assistant.

"Private security services instructor" means any natural person certified by the department to provide mandated instruction in private security subjects for a certified private security services training school.

"Private security services registrant" means any qualified natural person who has met the requirements under this article to perform the duties of alarm respondent, armored car personnel, central station dispatcher, courier, electronic

security sales representative, electronic security technician, personal protection specialist, private investigator, security canine handler, or armed security officer.

"Private security services training school" means any person certified by the department to provide instruction in private security subjects for the training of private security services business personnel in accordance with this chapter.

["Reciprocity" means the relation existing between Virginia and any other state, commonwealth or providence as established by agreements approved by the board.

"Recognition" means the relation of accepting various application requirements between Virginia and any other state, commonwealth or providence as established by agreements approved by the board.]

"Registration" means a method of regulation which identifies individuals as having met the minimum requirements for a particular registration category as set forth in this chapter.

"Registration category" means any one of the following categories: (i) armed security officer/courier, (ii) security canine handler, (iii) armored car personnel, (iv) private investigator, (v) personal protection specialist, (vi) alarm respondent, (vii) central station dispatcher, (viii) electronic security sales representative, or (ix) electronic security technician.

"Security canine" means a dog that has attended, completed, and been certified as a security canine by a certified security canine handler instructor in accordance with approved department procedures and certification guidelines. "Security canine" shall not include detector dogs.

"Security canine handler" means any natural person who utilizes his security canine in the performance of private security duties.

"Security canine team" means the security canine handler and his security canine performing private security duties.

"Security officer" means any natural person employed by a private security service business to (i) safeguard and protect persons and property or (ii) prevent theft, loss, or concealment of any tangible or intangible personal property on the premises contracted to protect.

"Session" means a group of classes comprising the total hours of mandated training in any of the following categories: unarmed security officer, armed security officer/courier, personal protection specialist, armored car personnel, security canine handler, private investigator, alarm respondent, central station dispatcher, electronic security sales representative, electronic security technician, electronic security technician's assistant or compliance agent.

"Supervisor" means any natural person who directly or indirectly supervises registered or certified private security services business personnel.

"This chapter" means the Regulations Relating to Private Security Services (6 VAC 20-171-10 et seq.) as part of the Virginia Administrative Code.

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"Training certification" means verification of the successful completion of any training requirement established in this chapter.

"Training requirement" means any entry level, in-service, or firearms retraining standard established in this chapter.

"Training school director" means a natural person designated by a principal of a certified private security services training school to assure the compliance of the private security services training school with all applicable requirements as provided in the Code of Virginia and this chapter.

"Unarmed security officer" means a security officer who does not carry or have immediate access to a firearm in the performance of his duties.

"Uniform" means any clothing with a badge, patch or lettering which clearly identifies persons to any observer as private security services business personnel, not law-enforcement officers.

PART II. APPLICATION FEES.

6 VAC 20-171-20. Fees.

A. Schedule of fees. The fees listed below reflect the costs of handling, issuance, and production associated with administering and processing applications for licensing, registration, certification and other administrative requests for services relating to private security services.

Categories	Fees
Initial business license	\$600
Business license renewal	
Renewal for one year	\$250
Renewal for two years	\$400
Initial compliance agent	\$100
Initial registration	\$25
Registration renewal	\$20
Initial training school	\$600
Training school renewal	
Renewal for one year	\$250
Renewal for two years	\$400
Training school electronic submittal authorization	\$250
Instructor	\$100
Instructor renewal	\$75
Initial certification	\$20
Certification renewal	\$20
Application for training exemption	\$25
Fingerprint card processing	\$41
Additional registration categories	\$25
Replacement photo identification	\$15
Training completion roster form	\$20

B. Reinstatement fee.

1. The department shall collect a reinstatement fee for registration, license, or certification renewal applications not received on or before the expiration date of the expiring registration, license, or certification.

2. The reinstatement fee shall be 50% above and beyond the renewal fee of the registration, license,

certification, or any other credential issued by the department wherein a fee is established and renewal is required.

C. Dishonor of fee payment due to nonsufficient funds.

1. The department may suspend the registration, license, certification, or authority it has granted any person, licensee or registrant who submits a check or similar instrument for payment of a fee required by statute or regulation which is not honored by the financial institution upon which the check or similar instrument is drawn.

2. The suspension shall become effective upon receipt of written notice of the dishonored payment. Upon notification of the suspension, the person, registrant or licensee may request that the suspended registration, license, certification, or authority be reinstated, provided payment of the dishonored amount plus any penalties or fees required under the statute or regulation accompany the request. Suspension under this provision shall be exempt from the Administrative Process Act.

PART III. APPLICATIONS PROCEDURES AND REQUIREMENTS.

Article 1. Criminal History Records Search.

6 VAC 20-171-30. Fingerprint processing.

A. Each person applying for licensing as a private security services business, certification as a private security services training school, certification as a compliance agent or instructor, a private security registration or private security certification in a category requiring a fingerprint-based criminal history records search shall submit to the department:

1. His fingerprints on one completed set of two fingerprint cards provided by the department;
2. A fingerprint processing application; and
3. The applicable, nonrefundable fee for each set.

B. The department shall submit those fingerprints to the Virginia State Police for the purpose of conducting a Virginia Criminal History Records search and a National Criminal Records search to determine whether the individual or individuals have a record of conviction.

C. Fingerprint cards found to be unclassifiable will be returned to the applicant. Action on the application will be suspended pending the resubmittal of classifiable fingerprint cards. The applicant shall be so notified in writing and shall submit new fingerprint cards and the applicable, nonrefundable fee to the department before the processing of his application shall resume. However, no such fee may be required if the rejected fingerprint cards are included and attached to the new fingerprint cards when resubmitted and the department is not assessed additional processing fees.

6 VAC 20-171-40. Virginia State Police Form 167 (VSP-167).

A. ~~[Prior to employing~~ On or before the date of hire of] any individual as an unarmed security officer, a business must submit a Virginia State Police Form 167 to the Virginia State Police for the purposes of a criminal history records search. The forms shall be requested from and maintained in accordance with the requirements of the Virginia State Police. In addition, the business will ensure the criminal history records are:

1. Reviewed by the compliance agent of the business for the purposes of determining eligibility for employment according to department guidelines; and
2. Available for inspection by department personnel.

B. An individual for which the VSP-167 reports a record of conviction shall not be employed as an unarmed security officer without written approval from the department for any of the following convictions:

1. Any felony; or
2. Any misdemeanor involving moral turpitude within the previous five-year period.

C. To request written approval from the department, the individual shall:

1. Submit to the department a written request explaining the offense and identifying the licensee employing the individual; and
2. Provide copies of the record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction.

Article 2.

Private Security Services Business License.

6 VAC 20-171-50. Initial license application.

A. Prior to the issuance of a business license, the applicant shall meet or exceed the requirements of licensing and application submittal to the department as set forth in this section.

B. Each person seeking a license as a private security services business shall file a completed application provided by the department to include:

1. For each principal and supervisor of the applying business, their fingerprints pursuant to 6 VAC 20-171-30;
2. Documentation verifying that the applicant has secured a surety bond in the amount of \$100,000 executed by a surety company authorized to do business in Virginia, or a certificate of insurance reflecting the department as a certificate holder, showing a policy of comprehensive general liability insurance with a minimum coverage of \$100,000 and \$300,000 issued by an insurance company authorized to do business in Virginia;
3. For each nonresident applicant for a license, on a form provided by the department, a completed

irrevocable consent for the department to serve as service agent for all actions filed in any court in this Commonwealth;

4. For each applicant for a license as a private security services business whose legal entity is a corporation or limited liability company shall, on a form provided by the department, provide the identification number issued by the Virginia State Corporation Commission for verification that the entity is authorized to conduct business in the Commonwealth;

5. A physical address in Virginia where records required to be maintained by the Code of Virginia and this chapter are kept and available for inspection by the department. A post office box is not a physical address;

6. On the license application, designation of at least one individual as compliance agent who is not designated as compliance agent for any other licensee, and who is certified or eligible for certification pursuant to 6 VAC 20-171-70; and

7. The applicable, nonrefundable license application fee.

C. Upon completion of the initial license application requirements, the department may issue an initial license for a period not to exceed 12 months.

D. The department may issue a letter of temporary licensure to businesses seeking licensure under § 9-183.3 of the Code of Virginia for not more than 120 days while awaiting the results of the state and national fingerprint search conducted on the principals [~~—supervisors~~] and compliance agent of the business, provided the applicant has met the necessary conditions and requirements.

E. A new license is required whenever there is any change in the ownership or manner of organization of the licensed entity that results in the creation of a new legal entity.

F. Each license shall be issued to the legal business entity named on the application, whether it be a sole proprietorship, partnership, corporation, or other legal entity, and shall be valid only for the legal entity named on the license. No license shall be assigned or otherwise transferred to another legal entity, with the exception of a sole proprietorship that incorporates to form a new corporate entity where the initial licensee remains as a principal in the newly-formed corporation. This exception shall not apply to any existing corporation that purchases the business or assets of an existing sole proprietorship.

G. Each licensee shall comply with all applicable administrative requirements, standards of conduct and shall not engage in any acts prohibited by [applicable sections of] the Code of Virginia and this chapter.

6 VAC 20-171-60. Renewal license application.

A. Applications for license renewal should be received by the department at least 30 days prior to expiration. The department will provide a renewal notification to the last known mailing address of the licensee. However, if a renewal notification is not received by the licensee, it is the responsibility of the licensee to ensure renewal requirements

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are filed with the department. License renewal applications received by the department after the expiration date shall be subject to all applicable, nonrefundable renewal fees plus reinstatement fees.

B. Applicants for license renewal shall have the option of renewing for either a period not to exceed 12 months or a period not to exceed 24 months.

C. The department may renew a license when the following are received by the department:

1. A properly completed renewal application;
2. Documentation verifying that the applicant has secured and maintained a surety bond in the amount of \$100,000 executed by a surety company authorized to do business in Virginia, or a certificate of insurance reflecting the department as a certificate holder, showing a policy of comprehensive general liability insurance with a minimum coverage of \$100,000 and \$300,000 issued by an insurance company authorized to do business in Virginia;
3. On the application, designation of at least one compliance agent who has satisfactorily completed all applicable training requirements; and
4. The applicable, nonrefundable license renewal fee.

D. Each principal and compliance agent listed on the license renewal application shall be in good standing [~~and free of disciplinary action~~] in every jurisdiction where licensed, registered or certified. This subsection shall not apply to any probationary periods during which the individual is eligible to operate under the license, registration or certification.

E. Any renewal application received after the expiration date of a license shall be subject to the requirements set forth by the reinstatement provisions of this chapter.

Article 3. Compliance Agent Certification.

6 VAC 20-171-70. Compliance agent training and certification.

A. Each person applying for certification as compliance agent shall meet the minimum requirements for eligibility:

1. Be a minimum of 18 years of age;
2. Have (i) three years of managerial or supervisory experience in a private security services business, a federal, state, or local law-enforcement agency, or in a related field or (ii) five years experience in a private security services business, with a federal, state or local law-enforcement agency, or in a related field.

B. Each person applying for certification as compliance agent shall file with the department:

1. A properly completed application provided by the department;
2. Fingerprint cards pursuant to 6 VAC 20-171-30;

3. Official documentation verifying that the individual has (i) three years of managerial or supervisory experience in a private security services business, a federal, state, or local law-enforcement agency, or in a related field or (ii) five years experience in a private security services business, with a federal, state or local law-enforcement agency, or in a related field; and

4. The applicable, nonrefundable application fee.

C. Following review of all application requirements, the department shall assign the applicant to an entry level compliance agent training session provided by the department, at which the applicant must successfully complete the applicable entry level compliance agent training requirements pursuant to this chapter and achieve a passing score on the compliance agent examination.

D. Following completion of the entry level training requirements, the compliance agent must complete in-service training pursuant to the compulsory minimum training standards set forth by this chapter.

E. Each compliance agent shall comply with all applicable administrative requirements and standards of conduct and shall not engage in any acts prohibited by [applicable sections of] the Code of Virginia and this chapter.

Article 4. Private Security Services Training School Certification.

6 VAC 20-171-80. Initial training school application.

A. Prior to the issuance of a training school certification, the applicant shall meet or exceed the requirements of certification and application submittal to the department as set forth in this section.

B. Each person seeking certification as a private security services training school shall file a completed application provided by the department to include:

1. For each principal of the applying training school, their fingerprints pursuant to 6 VAC 20-171-30;
2. Documentation verifying that the applicant has secured a surety bond in the amount of \$100,000 executed by a surety company authorized to do business in Virginia, or a certificate of insurance reflecting the department as a certificate holder, showing a policy of comprehensive general liability insurance with a minimum coverage of \$100,000 and \$300,000 issued by an insurance company authorized to do business in Virginia;
3. For each nonresident applicant for a training school, on a form provided by the department, a completed irrevocable consent for the department to serve as service agent for all actions filed in any court in this Commonwealth;
4. For each applicant for certification as a private security services training school whose legal entity is a corporation or limited liability company shall, on a form provided by the department, the identification number issued by the Virginia State Corporation Commission for

verification that the entity is authorized to conduct business in the Commonwealth;

5. A physical address in Virginia where records required to be maintained by the Code of Virginia and this chapter are kept and available for inspection by the department. A post office box is not a physical address;

6. On the training school certification application, designation of at least one individual as training director who is not designated as training director for any other training school, and who is certified as an instructor pursuant to Article 5 (6 VAC 20-171-100 et seq.) of this part. A maximum of four individuals may be designated as an assistant training director;

7. A copy of the curriculum in course outline format for each category of training to be offered;

8. A copy of the training school regulations;

9. A copy of the training certificate to be used by the training school;

10. A copy of the range regulations if firearms training will be offered; and

11. The applicable, nonrefundable training school certification application fee.

C. When the department has received and processed a completed application and accompanying material, the department shall inspect the training facilities to ensure conformity with department policy, including an inspection of the firearm range, if applicable, to ensure conformity with the minimum requirements set forth by this chapter.

D. Upon completion of the initial training school application requirements, the department may issue an initial certification for a period not to exceed 12 months.

E. The department may issue a letter of temporary certification to training schools for not more than 120 days while awaiting the results of the state and national fingerprint search conducted on the principals and training director of the business, provided the applicant has met the necessary conditions and requirements.

F. A new certification is required whenever there is any change in the ownership or manner of organization of the certified entity which results in the creation of a new legal entity.

G. Each certification shall be issued to the legal entity named on the application, whether it be a sole proprietorship, partnership, corporation, or other legal entity, and shall be valid only for the legal entity named on the certification. No certification shall be assigned or otherwise transferred to another legal entity, with the exception of a sole proprietorship that incorporates to form a new corporate entity where the initial licensee remains as a principal in the newly formed corporation. This exception shall not apply to any existing corporation that purchases the training school or assets of an existing sole proprietorship.

H. Each certified training school shall comply with all applicable administrative requirements and standards of

conduct and shall not engage in any acts prohibited by [applicable sections of] the Code of Virginia and this chapter.

6 VAC 20-171-90. Renewal training school application.

A. Applications for certification renewal should be received by the department at least 30 days prior to expiration. The department will provide a renewal notification to the last known mailing address of the certified training school. However, if a renewal notification is not received by the training school, it is the responsibility of the training school to ensure renewal requirements are filed with the department. Certification renewal applications received by the department after the expiration date shall be subject to all applicable, nonrefundable renewal fees plus reinstatement fees.

B. Applicants for training school renewal shall have the option of renewing for either a period not to exceed 12 months or a period not to exceed 24 months.

C. The department may renew a certification when the following are received by the department:

1. A properly completed renewal application;

2. Documentation verifying that the applicant has secured and maintained a surety bond in the amount of \$100,000 executed by a surety company authorized to do business in Virginia, or a certificate of insurance reflecting the department as a certificate holder, showing a policy of comprehensive general liability insurance with a minimum coverage of \$100,000 and \$300,000 issued by an insurance company authorized to do business in Virginia;

3. On the application, designation of at least one certified instructor as training director who has satisfactorily completed all applicable training requirements; and

4. The applicable, nonrefundable certification renewal fee.

D. Each principal and instructor listed on the license renewal application shall be in good standing [~~and free of disciplinary action~~] in every jurisdiction where licensed, registered or certified. This subsection shall not apply to any probationary periods during which the individual is eligible to operate under the license, registration or certification.

E. Any renewal application received after the expiration date of a certification shall be subject to the requirements set forth by the reinstatement provisions of this chapter.

Article 5.

Private Security Services Instructor Certification.

6 VAC 20-171-100. Initial instructor application.

A. Each person applying for certification as instructor shall meet the minimum requirements for eligibility:

1. Be a minimum of 18 years of age;

2. Have a high school diploma or equivalent (GED);

3. Have successfully completed an instructor development course, within the three years immediately preceding the date of the application, that meets or

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exceeds standards established by the department; or successful completion of an instructor development program longer than three years prior to the date of application, and has provided instruction during the three years immediately preceding, or has provided instruction in a related field at an institution of higher learning;

4. Have a minimum of (i) three years management or supervisory experience with a private security services business or with any federal, military police, state, county or municipal law-enforcement agency, or in a related field; or (ii) five years general experience in a private security services business, with a federal, state or local law-enforcement agency, or in a related field; or (iii) have a minimum of one year experience as an instructor or teacher at an accredited educational institution or agency in the subject matter for which certification is requested, or in a related field.

B. Each person applying for certification as instructor shall file with the department:

1. A properly completed application provided by the department;
2. Fingerprint cards pursuant to 6 VAC 20-171-30;
3. Official documentation verifying that the applicant meets the minimum eligibility requirements pursuant to this section;
4. Official documentation verifying previous instructor experience, training, work experience and education for those subjects in which certification is requested. The department will evaluate qualifications based upon the justification provided; and
5. The applicable, nonrefundable application fee.

C. In addition to the instructor qualification requirements described in subsections A and B of this section, each applicant for certification as a firearm instructor shall submit to the department:

1. Official documentation that the applicant has successfully completed a firearm instructor school specifically designed for law-enforcement or private security personnel that meets or exceeds standards established by the department within the three years immediately preceding the date of the instructor application.
2. Official documentation that the applicant has successfully qualified, with a minimum range qualification of 85%, with each of the following:
 - a. A revolver;
 - b. A semi-automatic handgun; and
 - c. A shotgun.
3. The firearms instructor training must have been completed within the three years immediately preceding the date of the instructor application; or in the event that the school completion occurred prior to three years, the applicant shall have provided firearms instruction during

the three years immediately preceding the date of the instructor application.

D. Upon completion of the initial instructor application requirements, the department may issue an initial certification for a period not to exceed 36 months.

E. The department may issue a letter of temporary certification to instructors for not more than 120 days while awaiting the results of the state and national fingerprint search provided the applicant has met the necessary conditions and requirements.

F. Each certification shall be issued to the individual named on the application and shall be valid only for use by that individual. No certification shall be assigned or otherwise transferred to another individual.

G. Each instructor shall comply with all applicable administrative requirements and standards of conduct and shall not engage in any acts prohibited by [applicable sections of] the Code of Virginia and this chapter.

6 VAC 20-171-110. Renewal instructor application.

A. Applications for certification renewal should be received by the department at least 30 days prior to expiration. The department will provide a renewal notification to the last known mailing address of the certified instructor. However, if a renewal notification is not received by the instructor, it is the responsibility of the instructor to ensure renewal requirements are filed with the department. Certification renewal applications received by the department after the expiration date shall be subject to all applicable, nonrefundable renewal fees plus reinstatement fees.

B. Each person applying for instructor certification renewal shall meet the minimum requirements for eligibility as follows:

1. Successfully complete the in-service training pursuant to the compulsory minimum training standards in Part V (6 VAC 20-171-350 et seq.) of this chapter; and
2. Be in good standing [~~and free of disciplinary action~~] in every jurisdiction where licensed, registered or certified. This subdivision shall not apply to any probationary periods during which the individual is eligible to operate under the license, registration or certification.

C. The department may renew a certification for a period not to exceed 36 months.

D. The department may renew a certification when the following are received by the department:

1. A properly completed renewal application provided by the department;
2. The applicable, nonrefundable certification renewal fee.

E. Any renewal application received after the expiration date of a certification shall be subject to the requirements set forth by the reinstatement provisions of this chapter.

Article 6.

Private Security Services Registration.

6 VAC 20-171-120. Initial registration application.

A. Individuals required to be registered, pursuant to § 9-183.3 C of the Code of Virginia, in the categories of armored car personnel, courier, armed security officer, security canine handler, private investigator, personal protection specialist, alarm respondent, central station dispatcher, electronic security sales representative or electronic security technician shall meet all registration requirements in this section. Prior to the issuance of a registration, the applicant shall meet or exceed the requirements of registration and application submittal to the department as set forth in this section.

B. Each person applying for registration shall meet the minimum requirements for eligibility as follows:

1. Be a minimum of 18 years of age; and
2. Successfully complete all initial training requirements for each registration category requested pursuant to the compulsory minimum training standards in Part V (6 VAC 20-171-350 et seq.) of this chapter.

C. Each person applying for registration shall file with the department:

1. A properly completed application provided by the department;
2. On the application, his physical address (a post office box is not a physical address);
3. Fingerprint cards pursuant to 6 VAC 20-171-30; and
4. The applicable, nonrefundable application fee.

D. Each person seeking registration as alarm respondent, central station dispatcher, electronic security sales representative or electronic security technician may be employed for a period not to exceed 90 days while completing the compulsory minimum training standards, provided:

~~[1. The initial application for registration has been submitted to the department pursuant to 6 VAC 20-171-50;~~

~~2.] Fingerprint cards have been submitted pursuant to 6 VAC 20-171-30; and~~

~~[3. 2.] The individual is not employed in excess of [30 120] days without having been issued a [temporary] registration from the department.~~

E. Upon completion of the initial registration application requirements, the department may issue an initial registration for a period not to exceed 12 months. This registration shall be submitted by the applicant to the Virginia Department of Motor Vehicles for a photo identification.

F. The department may issue a letter of temporary registration for not more than 120 days while awaiting the results of the state and national fingerprint search, provided the applicant has met the necessary conditions and requirements.

G. Each registration shall be issued to the individual named on the application and shall be valid only for use by that individual. No registration shall be assigned or otherwise transferred to another individual.

H. Each registered individual shall comply with all applicable administrative requirements and standards of conduct and shall not engage in any acts prohibited by [applicable sections of] the Code of Virginia and this chapter.

6 VAC 20-171-130. Renewal registration application.

A. Applications for registration renewal should be received by the department at least 30 days prior to expiration. The department will provide a renewal notification to the last known mailing address of the registered individual. However, if a renewal notification is not received by the individual, it is the responsibility of the individual to ensure renewal requirements are filed with the department. Registration renewal applications received by the department after the expiration date shall be subject to all applicable, nonrefundable renewal fees plus reinstatement fees.

B. Each person applying for registration renewal shall meet the minimum requirements for eligibility as follows:

1. Successfully complete the in-service training, and firearms retraining if applicable, pursuant to the compulsory minimum training standards set forth by this chapter; and

2. Be in good standing [~~and free of disciplinary action~~] in every jurisdiction where licensed, registered or certified. This subdivision shall not apply to any probationary periods during which the individual is eligible to operate under the license, registration or certification.

C. The department may renew a registration when the following are received by the department:

1. A properly completed renewal application provided by the department;

2. For individuals applying for renewal including the category of armored car personnel, fingerprint cards have been submitted pursuant to 6 VAC 20-171-30; and

3. The applicable, nonrefundable registration renewal fee.

D. Upon completion of the renewal registration application requirements, the department may issue a registration for a period not to exceed 12 months. This registration shall be submitted by the applicant to the Virginia Department of Motor Vehicles for a photo identification.

E. Any renewal application received after the expiration date of a registration shall be subject to the requirements set forth by Article 9 (6 VAC 20-171-180 et seq.) of this part.

Article 7.

Private Security Services Certification.

6 VAC 20-171-140. Initial certification application.

A. Individuals required to be certified in the categories of electronic security employee, electronic security technician's

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assistant and unarmed security officer shall meet all certification requirements of this section. Prior to the issuance of a certification, the applicant shall meet or exceed the requirements of certification and application submittal to the department as set forth in this section.

B. Each person applying for certification shall meet the minimum requirements for eligibility as follows:

1. Be a minimum of 18 years of age; and
2. Successfully complete all initial training requirements, if applicable, for each certification category requested pursuant to the compulsory minimum training standards in Part V (6 VAC 20-171-350 et seq.) of this chapter.

C. Each person applying for certification shall file with the department:

1. A properly completed application provided by the department;
2. On the application, his physical address (a post office box is not a physical address);
3. Fingerprint cards pursuant to 6 VAC 20-171-30, if applicable; and
4. The applicable, nonrefundable application fee.

D. Individuals seeking certification as electronic security employees are not required to complete any compulsory minimum training.

E. Individuals seeking certification as an electronic security technician's assistant may be employed for a period not to exceed 90 days while completing the compulsory minimum training standards, provided:

~~[1. The initial application for certification has been submitted to the department pursuant to 6 VAC 20-171-140;~~

~~2. 1.] Fingerprint cards have been submitted pursuant to 6 VAC 20-171-30; and~~

~~[3. 2.] The individual is not employed in excess of [30 120] days without having been issued a [temporary] registration or certification from the department.~~

F. Individuals seeking certification as an unarmed security officer may be employed for a period not to exceed 90 days while completing the compulsory minimum training standards, provided:

~~[1. Within 15 days of being employed as an unarmed security officer the initial application for certification has been submitted to the department pursuant to 6 VAC 20-171-140;~~

~~2. 1.] A VSP-167 has been submitted pursuant to 6 VAC 20-171-40; and~~

~~[3. 2.] The individual is not employed in excess of [30 120] days without having been issued a [temporary] registration or certification from the department.~~

G. Upon completion of the initial certification application requirements, the department may issue an initial certification

for a period not to exceed 24 months. This certification shall be submitted by the applicant to the Virginia Department of Motor Vehicles for a photo identification.

H. The department may issue a letter of temporary certification for not more than 120 days while awaiting the results of the state and national fingerprint search, if applicable, provided the applicant has met the necessary conditions and requirements.

I. Each certification shall be issued to the individual named on the application and shall be valid only for use by that individual. No certification shall be assigned or otherwise transferred to another individual.

J. Each certified individual shall comply with all applicable administrative requirements and standards of conduct and shall not engage in any acts prohibited by [applicable sections of] the Code of Virginia and this chapter.

6 VAC 20-171-150. Renewal certification application.

A. Applications for certification renewal should be received by the department at least 30 days prior to expiration. The department will provide a renewal notification to the last known mailing address of the certified individual. However, if a renewal notification is not received by the individual, it is the responsibility of the individual to ensure renewal requirements are filed with the department. Certification renewal applications received by the department after the expiration date shall be subject to all applicable, nonrefundable renewal fees plus reinstatement fees.

B. Each person applying for certification renewal shall meet the minimum requirements for eligibility:

1. Successfully complete the applicable in-service training pursuant to the compulsory minimum training standards in Part V (6 VAC 20-171-350 et seq.) of this chapter; and

2. Be in good standing [and free of disciplinary action] in every jurisdiction where licensed, registered or certified. This subdivision shall not apply to any probationary periods during which the individual is eligible to operate under the license, registration or certification.

C. The department may renew a certification when the following are received by the department:

1. A properly completed renewal application provided by the department; and
2. The applicable, nonrefundable certification renewal fee.

D. Upon completion of the renewal certification application requirements, the department may issue a certification for a period not to exceed 24 months. This certification shall be submitted by the applicant to the Virginia Department of Motor Vehicles for a photo identification.

E. Any renewal application received after the expiration date of a certification shall be subject to the requirements set forth by Article 9 (6 VAC 20-171-180 et seq.) of this part.

Article 8.

Additional Categories/Replacement Identification.

6 VAC 20-171-160. Additional category application.

A. Individuals may apply for multiple registration or certification categories during the initial application process by completing the applicable training requirements for each category.

B. Registered or certified individuals seeking to add categories to a current registration or certification must:

1. Successfully complete all initial training requirements for each additional registration or certification category requested pursuant to the compulsory minimum training standards in Part V (6 VAC 20-171-350 et seq.) of this chapter;
2. Submit a properly completed application provided by the department; and
3. Submit the applicable, nonrefundable application fee.

C. Individuals may avoid paying a separate fee for additional registration or certification categories when the categories are requested on the application for renewal.

6 VAC 20-171-170. Replacement photo identification.

Registered individuals seeking a replacement photo identification shall submit to the department:

1. A properly completed application provided by the department; and
2. The applicable, nonrefundable application fee.

Article 9.

Reinstatement and Renewal Extension.

6 VAC 20-171-180. Reinstatement.

A. Any business license, training school certification, instructor certification, registration or certification not renewed on or before the expiration date shall become null and void. Pursuant to the Code of Virginia, all such persons must currently be licensed, registered or certified with the department to provide private security services.

B. A renewal application received by the department within 90 days following the expiration date of the license, registration or certification may be reinstated by the department. Prior to reinstatement the following shall be submitted to the department:

1. The appropriate renewal application and completion of renewal requirements pursuant to this chapter; and
2. The applicable, nonrefundable reinstatement fee pursuant to this chapter.

C. No license, registration or certification shall be renewed or reinstated when all renewal application requirements are received by the department more than 90 days following the expiration date of the license. After that date, the applicant shall meet all initial application requirements.

D. Following submittal of all reinstatement requirements, the department will process and approve any application for

reinstatement pursuant to the renewal process for the application.

6 VAC 20-171-190. Renewal extension.

A. An extension of the time period to meet renewal requirements may be approved only under specific circumstances which do not allow private security personnel, businesses, or training schools to complete the required procedures within the prescribed time period. The following are the only circumstances for which extensions may be granted:

1. Extended illness;
2. Extended injury; [or]
3. Military or foreign service [; or]
4. Any emergency temporary assignment of private security personnel by the private security services business or training school for which he is employed, provided said assignment does not occur within the 120-day period immediately preceding the expiration date of the registration or certification.]

B. [An application A request] for extension shall:

1. Be submitted prior to the expiration date of the time limit required for completion of the requirements;
2. Indicate the projected date the person, business, or training school will be able to comply with the requirements; and
3. Include a copy of the physician's record of the injury or illness or a copy of the government orders.

C. No extension will be approved for registrations, certifications, or business licenses which have expired.

D. Applications for additional extensions may be approved upon written request of the person, business, or training school.

E. The private security services person, business, or training school shall be nonoperational during the period of extension.

Article 10.

Application Sanctions; Exemptions, Recognition/Reciprocity.

6 VAC 20-171-200. Denial, probation, suspension and revocation.

A. The department may deny a license, registration or certification in which any person or principal of an applying business has been convicted in any jurisdiction of any felony or of a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury or property damage. Any plea of nolo contendere shall be considered a conviction for the purposes of this chapter. The record of a conviction, authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted, shall be admissible as prima facie evidence of such conviction.

B. The department may deny a license, registration or certification in which any person or principal of an applying business has not maintained good standing in every

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jurisdiction where licensed, registered or certified; or has had his license, registration or certification denied upon initial application, suspended, revoked, surrendered, or not renewed; or has otherwise been disciplined in connection with a disciplinary action prior to applying for licensing, registration or certification in Virginia.

C. Any false or misleading statement on any state application is grounds for denial and may be subject to criminal prosecution.

D. The department may deny licensure to a firm for other just cause.

E. A licensee, training school, compliance agent, instructor, registered individual or certified individual shall be subject to disciplinary action for violations or noncompliance with the Code of Virginia or this chapter. Disciplinary action shall be in accordance with procedures prescribed by the Administrative Process Act. The disciplinary action may include but is not limited to a letter of censure, fine, probation, suspension or revocation of the firm's private security services business license or his status as compliance agent.

6 VAC 20-171-210. Exemptions, recognition/reciprocity.

A. The department may grant a temporary exemption from the requirements for licensing, registration or certification for a period of not more than 30 days in a situation deemed an emergency by the department.

B. The department may recognize administrative and application requirements for licensing, registration or certification based on agreements that have been entered into with other states and approved by the board.

PART IV.

ADMINISTRATIVE REQUIREMENTS/STANDARDS OF CONDUCT.

Article 1.

Private Security Services Businesses.

6 VAC 20-171-215. General requirements.

All private security businesses are required to maintain administrative requirements and standards of conduct as determined by the Code of Virginia, [~~the~~] department [guidelines] and this chapter. [~~These requirements and standards are in addition to any acts prohibited by the Code of Virginia or this chapter.~~]

6 VAC 20-171-220. Business administrative requirements.

A licensee shall:

1. Maintain at all times with the department its physical address in Virginia where records required to be maintained by the Code of Virginia and this chapter are kept and available for inspection by the department. A post office box is not a physical address. Such notification shall be in writing and received by the department no later than 10 days after the effective date of the change.

2. Maintain at all times with the department its current operating name. Any name change reports shall be

submitted in writing within 10 days after the occurrence of such change and accompanied by certified true copies of the documents which establish the name change.

3. Report in writing to the department any change in its ownership or principals which does not result in the creation of a new legal entity. Such written report shall be received by the department within 30 days after the occurrence of such change to include fingerprint cards pursuant to this chapter.

4. Report in writing to the department any change in the entity of the licensee that results in continued operation requiring a license. Such written report shall be received by the department within 10 days after the occurrence of such change.

5. Maintain at all times current liability coverage at least in the minimum amounts prescribed by the application requirements of this chapter. Failure of the business to do so shall result in the license becoming null and void.

6. Maintain at all times with the department a completed irrevocable consent for service if the licensee is not a resident of the Commonwealth of Virginia. Licensees that move their business from the Commonwealth shall file a completed irrevocable consent for services within 15 days of the change in location.

7. Employ at all times at least one individual designated as compliance agent who is eligible for certification pursuant to this chapter and who is not currently designated as compliance agent for another licensee.

8. Upon termination of employment of a certified compliance agent, notify the department in writing within 10 calendar days. Licensees employing unarmed security officers shall include with this notification the name of the individual responsible for review and maintenance of the VSP-167 forms during the period of compliance agent replacement.

9. Within 90 days of termination of employment of the sole remaining compliance agent, submit the name of a new compliance agent eligible for certification pursuant to this chapter and who is not currently designated for another licensee. Individuals not currently eligible may pursue certification pursuant to Part III of this chapter. Such notification shall be in writing and signed by a principal of the business and the designated compliance agent.

10. Prominently display at all times for public inspection the business license issued by the department.

11. Ensure that any individual employed as a supervisor submit fingerprint cards pursuant to 6 VAC 20-171-30 as required by the Code of Virginia.

12. Inform the department in writing within 30 days of receiving knowledge of any principal, partner, officer, compliance agent or employee regulated or required to be regulated by this chapter pleading guilty or nolo contendere or being convicted or found guilty of any felony or of a misdemeanor involving moral turpitude,

sexual offense, drug offense, physical injury or property damage.

13. Inform the department in writing within 30 days of receiving knowledge of any principal, partner, officer, compliance agent or employee regulated or required to be regulated by this chapter, having been found guilty by any court or administrative body of competent jurisdiction to have violated the private security services business statutes or regulations of that jurisdiction, there being no appeal therefrom or the time for appeal having elapsed.

14. On a form provided by the department and within 10 calendar days of receiving knowledge of the incident, submit a report of any incident in which any registrant has discharged a firearm while on duty, excluding any training exercise.

15. In the event a complaint against the licensee is received by the department, be required to furnish documentary evidence of the terms agreed to between licensee and client, which shall include at a minimum the specific scope of services and fees assessed for such services. This information shall be used by the department to assess the validity of the complaint.

6 VAC 20-171-230. Business standards of conduct.

A licensee shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.
2. Ensure that all employees regulated, or required to be regulated by this chapter, conform to all application requirements, administrative requirements and standards of conduct pursuant to the Code of Virginia and this chapter.
3. Not direct any employee regulated, or required to be regulated by this chapter, to engage in any acts prohibited by the Code of Virginia and this chapter.
4. Employ individuals regulated, or required to be regulated as follows:
 - a. A licensee shall employ or otherwise utilize individuals possessing a valid registration or certification issued by the department showing the registration or certification categories required to perform duties requiring registration or certification pursuant to the Code of Virginia;
 - b. A licensee may not employ individuals requiring registration as armored car personnel, armed security officers/couriers, alarm respondent, private investigators, personal protection specialists or security canine handler until such time as the individual has been issued a registration by the department;
 - c. A licensee may employ individuals requiring registration as alarm respondent, central station dispatcher, electronic security sales representative or electronic security technician, or certification as unarmed security officer or electronic security technician's assistant for a period not to exceed 90

days while completing the compulsory minimum training standards provided:

~~[(1) The initial application for registration or certification has been submitted to the department pursuant to Part III of this chapter;~~

~~(2) (1)]~~ Fingerprint cards, or a VSP-167 if applicable, have been submitted pursuant to Article 1 (6 VAC 20-171-30 et seq.) of Part III of this chapter; and

~~[(3) (2)]~~ The individual is not employed in excess of ~~[30]~~ 120] days without having been issued a ~~[temporary]~~ registration or certification from the department;

d. A licensee shall not employ any individual carrying or having access to a firearm in the performance of his duties who has not obtained a valid registration and firearms training verification from the department; and

e. A licensee shall maintain appropriate documentation to verify compliance with these requirements.

5. Not contract or subcontract any private security services in the Commonwealth of Virginia to a person not licensed by the department. Verification of a contractor or subcontractor's license issued by the department shall be maintained.

6. Ensure that the compliance agent conform to all applicable application requirements, administrative requirements and standards of conduct pursuant to the Code of Virginia and this chapter.

7. Permit the department during regular business hours to inspect, review, or copy those documents, business records or training records that are required to be maintained by the Code of Virginia and this chapter.

8. Not violate or aid and abet others in violating the provisions of Article 2.1 (§ 9-183.1 et seq.) of Chapter 27 of Title 9 of the Code of Virginia or this chapter.

9. Not commit any act or omission which results in a private security license or registration being suspended, revoked, not renewed or being otherwise disciplined in any jurisdiction.

10. Not have been convicted or found guilty in any jurisdiction of the United States, of any felony or a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury, or property damage, from which no appeal is pending, the time for appeal having elapsed. Any plea of nolo contendere shall be considered a conviction for the purpose of this chapter. The record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be prima facie evidence of such guilt.

11. Not obtain a license, license renewal, registration, registration renewal, certification, certification renewal, or certification to act as compliance agent for a licensee, training school, school director, or instructor, through any fraud or misrepresentation.

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12. Include the business license number issued by the department on all business advertising materials pursuant to the Code of Virginia.

13. Not conduct a private security services business in such a manner as to endanger the public health, safety and welfare.

14. Not falsify, or aide and abet others in falsifying training records for the purpose of obtaining a license, registration, certification, or certification as a compliance agent, training school, school director or instructor.

15. Not represent as one's own a license issued to another private security services business.

16. When providing central station monitoring services attempt to [~~contact the end user or a representative from an authorized call list prior to requesting a response by law enforcement when any burglary alarm has been reported~~ verify the legitimacy of a burglar alarm activation by contacting an authorized individual at the site where an alarm signal originated before dispatching authorities. This shall not apply if the alarm user has provided written authorization requesting immediate dispatch.] This shall not apply to duress or hold-up alarms.

17. Not perform any unlawful or negligent act resulting in loss, injury or death to any person.

18. Utilize vehicles for private security services using or displaying a flashing light only as specifically authorized by the Code of Virginia.

19. Not use or display the state seal of Virginia as a part of any logo, stationery, business card, badge, patch, insignia or other form of identification or advertisement.

20. Not provide information obtained by the firm or its employees to any person other than the client who secured the services of the licensee without the client's prior written consent. Provision of information in response to official requests from law-enforcement agencies, the courts, or from the department, shall not constitute a violation of this chapter. Provision of information to law-enforcement agencies pertinent to criminal activity or to planned criminal activity shall not constitute a violation of this chapter.

6 VAC 20-171-240. Compliance agent.

A compliance agent shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.

2. Maintain at all times with the department his physical and mailing address. A post office box is not a physical address. Written notification of any change in the physical or mailing address shall be in writing and received by the department no later than 10 days after the effective date of the change.

3. Not violate or aid and abet others in violating the provisions of Article 2.1 (§ 9-183.1 et seq.) of Chapter 27 of Title 9 of the Code of Virginia or this chapter.

4. Not commit any act or omission which results in a private security license or registration being suspended, revoked, not renewed or being otherwise disciplined in any jurisdiction.

5. Not have been convicted or found guilty in any jurisdiction of the United States of any felony or a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury, or property damage, from which no appeal is pending, the time for appeal having elapsed. Any plea of nolo contendere shall be considered a conviction for the purpose of this chapter. The record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be prima facie evidence of such guilt.

6. Inform the department, and the licensee for which the individual is designated as compliance agent if applicable, in writing within 30 days after pleading guilty or nolo contendere or being convicted or found guilty of any felony or of a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury or property damage.

7. Inform the department, and the licensee for which the individual is designated as compliance agent if applicable, in writing within 30 days after having been found guilty by any court or administrative body of competent jurisdiction to have violated the private security services business statutes or regulations of that jurisdiction, there being no appeal therefrom or the time for appeal having elapsed.

8. Not obtain a license, license renewal, registration, registration renewal, certification, certification renewal, or certification to act as compliance agent for a licensee, training school, school director, or instructor, through any fraud or misrepresentation.

9. Only be designated with the department and acting as compliance agent for one licensee.

10. Be designated with the department as compliance agent for a licensee and shall:

a. Ensure that the licensee and all employees regulated, or required to be regulated by this chapter, conform to all application requirements, administrative requirements and standards of conduct pursuant to the Code of Virginia and this chapter;

b. Maintain documentation for all employees or persons otherwise utilized that verifies compliance with requirements pursuant to the Code of Virginia and this chapter; and

c. Notify the department in writing within 10 calendar days following termination of his employment as compliance agent for the licensee.

Article 2.

Private Security Services Training Schools.

6 VAC 20-171-245. General requirements.

All training schools are required to maintain administrative requirements and standards of conduct as determined by the Code of Virginia, [~~the~~] department [~~guidelines~~] and this chapter. [~~These requirements and standards are in addition to any acts prohibited by the Code of Virginia or this chapter.~~]

6 VAC 20-171-250. Administrative requirements.

A training school shall:

1. Maintain at all times with the department its physical address in Virginia where records required to be maintained by the Code of Virginia and this chapter are kept and available for inspection by the department. A post office box is not a physical address. Such notification shall be in writing and received by the department no later than 10 days after the effective date of the change.
2. Employ at all times one individual designated as training director who is currently certified as an instructor pursuant to this chapter and who is not currently designated as training director for another training school. A training school may designate a maximum of four individuals as assistant training directors.
3. Upon termination of eligibility of a certified instructor, notify the department in writing within 10 calendar days. Should the instructor also be designated as the training director for the training school, this notification shall include the name of the instructor responsible for the training school's adherence to applicable administrative requirements and standards of conduct during the period of training director replacement.
4. Within 90 days of termination of employment of the sole remaining training director, submit the name of a new instructor eligible for designation pursuant to this chapter and who is not currently designated for another training school. Individuals not currently eligible may pursue certification pursuant to Part III of this chapter. Such notification shall be in writing and signed by a principal of the training school and the designated training director.
5. Notify the department in writing of any certified instructors or subject matter specialists eligible to provide instruction at the training school. The notification shall be received by the department prior to the individual conducting any training for the training school and signed by the training school director and the designated instructor or subject matter specialist.
6. Prominently display at all times, for public inspection, the training school certification issued by the department.
7. Maintain at all times current liability coverage at least in the minimum amounts prescribed by the application requirements of this chapter. Failure of the training school to do so shall result in the certification becoming null and void.

8. Inform the department in writing within 30 days, for any principal, partner, officer, instructor or employee regulated or required to be regulated by this chapter pleading guilty or nolo contendere or being convicted or found guilty of any felony or of a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury or property damage.

9. Inform the department in writing within 30 days, for any principal, partner, officer, instructor or employee regulated or required to be regulated by this chapter having been found guilty by any court or administrative body of competent jurisdiction to have violated the private security services business statutes or regulations of that jurisdiction, there being no appeal therefrom or the time for appeal having elapsed.

10. Report in writing to the department any change in its ownership or principals which does not result in the creation of a new legal entity. Such written report shall be received by the department within 30 days after the occurrence of such change to include fingerprint cards submitted pursuant to 6 VAC 20-171-30.

11. Maintain at all times with the department its current operating name. Any name change reports shall be submitted in writing within 10 days after the occurrence of such change and accompanied by certified true copies of the documents which establish the name change.

12. Report in writing to the department any change in the entity of the training school that results in continued operation requiring a certification. Such written report shall be received by the department within 10 days after the occurrence of such change.

13. Maintain written authorization from the department for any subject matter specialists being used to provide instruction.

14. Develop lesson plans for each training curriculum and subject being offered in accordance with the topical outlines [~~and learning objectives established by~~] submitted to] the department.

15. Maintain comprehensive and current lesson plans for each entry level training curriculum and subject being offered.

16. Maintain comprehensive and current lesson plans for each in-service training curriculum and subject being offered.

17. Maintain comprehensive and current lesson plans for each firearms training curriculum and subject being offered.

18. Date all lesson plans and handout material to include the initial date of development and subsequent revisions.

19. Ensure that current copies of the following requirements are provided to and maintained with the department including:

- a. A list of all training locations used by the training school, excluding hotel/motel facilities;

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- b. A list of all firing range names and locations;
- c. A list of all subject matter specialists currently employed, or otherwise utilized; and
- d. Copies of current course outlines for all lesson plans and curriculums. The lesson plans and subsequent course outlines shall include specific reference to the course content involving the Code of Virginia and this chapter.

20. Ensure that range qualification for all firearm training is completed pursuant to this chapter except with written authorization from the department.

21. On a form provided by the department and within 10 calendar days of the incident, submit a report of any incident in which any instructor, student or employee has discharged a firearm while on duty, excluding any training exercise.

6 VAC 20-171-260. Training school standards of conduct.

A training school shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.
2. Ensure that the training director and all instructors employed by the training school conform to all applicable application requirements, administrative requirements and standards of conduct pursuant to the Code of Virginia and this chapter.
3. Utilize only certified instructors, or other individuals eligible to provide instruction pursuant to this chapter in the conduct of private security training sessions.
4. Maintain current files that include copies or electronic images of attendance records, a master final examination, [pass/fail recording of] examination [~~scores~~, and] firearms qualification scores, training completion rosters, and training completion forms for each student for three years from the date of the training session in which the individual student was enrolled.
5. Permit the department during regular business hours to inspect, review, or copy those documents, business records or training records that are required to be maintained by the Code of Virginia and this chapter.
6. Permit the department to inspect and observe any training session. Certified training schools which conduct training sessions not located within Virginia may be required to pay the expenses of inspection and review.
7. Include the training school certification number issued by the department on all business advertising materials pursuant to the Code of Virginia.
8. Not violate or aide and abet others in violating the provisions of Article 2.1 (§ 9-183.1 et seq.) of Chapter 27 of Title 9 of the Code of Virginia or this chapter.
9. Not commit any act or omission which results in a private security license or registration being suspended, revoked, not renewed or being otherwise disciplined in any jurisdiction.

10. Not have been convicted or found guilty in any jurisdiction of the United States, of any felony or a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury, or property damage, from which no appeal is pending, the time for appeal having elapsed. Any plea of nolo contendere shall be considered a conviction for the purpose of this chapter. The record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be prima facie evidence of such guilt.

11. Not obtain a license, license renewal, registration, registration renewal, certification, certification renewal, or certification to act as compliance agent for a licensee, training school, school director, or instructor, through any fraud or misrepresentation.

12. Conduct entry level and in-service training sessions separately. In-service subjects and curriculums may not be incorporated or included as a part of the entry level subjects and curriculums.

13. Not conduct a private security services training school in such a manner as to endanger the public health, safety and welfare.

14. Not falsify, or aide and abet others in falsifying training records for the purpose of obtaining a license, registration, certification, or certification as a compliance agent, training school, school director or instructor.

15. Not represent as one's own a certification issued to another private security services training school.

16. Not perform any unlawful or negligent act resulting in loss, injury or death to any person.

17. Not use or display the state seal of Virginia as a part of any logo, stationery, business card, badge, patch, insignia or other form of identification or advertisement.

6 VAC 20-171-270. Private security services training school director.

A training school director shall:

1. Ensure that the certified training school and all employees regulated, or required to be regulated by this chapter, conform to all application requirements, administrative requirements and standards of conduct pursuant to the Code of Virginia and this chapter.
2. Conform to all application requirements, administrative requirements and standards of conduct as a certified instructor pursuant to the Code of Virginia and this chapter.
3. Maintain documentation for all employees or persons otherwise utilized that verifies compliance with requirements pursuant to the Code of Virginia and this chapter.
4. Notify the department in writing within 10 calendar days following termination of his employment as training director for the certified training school.

6 VAC 20-171-280. Private security services instructor.

An instructor shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.
2. Maintain at all times with the department his physical and mailing address. A post office box is not a physical address. Written notification of any change in the physical or mailing address shall be in writing and received by the department no later than 10 days after the effective date of the change.
3. Not have been convicted or found guilty in any jurisdiction of the United States, of any felony or a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury, or property damage, from which no appeal is pending, the time for appeal having elapsed. Any plea of *nolo contendere* shall be considered a conviction for the purpose of this chapter. The record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be *prima facie* evidence of such guilt.
4. Inform the department, and the training school for which the individual is designated as an instructor, if applicable, in writing within 30 days after pleading guilty or *nolo contendere* or being convicted or found guilty of any felony or of a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury or property damage.
5. Inform the department, and the training school for which the individual is designated as instructor, if applicable, in writing within 30 days after having been found guilty by any court or administrative body of competent jurisdiction to have violated the private security services business statutes or regulations of that jurisdiction, there being no appeal therefrom or the time for appeal having elapsed.
6. Not violate or aide and abet others in violating the provisions of Article 2.1 (§ 9-183.1 et seq.) of Chapter 27 of Title 9 of the Code of Virginia or this chapter.
7. Not commit any act or omission which results in a private security license or registration being suspended, revoked, not renewed or being otherwise disciplined in any jurisdiction.
8. Not obtain a license, license renewal, registration, registration renewal, certification, certification renewal, or certification to act as compliance agent for a licensee, training school, school director, or instructor, through any fraud or misrepresentation.
9. Conduct training sessions pursuant to requirements established in this chapter.
10. Notify the department within 10 calendar days following termination of his employment as instructor for the training school.

6 VAC 20-171-290. Instruction exceptions.

A. Subject matter specialist.

1. Training schools may employ or otherwise utilize individuals as subject matter specialists to provide instruction in specific areas of a training curriculum. During the approved portions of training, a certified instructor is not required to be present.
2. The training school shall obtain written authorization from the department prior to any subject matter specialist providing instruction. Written authorization may be requested by submitting on a form provided by the department:
 - a. A written request for authorization specifically outlining the requested subject matter; and
 - b. Documentation that supports the individual's credentials for instructing in the proposed subject matter.

B. Guest lecturer. Training schools may employ or otherwise utilize individuals as guest lecturer in specific areas of a training curriculum. A certified instructor is required to be present during all portions of training conducted by a guest lecturer.

6 VAC 20-171-300. Private security training session.

A. Training sessions will be conducted in accordance with requirements established in this chapter. Adherence to the administrative requirements, attendance and standards of conduct are the responsibility of the training school, training school director and instructor of the training session.

B. Administrative requirements.

1. In a manner approved by the department, a notification to conduct a training session shall be submitted to the department. All notifications shall be received by the department, or postmarked if mailed, no less than seven calendar days prior to the beginning of each training session to include the date, time, instructors and location of the training session. The department may allow a session to be conducted with less than seven calendar days of notification with prior approval. Session notifications require no fee from the training school. A notification to conduct a training session shall be deemed to be in compliance unless the training school director is notified by the department to the contrary.
2. Notification of any changes to the dates, times, location or cancellation of a training session must be submitted to the department in writing and received by the department prior to the scheduled starting time of the class.
3. On a form provided by the department, the training school director shall issue an original training completion form [and training certificate] to each student who satisfactorily completes a training session no later than five business days following the training completion date.
4. In a manner approved by the department, the training school director shall submit an original training

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completion roster to the department affirming each student's successful completion of the session. The training completion roster shall be received by the department within seven calendar days, or postmarked if mailed, no later than five business days following the training completion date. The training completion roster for each session must be accompanied by the applicable, nonrefundable processing fee.

5. A written examination shall be administered at the conclusion of each entry level training session. The examination shall be based, at a minimum, on the applicable learning objectives. The student must attain a minimum grade of 70% to satisfactorily complete the training session.

6. Firearm classroom training shall be separately tested and graded. Individuals must achieve a minimum score of 70% on the firearm classroom training examination.

7. Failure to achieve a minimum score of 70% on the firearms classroom written examination will exclude the individual from the firearms range training.

8. To successfully complete the firearm range training, the individual must achieve a minimum qualification score of 75% of the scoring value of the target.

9. To successfully complete the private investigator entry level training session, the individual must:

a. [Successfully] complete each of the three graded practical exercises required; and

b. Pass the written examination with a minimum score of 70%.

10. To successfully complete the personal protection specialist entry level training session, the individual must:

a. Complete each of the five graded practical exercises required under Protective Detail Operations, 6 VAC 20-171-350 C 6 (the practical exercises must be successfully completed prior to the written examination); and

b. Pass the written examination with a minimum score of 70%.

C. Attendance.

1. Private security services business personnel enrolled in an approved training session are required to be present for the hours required for each training session unless they have been granted a partial waiver from the department.

2. Tardiness and absenteeism will not be permitted. Individuals violating these provisions will be required to make up any training missed. Such training must be completed within 60 days after the completion of the training session or at the next available session offered by the training school. Individuals not completing the required training within this period are required to complete the entire training session.

3. Individuals that do not successfully complete the compulsory minimum training standards of the training

session shall not be reported to the department except where required pursuant to this chapter.

4. Each individual attending an approved training session shall comply with the regulations promulgated by the board and any other rules within the authority of the training school. If the training school director or instructor considers a violation of the rules detrimental to the training of other students or to involve cheating on examinations, the training school director or instructor may expel the individual from the school. Notification of such action shall immediately be reported to the employing firms and the department.

D. Standards of conduct.

1. The training school, training school director and instructor shall at all times conform to the application requirements, administrative requirements and standards of conduct established for certification as a training school and instructor.

2. Training sessions will be conducted by certified instructors or other individuals authorized to provide instruction pursuant to this chapter.

3. Training sessions will be conducted utilizing lesson plans developed to include at a minimum the compulsory minimum training standards established pursuant to this chapter.

4. Instruction shall be provided in no less than 50-minute classes.

5. Training sessions may not exceed eight hours of classroom instruction per day [; however, firearms classroom sessions may not exceed nine hours of instruction per day]. Range qualification and practical exercises shall not be considered classroom instruction; however, total training, including the maximum allotment of eight hours classroom instruction and applicable range qualification and practical exercises shall not exceed 12 hours per day. This does not include time allotted for breaks, meals and testing.

6. All audio-visual training aids must be accompanied by a period of instruction where the instructor reviews the content of the presentation and the students are provided the opportunity to ask questions regarding the content.

7. A training session must adhere to the minimum compulsory training standards and must be presented in its entirety. Training school directors may require additional hours of instruction, testing or evaluation procedures.

8. A training session must provide accurate and current information to the students.

9. Mandated training conducted not in accordance with the Code of Virginia and this chapter is null and void.

Article 3.

Private Security Services Registered Personnel.

6 VAC 20-171-305. General requirements.

All registered personnel are required to maintain administrative requirements and standards of conduct as determined by the Code of Virginia, [~~the~~] department [guidelines] and this chapter. [~~These requirements and standards are in addition to any acts prohibited by the Code of Virginia or this chapter.~~]

6 VAC 20-171-310. Registered personnel administrative requirements.

A registered individual shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.
2. Maintain at all times with the department his physical and mailing address. A post office box is not a physical address. Written notification of any change in the physical or mailing address shall be in writing and received by the department no later than 10 days after the effective date of the change.
3. Inform the department, and the business for which the individual is employed if applicable, in writing within 30 days after pleading guilty or nolo contendere or being convicted or found guilty of any felony or of a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury or property damage.
4. Inform the department, and the business for which the individual is employed if applicable, in writing within 30 days after having been found guilty by any court or administrative body of competent jurisdiction to have violated the private security services business statutes or regulations of that jurisdiction, there being no appeal therefrom or the time for appeal having elapsed.
5. Inform the department, or the compliance agent of the licensee if employed by a private security services business, a report of any incident in which any registrant has discharged a firearm while on duty, excluding any training exercise. This report shall be made within twenty-four hours of the incident.

6 VAC 20-171-320. Registered personnel standards of conduct.

A registered individual shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.
2. Not violate or aide and abet others in violating the provisions of Article 2.1 (§ 9-183.1 et seq.) of Chapter 27 of Title 9 of the Code of Virginia or this chapter.
3. Not commit any act or omission which results in a private security license, registration or certification being suspended, revoked, not renewed or being otherwise disciplined in any jurisdiction.
4. Not have been convicted or found guilty in any jurisdiction of the United States, of any felony or a

misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury, or property damage, from which no appeal is pending, the time for appeal having elapsed. Any plea of nolo contendere shall be considered a conviction for the purpose of this chapter. The record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be prima facie evidence of such guilt.

5. Not obtain a license, license renewal, registration, registration renewal, certification, certification renewal, or certification to act as compliance agent for a licensee, training school, school director, or instructor, through any fraud or misrepresentation.

6. Not solicit or contract to provide any private security services without first having obtained a private security services business license with the department.

7. Carry a valid registration at all times while on duty. Individuals requiring registration as an alarm respondent, a central station dispatcher, an electronic security sales representative or an electronic security technician may be employed for not more than 90 days while completing the compulsory minimum training standards [~~provided the initial registration application and fingerprint cards have been submitted pursuant to Part III of this Chapter, however, and~~] may not be employed in excess of [~~30~~ 120] days without having been issued a [~~temporary~~] registration from the department.

8. Carry the private security photo identification card at all times while on duty once the authorization has been approved from the department, except those individuals operating outside the Commonwealth of Virginia who shall obtain the photo identification card prior to providing services when physically located in the Commonwealth.

9. Perform those duties authorized by his registration only while employed by a licensed private security services business and only for the clients of the licensee. This shall not be construed to prohibit an individual who is registered as an armed security officer from being employed by a nonlicensee as provided for in § 9-183.2 of the Code of Virginia.

10. Possess a valid firearm training verification if he carries or has immediate access to firearms while on duty.

11. Carry a firearm concealed while on duty only with the expressed authorization of the licensed private security services business employing the registrant and only in compliance with § 18.2-308 of the Code of Virginia.

12. Transport, carry and utilize firearms while on duty only in a manner which does not endanger the public health, safety and welfare.

13. If authorized to make arrests, make arrests in full compliance with the law and using only the minimum force necessary to effect an arrest.

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14. Engage in no conduct which through word, deed or appearance suggests that a registrant is a law-enforcement officer or other government official.

15. Display one's registration while on duty in response to the request of a law-enforcement officer, department personnel or client.

16. Not perform any unlawful or negligent act resulting in a loss, injury or death to any person.

17. If a uniform is required, wear the uniform required by his employer. If wearing a uniform while employed as an armed security officer, unarmed security officer, alarm respondent or armored car personnel, that uniform must:

a. Include at least one insignia clearly identifying the name of the licensed firm employing the individual and, except armored car personnel, a name plate or tape bearing, as a minimum, the individual's last name [~~and first and middle initials~~] attached on the outermost garment, except rainwear worn only to protect from inclement weather; and

b. Include no patch or other writing (i) containing the word "police" or any other word suggesting a law-enforcement officer; (ii) containing the word "officer" unless used in conjunction with the word "security"; or (iii) resembling any uniform patch or insignia of any duly constituted law-enforcement agency of this Commonwealth, its political subdivisions or of the federal government. This restriction shall not apply to individuals who are also duly sworn special police officers, to the extent that they may display words which accurately represent that distinction.

18. When providing services as a central station dispatcher, attempt to [~~contact the end user or a representative from an authorized call list prior to requesting a response by law enforcement when a burglary alarm has been reported~~] verify the legitimacy of a burglar alarm activation by contacting an authorized individual at the site where an alarm signal originated before dispatching authorities. This shall not apply if the alarm user has provided written authorization requesting immediate dispatch]. This shall not apply to duress or hold-up alarms.

19. Act only in such a manner which does not endanger the public health, safety and welfare.

20. Not represent as one's own a registration issued to another individual, or represent oneself as certified compliance agent of a licensee, training school, school director or instructor unless so certified by the department.

21. Not falsify, or aid and abet others in falsifying, training records for the purpose of obtaining a license, registration, certification, or certification as a compliance agent, training school, school director or instructor.

[22. Not provide information obtained by the registrant or his employing firm to any person other than the client who secured the services of the licensee without the client's prior written consent. Provision of information in

response to official requests from law-enforcement agencies, the courts, or from the department shall not constitute a violation of this chapter. Provision of information to law-enforcement agencies pertinent to criminal activity or to planned criminal activity shall not constitute a violation of this chapter.]

Article 4.

Private Security Services Certified Personnel.

6 VAC 20-171-325. General requirements.

All certified personnel are required to maintain administrative requirements and standards of conduct as determined by the Code of Virginia, [~~the~~] department [guidelines] and this chapter. [~~These requirements and standards are in addition to any acts prohibited by the Code of Virginia or this chapter.~~]

6 VAC 20-171-330. Certified personnel administrative requirements.

A certified individual shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.

2. Maintain at all times with the department his physical and mailing address. A post office box is not a physical address. Written notification of any change in the physical or mailing address shall be in writing and received by the department no later than 10 days after the effective date of the change.

3. Inform the department, and the business for which the individual is employed if applicable, in writing within 30 days after pleading guilty or nolo contendere or being convicted or found guilty of any felony or of a misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury or property damage.

4. Inform the department, and the business for which the individual is employed if applicable, in writing within 30 days after having been found guilty by any court or administrative body of competent jurisdiction to have violated the private security services business statutes or regulations of that jurisdiction, there being no appeal therefrom or the time for appeal having elapsed.

6 VAC 20-171-340. Certified personnel standards of conduct.

A certified individual shall:

1. Conform to all requirements pursuant to the Code of Virginia and this chapter.

2. Not violate or aid and abet others in violating the provisions of Article 2.1 (§ 9-183.1 et seq.) of Chapter 27 of Title 9 of the Code of Virginia or this chapter.

3. Not commit any act or omission which results in a private security license, registration or certification being suspended, revoked, not renewed or being otherwise disciplined in any jurisdiction.

4. Not have been convicted or found guilty in any jurisdiction of the United States, of any felony or a

misdemeanor involving moral turpitude, sexual offense, drug offense, physical injury, or property damage, from which no appeal is pending, the time for appeal having elapsed. Any plea of nolo contendere shall be considered a conviction for the purpose of this chapter. The record of conviction certified or authenticated in such form as to be admissible in evidence under the laws of the jurisdiction where convicted shall be prima facie evidence of such guilt.

5. Not obtain a license, license renewal, registration, registration renewal, certification, certification renewal, or certification to act as compliance agent for a licensee, training school, school director, or instructor, through any fraud or misrepresentation.

6. Not solicit or contract to provide any private security services without first having obtained a private security services business license with the department.

7. Carry a valid certification at all times while on duty. Individuals requiring certification as an unarmed security officer and an electronic security technician's assistant may be employed for not more than 90 days while completing the compulsory minimum training standards, provided [~~the initial certification application and~~] fingerprint cards have been submitted to the department, and VSP-167 if applicable, pursuant to Part III of this chapter; however, may not be employed in excess of [~~30~~ 120] days without having been issued a [~~temporary~~] certification from the department.

8. Carry the private security photo identification card at all times while on duty once the authorization has been approved from the department, except those individuals operating outside the Commonwealth of Virginia who shall obtain the photo identification card prior to providing services when physically located in the Commonwealth.

9. Perform those duties authorized by his certification only while employed by a licensed private security services business and only for the clients of the licensee. This shall not be construed to prohibit an individual who is certified as an unarmed security officer from being employed by a nonlicensee as provided for in § 9-183.2 of the Code of Virginia.

[~~10. If authorized to make arrests, make arrests in full compliance with the law and using only the minimum force necessary to effect an arrest.~~]

~~10.] Engage in no conduct which through word, deed or appearance suggests that the certified individual is a law-enforcement officer or other government official.~~

[~~11.] Display one's certification while on duty in response to the request of a law-enforcement officer, department personnel or client.~~

[~~12.] Not perform any unlawful or negligent act resulting in a loss, injury or death to any person.~~

[~~13.] If a uniform is required, wear the uniform required by his employer. If wearing a uniform while employed as an unarmed security officer, that uniform must:~~

a. Include at least one insignia clearly identifying the name of the licensed firm employing the individual and, except armored car personnel, a name plate or tape bearing, as a minimum, the individual's last name [~~and first and middle initials~~] attached on the outermost garment, except rainwear worn only to protect from inclement weather; and

b. Include no patch or other writing (i) containing the word "police" or any other word suggesting a law-enforcement officer; (ii) containing the word "officer" unless used in conjunction with the word "security"; or (iii) resembling any uniform patch or insignia of any duly constituted law-enforcement agency of this Commonwealth, its political subdivisions or of the federal government. This restriction shall not apply to individuals who are also duly sworn special police officers, to the extent that they may display words which accurately represent that distinction.

[~~14.] Act only in such a manner which does not endanger the public health, safety and welfare.~~

[~~15.] Not represent as one's own a certification issued to another individual, or represent oneself as a certified compliance agent of a licensee, training school, school director or instructor unless so certified by the department.~~

[~~16.] Not falsify, or aid and abet others in falsifying training records for the purpose of obtaining a license, registration, certification, or certification as a compliance agent, training school, school director or instructor.~~

[~~17. Not provide information obtained by the firm or its employees to any person other than the client who secured the services of the licensee without the client's prior written consent. Provision of information in response to official requests from the law-enforcement agencies, the courts, or from the department shall not constitute a violation of this chapter. Provision of information to law-enforcement agencies pertinent to criminal activity or to planned criminal activity shall not constitute a violation of this chapter.]~~

PART V.

COMPULSORY MINIMUM TRAINING STANDARDS FOR PRIVATE SECURITY SERVICES BUSINESS PERSONNEL.

Article 1.

Registration/Certification Category Requirements.

6 VAC 20-171-350. Entry level training.

A. Each person employed by a private security services business or applying to the department for registration as an armed security officer/courier, personal protection specialist, armored car personnel, security canine handler, private investigator, alarm respondent, central station dispatcher, electronic security sales representative, or electronic security technician as defined by § 9-183.1 of the Code of Virginia, or applying to the department for training certification as an unarmed security officer or certification as an electronic security technician's assistant as required by § 9-183.3 of the Code of Virginia, or for certification as a compliance agent as required by § 9-183.3 of the Code of Virginia, who has not

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met the compulsory minimum training standards prior to July 13, 1994, must meet the compulsory minimum training standards herein established, unless provided for otherwise in accordance with this chapter.

B. Hour requirement. The compulsory minimum entry level training hour requirement by category, excluding examinations, practical exercises and range qualification shall be:

1. Unarmed security officer - 16 hours
2. Armed security officer/courier - 24 hours
3. Armored car personnel - 20 hours
4. Security canine handler - 28 hours
5. Private investigator - 60 hours
6. Personal protection specialist - 60 hours
7. Alarm respondent - 16 hours
8. Central station dispatcher - 8 hours
9. Electronic security sales representative - 8 hours
10. Electronic security technician - 14 hours
11. Electronic security technician's assistant - 4 hours
12. Compliance agent - 6 hours

C. Course content. The compulsory minimum entry level training course content by category, excluding examinations, [mandated] practical exercises and range qualification shall be as provided in this subsection.

1. Security Officer Core Subjects. The entry level curriculum for unarmed security officer, armed security officer/courier, security canine handler, and alarm respondent sets forth the following areas identified as:

- a. Administration and orientation to private security - 1 hour
- b. [Applicable section of the Code of Virginia and] DCJS [~~rules and~~] regulations - 1 hour
- c. Legal authority and arrest authority and procedures - 6 hours
- d. Emergency and defensive procedures - 8 hours
- e. Written examination

Total hours (excluding exam) - 16 hours

2. Armed security officer/courier.

- a. Security Officer Core Subjects - 16 hours
- b. Entry level handgun training (refer to Article 2 (6 VAC 20-171-365 et seq.) of this part) - 8 hours
- c. Entry level shotgun training, if applicable (refer to Article 2 (6 VAC 20-171-365 et seq.) of this part) - 1 hour

Total hours (excluding examinations, shotgun classroom instruction and range qualification) - 24 hours

3. Armored car personnel.

- a. Administration and armored car orientation - 1 hour
- b. [Applicable sections of the Code of Virginia and] DCJS [~~rules and~~] regulations - 1 hour
- c. Armored car procedures - 10 hours
- d. Written examination
- e. Entry level firearms training (refer to Article 2 (6 VAC 20-171-365 et seq.) of this part) - 8 hours
- f. Entry level shotgun training, if applicable (refer to Article 2 (6 VAC 20-171-365 et seq.) of this part) - 1 hour

Total hours (excluding examinations, shotgun classroom instruction and range qualification) - 20 hours

4. Security canine handler.

Complete entry level training requirements pursuant to Article 3 (6 VAC 20-171-430 et seq.) of this part.

5. Private investigator.

- a. Administration/investigator orientation, [applicable sections of the Code of Virginia and] DCJS [~~rules~~] regulations - 8 hours
- b. Collecting and reporting information - 6 hours
- c. General investigative techniques - 20 hours
- d. Interviewing techniques - 8 hours
- e. Criminal law, procedure and rules of evidence - 8 hours
- f. Civil law, procedure and rules of evidence - 10 hours
- g. Three practical field exercises
- h. Written comprehensive examination

Total hours in classroom (excluding written examination and practical exercises) - 60 hours

6. Personal protection specialist.

- a. Administration and personal protection orientation - 3 hours
- b. [Applicable sections of the Code of Virginia and] DCJS [~~rules and~~] regulations - 1 hour
- c. Assessment of threat and protectee vulnerability - 8 hours
- d. Legal authority and civil law - 8 hours
- e. Protective detail operations - 28 hours
- f. Emergency procedures - 12 hours
 - (1) CPR
 - (2) Emergency first aid
 - (3) Defensive preparedness
- g. Performance evaluation -- Five practical exercises

h. Written examination

Total hours (excluding written examination and performance evaluation) - 60 hours

7. Alarm respondent.

Security Officer Core Subjects - 16 hours

8. Electronic security subjects. The entry level electronic security subjects curriculum for central station dispatcher, electronic security sales representative, electronic security technician and electronic security technician's assistant sets forth the following areas identified as:

- a. Administration and orientation to private security - 1 hour*
- b. [Applicable sections of the Code of Virginia and] DCJS [~~rules and~~] regulations - 1 hour*
- c. Overview of electronic security - 1 hour*
- d. False alarm prevention - 1 hour*
- e. Written examination*

Total hours (excluding examination) - 4 hours

9. Central station dispatcher.

- a. Electronic security subjects - 4 hours*
- b. Central station dispatcher subjects - 4 hours*
 - (1) Duties and responsibilities*
 - (2) Communications skills*
 - (3) Emergency procedures*
- c. Written examination*

Total hours (excluding examination) - 8 hours

10. Electronic security sales representative.

- a. Electronic security subjects - 4 hours*
- b. Electronic security sales representative subjects - 4 hours*
 - (1) Duties and responsibilities*
 - (2) System design/components*
 - (3) False alarm prevention*
- c. Written examination*

Total hours (excluding examination) - 8 hours

11. Electronic security technician.

- a. Electronic security subjects - 4 hours*
- b. Electronic security technician subjects - 10 hours*
 - (1) Duties and responsibilities*
 - (2) Electronics*
 - (3) Control panels*
 - (4) Protection devices and application*

(5) Test equipment

(6) Power and grounding

(7) National electrical code

(8) Job safety

c. Written examination

Total hours (excluding examination) - 14 hours

12. Compliance agent.

- a. Industry overview and responsibilities*
- b. Regulations review*
- c. Business practices and ethical standards*
- d. Records requirements and other related issues - 6 hours*
- e. Written examination*

Total hours (excluding written examination) - 6 hours

6 VAC 20-171-360. In-service training.

A. Each person registered with the department as an armed security officer/courier, personal protection specialist, armored car personnel, security canine handler, private investigator, alarm respondent, central station dispatcher, electronic security sales representative, electronic security technician, or applying to the department for certification as an unarmed security officer or electronic security technician's assistant, or certified by the department to act as a compliance agent shall complete the compulsory in-service training standard once during each 24-month period of registration or certification. Required in-service training must be completed within 12 months of the expiration date of the registration [or certification] period during which in-service training is required.

1. Compliance agent.

- a. Individuals must complete compliance agent in-service training within each 24-month period following the original in-service training date.*
- b. In-service training must be completed within 12 months prior to the established training due date.*
- c. Individuals who fail to complete in-service training prior to the established training due date may complete in-service training within 90 days after the established training due date if a completed in-service training enrollment application and a \$25 delinquent training fee is received by the department.*

2. Instructor. All private security instructors must complete instructor in-service training within each 36-month period of certification.

B. Hour requirement. The compulsory minimum in-service training hour requirement by category, excluding examinations, practical exercises and range qualification shall be as follows:

- 1. Unarmed security officer - 4 hours*

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2. Armed security officer/courier - 4 hours
3. Armored car personnel - 4 hours
4. Security canine handler - 8 hours
5. Private investigator - 8 hours
6. Personal protection specialist - 8 hours
7. Alarm respondent - 4 hours
8. Central station dispatcher - 4 hours
9. Electronic security sales representative - 4 hours
10. Electronic security technician - 4 hours
11. Electronic security technician's assistant - 2 hours
12. Compliance agent - [3 4] hours
13. Instructor - 8 hours

C. Course content. The compulsory minimum in-service training course content by category, excluding examinations, practical exercises and range qualification shall be as follows:

1. Security officer core subjects: Unarmed security officer/armed security officer/courier/ alarm respondent
 - a. Legal authority - 2 hours
 - b. Job-related training - 2 hours

Total hours - 4 hours

2. Armored car personnel

Job-related training - 4 hours

Total hours - 4 hours

3. Security canine handler

- a. Basic obedience evaluation and retraining - 4 hours
- b. Job-related training - 4 hours

Total hours - 8 hours

4. Private investigator

Job-related training - 8 hours

Total hours - 8 hours

5. Personal protection specialist

Job-related training - 8 hours

Total hours - 8 hours

6. Central station dispatcher

Job-related training - 4 hours

Total hours - 4 hours

7. Electronic security sales representative

Job-related training - 4 hours

Total hours - 4 hours

8. Electronic security technician

Job-related training - 4 hours

Total hours - 4 hours

9. Electronic security technician's assistant

Job-related training - 2 hours

Total hours - 2 hours

10. Compliance agent

- a. Industry overview and responsibilities
- b. Regulations review
- c. Business practices and ethical standards
- d. Records requirements and other related topics

Total hours - 4 hours

11. General instructor

- a. Regulations review and legal issues
- b. Ethical standards
- c. Records requirements and other related topics
- d. Techniques of instruction delivery including practical exercises

Total hours - 4 hours

12. Firearms instructor

- a. Regulations review and legal issues
- b. Techniques of instruction delivery

Total hours - 4 hours

Article 2.

Firearms Training Requirements.

6 VAC 20-171-365. General firearms training requirements.

Firearms training verification is required for all private security services business personnel who carry or have immediate access to a firearm while on duty. Each person who carries or has immediate access to firearms while on duty shall qualify with each type and caliber of firearm to which he has access.

6 VAC 20-171-370. Entry level handgun training.

A. Handgun classroom training.

1. The entry level handgun classroom training will include but not be limited to the following:

- a. The proper care of the weapon;
- b. Civil liability of the use of firearms;
- c. Criminal liability of the use of firearms;
- d. Weapons retention;
- e. Deadly force;
- f. Justifiable deadly force;
- g. Range safety;

- h. Practical firearms handling; and
- i. Principles of marksmanship.

Total Hours (excluding written examination) - 8 hours

2. Written examination required.

B. Range qualification (no minimum hours). The purpose of the range qualification course is to provide practical firearms training to individuals desiring to become armed private security services business personnel.

1. Prior to the date of range training, it will be the responsibility of the school director to ensure that all students are informed of the proper attire and equipment to be worn for the firing range portion of the training.
2. Factory loaded semi-wadcutter or duty ammunition (60 rounds) may be used for practice or range qualification [~~or both~~].
3. All qualifications shall be conducted using a B-27 silhouette target. Alternate targets may be utilized with prior approval by the department.
4. With prior approval of the department, a reasonable modification of the firearms course may be approved to accommodate qualification on indoor ranges.
5. A certified firearms instructor must be on the firing line during all phases of firearms training. There shall be a minimum of one firearms instructor per five shooters on the line.
6. All individuals shall qualify with directional draw holsters only.
7. The range qualification of individuals shall be scored as follows:

B27 target: (use indicated K-value) 8, 9, 10 X rings - value 5 points, 7 ring - value 4 points, other hits on silhouette - value 3 points: divide points scored by maximum possible score to obtain decimal and convert to percentage, e.g., $225 \div 300 = .75 = 75\%$.

C. Course: Virginia Private Security Course of Fire for Handguns. The course of fire shall be conducted using, at a minimum, the requirements set forth in subsection B of this section. Strong/weak hand refers to the primary hand used in firing the weapon. The opposite hand may be used for support. The course of fire shall be conducted in the following phases:

1. Phase 1; 3 yards, point shoulder position, 18 rounds:
 - a. Load 6 rounds and holster loaded weapon.
 - b. On command, draw and fire 2 rounds (3 seconds) repeat.
 - c. Load 6 rounds and holster loaded weapon.
 - d. On command, draw and fire 6 rounds with strong hand.
 - e. Unload, reload 6 rounds and fire 6 rounds with weak hand (25 seconds).

2. Phase 2; 7 yards, point shoulder position, 24 rounds:
 - a. Load 6 rounds and holster loaded weapon.
 - b. On command, draw and fire 1 round (2 seconds), repeat.
 - c. Load 6 rounds and holster loaded weapon.
 - d. On command, draw and fire 2 rounds (3 seconds), repeat.
 - e. Load 6 rounds and holster loaded weapon.
 - f. On command, draw and fire 6 rounds, reload 6 rounds, fire 6 rounds (30 seconds).
3. Phase 3; 15 yards, 70 seconds, 18 rounds:
 - a. Load 6 rounds and holster loaded weapon.
 - b. On command, assume kneeling position, draw and fire 6 rounds with strong hand.
 - c. Assume standing position, unload, reload and fire 6 rounds from weak hand barricade position.
 - d. Unload, reload and fire 6 rounds from strong hand barricade position (Kneeling position may be fired using barricade position.) (70 seconds).

6 VAC 20-171-380. Entry level shotgun training.

A. Shotgun classroom training. The entry level shotgun classroom instruction will emphasize but not be limited to:

1. Safe and proper use and handling of shotgun;
2. Nomenclature; and
3. Positions and combat loading techniques.

Total hours - 1 hour

B. Range qualification (no minimum hours). The purpose of the range firing course is to provide practical shotgun training to those individuals who carry or have immediate access to a shotgun in the performance of their duties.

1. For certification, 12 gauge, double aught "00" buckshot ammunition shall be used. Five rounds.
2. Scoring - 70% of available pellets must be within silhouette.

C. Course: Virginia Private Security Course of Fire for Shotguns.

	<u>Distance</u>	<u>Position</u>	<u>No. Rounds</u>	<u>Target</u>	<u>Time</u>
Combat load & fire	15 Yds.	Standing/ Shoulder	3	B-27 Silhouette	20 sec.
Combat load & fire	25 Yds.	Kneeling/ Shoulder	2	B-27 Silhouette	15 sec.

D. A certified firearms instructor must be on the firing line during all phases of firearms range training. There shall be a minimum of one certified firearms instructor per five shooters on the line.

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6 VAC 20-171-390. Entry level personal protection specialist handgun training.

A. Personal protection specialist handgun classroom training. The entry level personal protection specialist handgun training will include but not be limited to:

1. Proper care of the weapon;
2. Civil liability of the use of firearms;
3. Criminal liability of the use of firearms;
4. Weapons retention;
5. Deadly force;
6. Justifiable deadly force;
7. Range safety;
8. Practical firearms handling;
9. Principles of marksmanship; and
10. Decision making for the personal protection specialist.
11. Written examination required

Total hours (excluding written examination [~~and qualification~~]) - 24 hours

B. Range qualification (no minimum hours). The purpose of this course of fire is to assess and improve the tactical, protection-related shooting skills for personal protection specialist candidates seeking certification to be armed. This course entails five increasingly challenging stages of advanced firearms exercises with a 92% score required for qualification.

1. The personal protection specialist handgun course of fire is comprised of the following exercises:
 - a. Shoot/don't shoot judgment;
 - b. Turn and fire drills;
 - c. Failure to stop drills;
 - d. Multiple target drills; and
 - e. Judgmental shooting.
2. For all range practicals (stage two through stage four), the student will fire at a man-size silhouette target with the following requirements:
 - a. 4" diameter circle in head;
 - b. 8" diameter circle in chest/body area; and
 - c. Center points of circles - 13-1/2 inches apart.
 - d. All rounds fired must hit within these circles.
 - e. Minimum 92% qualification score = 25 rounds total requiring 23 hits: scoring:
 - (1) 25 points (1 round is good for 1 point)
 - (2) 92% of shots must be "in circle" hits for a passing grade (2 misses allowed on total course)

(3) Shots not taken during stage five, when a "no-shoot" situation is presented scores a point, just as an accurate shot in a hostile situation.

(4) 92% is 23 of 25 possible

3. A certified personal protection specialist firearms instructor must be on the range during all phases of personal protection specialist advanced handgun training. There shall be no less than one certified personal protection specialist firearms instructor per four students.

C. Course: Virginia Private Security Course of Fire for Personal Protection Specialist.

1. Stage One: Shoot/don't shoot drill. Stage one of the personal protection specialist advanced handgun course of fire is conducted in a classroom using a 16 mm film or video cassette tape of firearms combat scenarios [or in practical exercises on the range] to assess the student's decision making capability given job-related shoot/don't shoot incidents.

After the interaction of the scenario, the students must explain all their commands and actions.

Dry-fire response from a weapon rendered safe should be incorporated into the scenario interaction.

2. Stage Two: Turn-and-fire drill. Stage two of the personal protection specialist advanced handgun course of fire is held at a firing range and consists of turn-and-fire drills from varying distances (straight draw hip holsters only).

All handguns are loaded with six rounds of ammunition and safely holstered. Shooters are positioned with their backs to the targets, facing the instructor up-range. The instructor will command all shooters to walk at a normal pace, directly away from the target. Upon the command "fire," the students must quickly turn while acquiring a firm grip on the weapon. Once facing the target and in a stable position, they must safely draw and fire two rounds at the designated target circle. After shooting, while facing the target, the student must reholster safely, then turn around to face up range, ready to continue the exercise. The "fire" commands will be called at 3-5 yards, 5-7 yards, and then 8-10 yards.

3. Stage Three: Failure to stop drill. Stage three of the personal protection specialist advanced handgun course of fire is held at a firing range and consists of failure to stop drills fired from the seven-yard line (straight draw hip holsters only).

All handguns are loaded with six rounds of ammunition and are safely holstered. Shooters are positioned with their backs to the targets, facing the instructor up-range. The instructor will command all shooters to walk at normal pace, directly away from the target. Upon the command "fire," given at approximately the seven-yard line, each shooter must safely turn around while acquiring a firm grip on their weapon as performed in the previous drill. Once facing the target, the students will draw and fire two rounds at the 8-inch body circle, and

then one immediate round to the 4-inch head circle. The student will then safely reholster. The drill will be repeated three times.

4. Stage Four: Multiple target identification drill. Stage four of the personal protection specialist advanced handgun course of fire is held at a firing range and consists of multiple target identification drills fired from varying distances (straight draw hip holsters only).

Each shooter will line up on a set of three targets. Only two shooters at one time can complete this exercise on a standard 10-12 station range. However, smaller ranges may allow for only one shooter at a time.

Each handgun is loaded with six rounds of ammunition and safely holstered. The shooters are positioned with their backs to the targets, facing the instructor up-range. The instructor will command all shooters to walk at a normal pace, directly away from the targets. Upon the command "left," "right," or "center," the student must again turn around safely while establishing a firm grip on the weapon. Then, once stable, the student must quickly draw and fire 2 rounds at the designated circle on the "called" target ("L," "R," "C"). Then, the shooter, while still facing the targets, must safely reholster, turn around to face up range, and continue the exercise. Each two-round pair must be fired within four seconds of the called command. Direction commands will be called at 3-5 yards, 5-7 yards, and then 8-10 yards.

5. Stage Five: Judgmental shooting. This drill combines the skills developed in the prior four stages. The shooter will be required to safely turn and fire at a "photograph" type target which may be either friendly or hostile. It requires hostile targets to be stopped using deadly force. Necessity (immediate jeopardy) is presumed for this exercise. This stage allows the instructor to evaluate the decision-making capability of the student as well as his shooting accuracy and safety.

Shooter is placed on the 10-yard line facing the instructor with the target to his rear. The target will be placed at any location along the range target line and should not be seen by the student until he is given the "turn" command during the drill. Each shooter has the opportunity to complete this drill four times. Each decision is worth one point. If he shoots at a hostile target, a hit anywhere on that target will score the point. If a friendly target is presented, it is clearly a no-shoot situation and the student should merely holster safely to score the point. There is a four-second time limit at this stage for any "shoot" situation.

The instructor will allow each shooter two opportunities to complete this drill and place two targets downrange for each. Four points or hits are still necessary at this stage for the total score. If two targets are used, then the time limit is raised to six seconds, regardless of whether two hostile targets are used or one hostile with one friendly.

6 VAC 20-171-400. [Handgun Firearms (handgun/shotgun)] retraining.

All armed private security services business personnel must satisfactorily complete two hours of firearms classroom training or practical exercises and range training, and requalify as prescribed in 6 VAC 20-171-370 for handgun [and 6 VAC 20-171-380 for shotgun, if applicable,] within the 12-month period immediately preceding the expiration date of his registration as follows:

1. Classroom retraining or practical exercises - 2 hours
2. Range qualification [with handgun and/or shotgun, if applicable] (no minimum hours)

Total hours (excluding range qualification [~~and shotgun classroom training~~]) - 2 hours

6 VAC 20-171-410. [Shotgun retraining. (Reserved.)]

~~[All armed private security services business personnel must satisfactorily complete one hour of classroom training and range training, and requalify with the shotgun as prescribed in 6 VAC 20-171-380, if applicable, as follows:~~

- ~~1. Classroom retraining - 1 hour~~
- ~~2. Range qualification (no minimum hours)~~

~~Total hours (excluding range qualification) - 1 hour]~~

6 VAC 20-171-420. Personal protection specialist handgun retraining.

All armed private security services business personnel registered in the category of personal protection specialist must satisfactorily complete eight hours of firearms classroom training or practical exercises and range training, and requalify as prescribed in 6 VAC 20-171-90 for handgun within the 12-month period immediately preceding the expiration date of his registration as follows:

1. Legal authority and decision making - 4 hours
2. Handgun safety, marksmanship and skill development - 4 hours
3. Completion of personal protection specialist handgun course of fire

Total Hours ([~~excluding~~ including] range qualification) - 8 hours

Article 3.

Security Canine Handler Training Requirements.

6 VAC 20-171-430. Entry level security canine handler training.

A. Prerequisites for security canine handler entry level (official documentation required):

1. Successful completion of the security officer core subjects curriculum; and - 16 hours
2. Successful completion of basic obedience training.

B. Following successful completion of the above prerequisites, each security canine handler must also comply with the following requirements:

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1. *Demonstration of proficiency. The student must demonstrate his proficiency in the handling of a security canine to satisfy the minimum standards. - 2 hours*
2. *Evaluation by a certified private security security canine handler instructor and basic obedience retraining*
3. *Security canine handler orientation/legal authority - 4 hours*
4. *Canine patrol techniques - 6 hours*
5. *Written examination*

Total hours (excluding examinations) - 28 hours

6 VAC 20-171-440. Security canine handler retraining.

Each security canine handler registrant shall comply annually with the requirement for basic obedience evaluation and retraining (Refer to 6 VAC 20-171-430).

Security canine handler basic obedience evaluation and retraining

Total hours - 2 hours

Article 4.

Training [~~Waivers~~ exemptions].

6 VAC 20-171-445. Training [~~Waivers~~ exemptions].

Persons who meet the statutory requirements as set forth in § 9-182 of the Code of Virginia may apply for a partial exemption from the compulsory training standards. Individuals requesting such partial exemption shall file an application furnished by the department and include the applicable, nonrefundable application fee. The department may issue such partial exemption on the basis of individual qualifications as supported by required documentation. Those applying for and receiving exemptions must comply with all regulations promulgated by the board. Each person receiving a partial exemption must apply to the department for registration within 12 months from the date of issuance, otherwise the partial exemption shall become null and void.

6 VAC 20-171-450. Entry level training [~~waiver~~ exemption].

A. *Persons previously employed as law-enforcement officers who have not terminated or been terminated from said employment more than five years prior to the application date must submit official documentation of the following with the application for partial exemption:*

1. *Completion of law-enforcement entry level training; and*
2. *Five continuous years of law-enforcement employment provided such employment as a law-enforcement officer was not terminated due to misconduct or incompetence.*

B. *Persons having previous training or employment in any of the classifications defined in § 9-183.1 of the Code of Virginia must submit official documentation of the following with the application for partial exemption:*

1. *Completion of previous private security training, which has been approved by the department and which meets or exceeds the compulsory minimum training standards promulgated by the board; or*

2. *Five years continuous employment in the category for which partial exemption is sought, provided such employment was not terminated due to misconduct or incompetence and such employment ended within five years of the date of application.*

6 VAC 20-171-460. In-service training [~~waiver~~ exemption].

Persons who have completed training which meets or exceeds the compulsory minimum training standards promulgated by the board for the in-service training required for the individuals particular category may be authorized credit for such training, provided the training has been completed within 12 months of the expiration date of the registration period during which in-service training is required. Such training must be provided by a third party organization offering services or expertise for the particular training category. Official documentation of the following must accompany the application for in-service training credit:

1. *Information regarding the sponsoring organization, including documentation regarding the instructor for each session; and*
2. *An outline of the training session material including the dates, times and specific subject matter.*

6 VAC 20-171-470. Prior firearms [~~credit~~ training exemption].

Persons having previous department-approved firearms training may be authorized credit for such training which meets or exceeds the compulsory minimum training standards for private security services business personnel, provided such training has been completed within the 12 months preceding the date of application. Official documentation of the following must accompany the application for partial in-service training credit:

1. *Completion of department approved firearms training; and*
2. *Qualification at a Virginia criminal justice agency, academy or correctional department.*

PART VI.

COMPLAINTS, DEPARTMENT ACTION/SANCTIONS,
ADJUDICATION.

Article 1.

Complaints.

6 VAC 20-171-480. Submittal requirements.

A. *In accordance with § 9-182 of the Code of Virginia, this chapter establishes standards designed to secure the public safety and welfare against incompetent or unqualified persons engaging in private security services. It shall be the responsibility of the licensee, its compliance agents and employees, to provide private security services in a*

professional manner, adhering to ethical standards and sound business practices.

B. Any aggrieved or interested person may file a complaint against any individual, person, firm or licensed firm, school or certified school whose conduct and activities are regulated or required to be regulated by the board. The complaint must allege a violation of the law governing private security services, or this chapter.

C. Complaints may be submitted:

1. In writing, or on a form provided by the department, by a signed complainant;
2. In writing, submitted anonymously, that provide sufficient detailed information for the department to conduct an investigation; or
3. Telephonically, providing the complaint alleges activities which constitute a life-threatening situation, or have resulted in personal injury or loss to the public or to a consumer, or which may result in imminent harm or personal injury, and that provide sufficient detailed information for the department to conduct an investigation.

6 VAC 20-171-490. Department investigation.

A. The department may initiate or conduct an investigation based on any information received or action taken by the department to determine compliance with the Code of Virginia and this chapter.

B. Documentation.

1. Persons regulated or required to be regulated by this chapter pursuant to the Code of Virginia are required to provide department investigators with any and all records required to be maintained by this chapter [~~and any information needed to complete the investigation~~].
 - a. This shall not be construed to authorize the department to demand records protected under applicable federal and state laws. If such records are necessary to complete an investigation the department may [~~issue~~ seek] a subpoena to satisfy the request.
 - b. The department shall endeavor to review, and request as necessary, only those records required to verify alleged violations of compliance with the Code of Virginia and this chapter.
2. The department shall endeavor to keep any documentation, evidence or information on an investigation confidential until such time as adjudication has been completed, at which time information may be released upon request pursuant to applicable federal and state laws, rules or regulations;

Article 2.

Department Action/Sanctions.

6 VAC 20-171-500. Disciplinary action; sanctions; publication of records.

A. Each person subject to jurisdiction of this chapter, who violates any statute or regulation pertaining to private security

services shall be subject to sanctions imposed by the department regardless of criminal prosecution.

B. The department may impose any of the following sanctions, singly or in combination, when it finds the respondent in violation or in noncompliance of this chapter:

1. Letter of reprimand or censure;
2. Probation for any period of time;
3. Suspension of license, registration, certification, or approval granted, for any period of time;
4. Revocation;
5. Refusal to issue, renew or reinstate a license, registration, certification or approval;
6. Fine not to exceed \$2,500 per violation.

C. The department may conduct hearings and issue cease and desist orders to persons who engage in activities prohibited by this chapter but do not hold a valid license, certification or registration. Any person in violation of a cease and desist order entered by the department shall be subject to all of the remedies provided by law and, in addition, shall be subject to a civil penalty payable to the party injured by the violation.

D. The director may summarily suspend a license, certification or registration under this chapter without a hearing, simultaneously with the filing of a formal complaint and notice for a hearing, if the director finds that the continued operations of the licensee or registrant would constitute a life-threatening situation, or has resulted in personal injury or loss to the public or to a consumer, or which may result in imminent harm, personal injury or loss.

E. All proceedings pursuant to this section are matters of public record and shall be preserved. The department may publish a list of the names and addresses of all persons, licensees, firms, registrants, training schools, school directors, compliance agents and licensed firms whose conduct and activities are subject to this chapter and have been sanctioned or denied licensure, registration, certification or approval.

6 VAC 20-171-510. Fines, administrative and investigative costs.

A. The department may recover costs of any investigation and adjudication of any violations of the Code of Virginia or regulations which result in a sanction including fine, probation, suspension, revocation or denial of any license, certification or registration. Such costs shall be in addition to any monetary penalty which may be imposed.

B. All monetary penalties imposed as a sanction shall be deposited into the state treasury to the credit of the State Literary Fund.

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Article 3. Adjudication.

6 VAC 20-171-520. Hearing process.

Following a preliminary investigative process, the department may initiate action to resolve the complaint through an informal fact-finding conference or formal hearing as established in this chapter. Pursuant to the authority conferred in § 9-182 B 6 of the Code of Virginia and in accordance with the procedures set forth by the Administrative Process Act and the procedures prescribed herein, the department is empowered to receive, review, investigate and adjudicate complaints concerning the conduct of any person whose activities are regulated by the board. The board will hear and act upon appeals arising from decisions made by the director. In all case decisions, the Criminal Justice Services Board shall be the final agency authority.

6 VAC 20-171-530. Informal fact-finding conference.

The purpose of an informal fact-finding conference is to resolve allegations through informal consultation and negotiation. Informal fact-finding conferences shall be conducted in accordance with § 9-6.14:11 of the Code of Virginia. The respondent, the person against whom the complaint is filed, may appeal the decision of an informal fact-finding conference and request a formal hearing, provided that written notification is given to the department within 30 days of the date the informal fact-finding decision notice was served, or the date it was mailed to the respondent, whichever occurred first. In the event the informal fact-finding decision was served by mail, three days shall be added to that period.

6 VAC 20-171-540. Formal hearing.

Formal hearing proceedings may be initiated in any case in which the basic laws provide expressly for a case decision, or in any case to the extent the informal fact-finding conference has not been conducted or an appeal thereto has been timely received. Formal hearings shall be conducted in accordance with § 9-6.14:12 of the Code of Virginia. The findings and decision of the director resulting from a formal hearing may be appealed to the board.

After a formal hearing pursuant to § 9-6.14:12 of the Code of Virginia wherein a sanction is imposed to fine, or to suspend, revoke or deny issuance or renewal of any license, registration, certification or approval, the department may assess the holder thereof the cost of conducting such hearing when the department has final authority to grant such license, registration, certification or approval, unless the department determines that the offense was inadvertent or done in good faith belief that such act did not violate a statute or regulation. The cost shall be limited to (i) the reasonable hourly rate for the hearing officer and (ii) the actual cost of recording the proceedings. This assessment shall be in addition to any fine imposed by sanctions.

6 VAC 20-171-550. Appeals.

The findings and the decision of the director may be appealed to the board provided that written notification is given to the attention of the Director, Department of Criminal

Justice Services, 805 East Broad Street, Richmond, Virginia 23219, within 30 days following the date notification of the hearing decision was served, or the date it was mailed to the respondent, whichever occurred first. In the event the hearing decision is served by mail, three days shall be added to that period. (Rule 2A:2 of Rules of the Virginia Supreme Court.)

6 VAC 20-171-560. Court review; appeal of final agency order.

The agency's final administrative decision (final agency orders) may be appealed. Any person affected by, and claiming the unlawfulness of the agency's final case decision, shall have the right to direct review thereof by an appropriate and timely court action. Such appeal actions shall be initiated in the circuit court of jurisdiction in which the party applying for review resides; save, if such party is not a resident of Virginia, the venue shall be in the city of Richmond, Virginia.

Notification shall be given to the attention of the Director, Department of Criminal Justice Services, 805 East Broad Street, Richmond, Virginia 23219, in writing within 30 days of the date notification of the board decision was served, or the date it was mailed to the respondent, whichever occurred first. In the event the board decision was served by mail, three days shall be added to that period. (Rule 2A:2 of Rules of the Virginia Supreme Court.)

During all judicial proceedings incidental to such disciplinary action, the sanctions imposed by the board shall remain in effect, unless the court issues a stay of the order.

NOTICE: The forms used in administering 6 VAC 20-171-10 et seq., Regulations Relating to Private Security Services, are not being published due to the large number; however, the name of each form is listed below. The forms are available for public inspection at the Department of Criminal Justice Services, 805 East Broad Street, 10th Floor, Richmond, Virginia, or at the office of the Registrar of Regulations, General Assembly Building, 2nd Floor, Richmond, Virginia.

FORMS

~~Private Security Services Initial Business License Application, PSS LA, 1/97.~~

~~Irrevocable Consent for Service, PSS IC, 1/99.~~

~~Fingerprint Processing Application, PSS FP, 1/99.~~

~~Application for Compliance Agent Training and Certification, PSS CA, 1/98.~~

~~Private Security Services Business License Renewal Application, PSS LR, 1/97.~~

~~Application for Initial Private Security Registration, PSS RA, 1/97.~~

~~Renewal Application for Private Security Registration, PSS RR, 1/97.~~

~~Application for Partial Exemption from the Compulsory Minimum Training Standards for Private Security Services Business Personnel, PSS WA, 1/97.~~

~~Private Security Training Completion Roster, PSS SA, 1/98.~~

~~Private Security Instructor Certification Application, PSS-IA, 1/98.~~

~~Private Security Instructor Certification Renewal Application, PSS-IR, 1/98.~~

~~Private Security Services Complaint Form, PSS-C, 1/97.~~

~~Application for Duplicate/Replacement Photo Identification, PSS-MP, 2/97.~~

~~Private Security General Instructor School Application, PSS-GI1, 1/98.~~

~~Compliance Agent In-Service Training Enrollment, PSS-CT, 1/98.~~

~~Training Completion Form, PSS-TCF, 1/97.~~

~~Private Security Services Certification Application, PSS-UA, 1/97.~~

~~Private Security Services Certification Renewal Application, PSS-UR, 1/97.~~

~~Application for Additional Registration Category, PSS-IMP, 1/97.~~

~~Notification of Private Security Services Training Session, PSS-TN, 1/98.~~

~~Private Security Services Training School Certification Application, PSS-TA, 1/98.~~

~~Private Security Services Training School Certification Renewal Application, PSS-TR, 1/98.~~

~~General Instructor Re-Certification Training Enrollment, PSS-GI2, 1/96.~~

~~Private Security Personal Protection Specialist Advanced Firearms Instructor School Application, PSS-FI3, 1/97.~~

~~Private Security Firearms Instructor School Application, PSS-FI, 1/98.~~

~~Firearms Discharge Report, PSS-FR, 1/97.~~

~~Irrevocable Consent for Service Form, PSS-IC (eff. 2/00).~~

~~Fingerprint Processing Application, PSS-FP (eff. 2/00).~~

~~Initial Compliance Agent Training and Certification, PSS-CA (eff. 2/00).~~

~~Initial Business License Application, PSS-LA (eff. 2/00).~~

~~Renewal Business License Application, PSS-LR (eff. 2/00).~~

~~Initial Private Security Registration Application, PSS-RA (eff. 2/00).~~

~~Renewal Private Security Registration Application, PSS-RR (eff. 2/00).~~

~~Partial Training Exemption Application, PSS-WA (eff. 2/00).~~

~~Training Completion Roster Application, PSS-SA1 (eff. 2/00).~~

~~Initial Private Security Instructor Application, PSS-IA (eff. 2/00).~~

Renewal Private Security Instructor Application, PSS-IR (eff. 2/00).

Private Security Services Complaint Form, PSS-C (eff. 2/00).

Duplicate/Replacement Photo ID Application, PSS-MP2 (eff. 2/00).

General Instructor Entry Level Training Enrollment, PSS-GE (eff. 2/00).

Compliance Agent In-Service Training Enrollment, PSS-CT (eff. 2/00).

Training Completion Form, PSS-TCF (eff. 2/00).

Initial Private Security Certification Application, PSS-UA (eff. 2/00).

Renewal Private Security Certification Application, PSS-UR (eff. 2/00).

Additional Registration Category Application, PSS-MP1 (eff. 2/00).

Training Session Notification Form, PSS-TN (eff. 2/00).

Initial Training School Application, PSS-TA (eff. 2/00).

Renewal Training School Application, PSS-TR (eff. 2/00).

General Instructor In-Service Training Enrollment, PSS-GI (eff. 2/00).

Personal Protection Specialist Advanced Firearms Instructor Entry Level Training Enrollment, PSS-PPSFI (eff. 2/00).

Private Security Firearms Instructor Entry Level Training Enrollment, PSS-FE (eff. 2/00).

Firearms Discharge Report, PSS-FR (eff. 2/00).

Firearms Instructor In-Service Training Enrollment, PSS-FI (eff. 2/00).]

VA.R. Doc. Nos. R99-55 and R99-56; Filed December 14, 1999, 11:08 a.m.



FORMS

TITLE 14. INSURANCE

STATE CORPORATION COMMISSION

Bureau of Insurance

NOTICE: The forms used in administering 14 VAC 5-350-10 et seq., Rules Governing Surplus Lines Insurance, are not being published due to the number of pages; however, the name of each form is listed below. The forms are available for public inspection at the State Corporation Commission, Bureau of Insurance, Tyler Building, 1300 East Main Street, 3rd Floor, Richmond, Virginia, or at the office of the Registrar of Regulations, General Assembly Building, 9th and Broad Streets, 2nd Floor, Richmond, Virginia.

Title of Regulation: **14 VAC 5-350-10 et seq. Rules Governing Surplus Lines Insurance.**

FORMS

Form SLB-1, Application for License as Surplus Lines Broker (rev. 9/96).

Form SLB-2, Bond for Surplus Lines Broker (rev. 9/96).

Form SLB-3, Quarterly Combined Affidavit by Surplus Lines Broker (~~eff. 9/96~~ rev. 9/99).

Form SLB-4, Annual Combined Affidavit by Surplus Lines Broker (~~eff. 9/96~~ rev. 9/99).

Form SLB-5, Surplus Lines Quarterly Report (~~eff. 9/96~~ rev. 9/99).

Form SLB-6, Surplus Lines Annual Report (~~eff. 9/96~~ rev. 9/99).

Form SLB-7, Quarterly Gross Premiums Tax Report (~~eff. 9/96~~ rev. 9/99).

Form SLB-8, Annual Gross Premiums Tax Report (rev. 9/96 9/99).

Form SLB-9, Notice to Insured (eff. 9/96).

Form SLB-10, Commercial Insured Waiver (eff. 9/96).



GOVERNOR

GOVERNOR'S COMMENTS ON PROPOSED REGULATIONS

TITLE 8. EDUCATION

STATE BOARD OF EDUCATION

Title of Regulation: **8 VAC 20-80-10 et seq. Regulations Governing Special Education Programs for Children with Disabilities in Virginia.**

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: December 7, 1999

VA.R. Doc. No. R98-276; Filed December 10, 1999, 11:07 a.m.



TITLE 9. ENVIRONMENT

STATE AIR POLLUTION CONTROL BOARD

Title of Regulation: **Regulations for the Control and Abatement of Air Pollution: Special Provisions for Existing Sources, New and Modified Sources, and Hazardous Air Pollutant Sources (Rev. D97).**

9 VAC 5-10-10 et seq. General Definitions.

9 VAC 5-20-10 et seq. General Provisions.

9 VAC 5-40-10 et seq. Existing Stationary Sources.

9 VAC 5-50-10 et seq. New and Modified Stationary Sources.

9 VAC 5-60-10 et seq. Hazardous Air Pollutant Sources.

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: December 7, 1999

VA.R. Doc. No. R97-708; Filed December 10, 1999, 11:07 a.m.



TITLE 12. HEALTH

STATE BOARD OF HEALTH

Title of Regulation: **12 VAC 5-80-10 et seq. Virginia Hearing Impairment Identification and Monitoring System.**

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: November 22, 1999

VA.R. Doc. No. R99-34; Filed December 1, 1999, 1:48 p.m.

Title of Regulation: **12 VAC 5-165-10 et seq. Regulations for the Repacking of Crab Meat.**

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: December 7, 1999

VA.R. Doc. No. R99-25; Filed December 10, 1999, 11:07 a.m.



TITLE 13. HOUSING

BOARD OF HOUSING AND COMMUNITY DEVELOPMENT

Title of Regulation: **13 VAC 5-111-10 et seq. Virginia Enterprise Zone Program Regulations.**

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: December 7, 1999

VA.R. Doc. No. R98-298; Filed December 10, 1999, 11:07 a.m.



**TITLE 18. PROFESSIONAL AND
OCCUPATIONAL LICENSING**

CEMETERY BOARD

Title of Regulation: 18 VAC 47-20-10 et seq. Cemetery Board Rules and Regulations.

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: December 7, 1999

VA.R. Doc. No. R98-260; Filed December 10, 1999, 11:07 a.m.

BOARD OF MEDICINE

Title of Regulation: 18 VAC 85-31-10 et seq. Regulations Governing the Practice of Physical Therapy.

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: November 22, 1999

VA.R. Doc. No. R99-10; Filed December 1, 1999, 1:48 p.m.

**BOARD OF LICENSED PROFESSIONAL
COUNSELORS, MARRIAGE AND FAMILY
THERAPISTS AND SUBSTANCE ABUSE
TREATMENT PROFESSIONALS**

Title of Regulation: 18 VAC 115-20-10 et seq. Regulations Governing the Practice of Professional Counseling.

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: November 22, 1999

VA.R. Doc. No. R99-492; Filed December 1, 1999, 1:48 p.m.

TITLE 22. SOCIAL SERVICES

DEPARTMENT OF REHABILITATIVE SERVICES

Title of Regulation: 22 VAC 30-40-10 et seq. Protection of Human Research Participants.

Governor's Comment:

I have reviewed the proposed regulation on a preliminary basis. While I reserve the right to take action under the Administrative Process Act during the final adoption period, I have no objection to this regulation based on the information and public comment currently available.

/s/ James S. Gilmore, III
Governor

Date: December 7, 1999

VA.R. Doc. No. R99-19; Filed December 10, 1999, 11:07 a.m.

EXECUTIVE ORDER SIXTY-ONE (99)

**RESCINDING CERTAIN GUBERNATORIAL ORDERS
ISSUED BETWEEN 1985 AND 1997**

By virtue of the authority vested in me as Governor, and subject always to my continuing, ultimate responsibility and authority to act in such matters, and to reserve powers, I hereby rescind those executive orders which have either been superseded by legislation or subsequent executive orders, or are no longer responsive to the circumstances which led to their issuance.

The following five executive orders issued by Governor Charles Robb, Governor Gerald Baliles, Governor L. Douglas Wilder, and Governor George Allen between 1985 and 1997 are hereby rescinded:

- EO 62 (85), *Virginia River Basin Citizen Committees*, issued on September 27, 1985.
- EO 23 (86), *Collegial Body Classification*, issued on August 15, 1986.
- EO 36 (91), *Virginia Emergency Operations Plan*, issued on August 30, 1991.
- EO 28 (94), *Emergency Travel Authorization*, issued on July 15, 1994.
- EO 76 (97), *Enforcing Item Veto*, issued on July 21, 1997.

This order shall become effective upon signing. Given under my hand and the Seal of the Commonwealth of Virginia this 22nd day in November, 1999.

/s/ James S. Gilmore, III
Governor

EXECUTIVE ORDER SIXTY-TWO (99)**TRANSITION TO THE WORKFORCE INVESTMENT ACT**

By virtue of the authority vested in me as Governor under Article V of the Constitution of Virginia and under the laws of the Commonwealth, including but not limited to Sections 2.1-704, 2.1-707, 2.1-710, and 9-329.1 of the *Code of Virginia*, and subject to my continuing and ultimate authority and responsibility to act in such matters, I hereby assign authority for carrying out the state's responsibilities under the federal Workforce Investment Act, PL 105-220 (hereinafter referred to as "WIA").

Effective July 1, 2000, the WIA will replace PL 97-300 as amended by PL 102-367, the Job Training Partnership Act (hereinafter referred to as "JTPA"). It is the purpose of this Executive Order to ensure that an orderly transition from JTPA to WIA occurs, and that appropriate responsibilities and duties are specified to enable the continued operation and delivery of workforce services to the citizens of the Commonwealth.

The purpose of programs funded under the WIA is to provide workforce investment activities through statewide and local workforce investment systems. These activities are intended to increase the employment, retention, occupational skill attainment and earnings of participants, thereby improving the quality of the workforce available to businesses, reducing welfare dependency, and enhancing the productivity and competitiveness of the Commonwealth.

Virginia Workforce Council

The Virginia Workforce Council is designated as a policy board pursuant to Sections 9-6.25 and 9-6.25:2 of the *Code of Virginia*, with full authority to promulgate public policies as enumerated in Section 9-329.1 of the *Code of Virginia* and Section 111 of the WIA.

In accordance with Section 9-329.1(J) of the *Code of Virginia*, the Virginia Employment Commission (hereinafter referred to as "VEC"), under the direction of the Secretary of Commerce and Trade and in cooperation with the Virginia Community College System, shall provide assistance to the Virginia Workforce Council.

All state agencies, institutions, and collegial bodies are instructed to cooperate and assist the Council in the performance of its duties when requested to do so. The Council may seek advice and assistance from any available source, public or private.

Implementation of the WIA and Program Administration

In accordance with subsections (I) and (J) of Section 9-329.1 of the *Code of Virginia*, the VEC shall receive all federal funds allocated under Title I of the WIA and is responsible for implementing its requirements. Also, the VEC is designated as the agency responsible for the management of the statewide employment statistics system, in accordance with Section 309 of the WIA.

The VEC shall make recommendations to the Governor, through the Secretary of Commerce and Trade, regarding additional legislative initiatives which may be required for the

implementation of the WIA, in accordance with Executive Order Number Twenty-Eight (98), *Executive Branch Legislative Coordination*, issued September 2, 1998.

Likewise, the Governor's Employment and Training Department (hereinafter referred to as "GETD") shall make recommendations to the Governor, through the Secretary of Health and Human Resources, for additional legislative initiatives that may be appropriate to eliminate or modify those portions of the *Code of Virginia* pertaining to the GETD.

JTPA Transition Provisions

The GETD shall continue to be responsible for the JTPA activities, with the assistance of the Governor's Job Training Coordinating Council until the expiration of the JTPA program on June 30, 2000. The GETD shall require JTPA close-out plans from all JTPA formula funded recipients in accordance with guidance from the United States Department of Labor.

By October 30, 1999, the GETD and the VEC shall develop and sign a Memorandum of Understanding that shall include comprehensive coordinated transition plans for closing out the JTPA program and transitioning responsibilities from the GETD to the VEC. These plans shall comply in all respects with applicable federal and state laws, regulations, and guidance. These coordinated plans shall be developed in consultation with the Department of Planning and Budget and the Department of Personnel and Training.

The WIA's two percent transition set-aside, in accordance with Sections 506(d)(1) and 506(d)(2) of the WIA, shall include a state-level transition budget for state fiscal year 2000 that does not exceed \$432,630 in total, the maximum available for state-level transition activities, and \$432,630 for local transition activities. The GETD is to transfer to the VEC the local and state transition activities budgets.

The GETD plan shall include placement assistance, severance benefits, and leave benefits as applicable for the agency's staff, as well as appropriate disposition of the agency's other resources. The plan shall also set aside sufficient JTPA funds to cover necessary close-out obligations of the JTPA program remaining unpaid on July 1, 2000. All JTPA unpaid obligations, including any that are incurred after July 1, 2000, are to be paid by December 1, 2000.

The VEC plan shall include a provision for storing JTPA records as required under federal law, regulation, and guidance. It shall also include provisions to assure that local transition funds are allocated and spent in accord with federal law, regulation and guidance, including the proper scheduling of spending.

The Executive Director or Acting Executive Director of the GETD and the Commissioner of the VEC shall be responsible for carrying out these transition plans and for coordinating their activities to ensure orderly transition from the requirements of the JTPA to those of the WIA, within state and federal law, regulation and guidance. Each agency head shall inform the other in advance of significant changes in its own activities that may affect the budget of the other agency. Effective July 1, 2000, any JTPA funds not necessary to cover legitimately incurred JTPA close-out expenses shall be

Governor

transferred to the VEC for use in carrying out the objectives of the WIA.

All financial and administrative records for the JTPA shall be closed pursuant to applicable federal law, regulation, and policy guidance.

This Executive Order rescinds Executive Order Number Thirty-Five (94), *Job Training Partnership Act and Related Programs*, issued on October 28, 1994, to the extent said order is inconsistent herewith, effective July 1, 2000.

This Executive Order shall be effective retroactive to July 1, 1999, and shall remain in full force and effect until June 30, 2002, unless amended or rescinded by further executive order.

Given under my hand and under the Seal of the Commonwealth of Virginia this 22nd day of November, 1999.

/s/ James S. Gilmore, III
Governor

GENERAL NOTICES/ERRATA

STATE CORPORATION COMMISSION

Division of Energy Regulation

EDITOR'S NOTE: Appendices A and 1 through 7 referenced in the following order are not being published. However, these appendices are available for public inspection at the State Corporation Commission, Document Control Center, Tyler Building, 1st Floor, 1300 East Main Street, Richmond, Virginia, from 8:15 a.m. to 5 p.m., Monday through Friday.

Copies of the order and the issues upon which comment is sought may be obtained from Mr. Massoud Tahamtani, Assistant Director, Division of Energy Regulation, State Corporation Commission, Tyler Building, 1300 East Main Street, 4th Floor, Richmond, VA 23219, telephone (804) 371-9611. Mailing address is P.O. Box 1197, Richmond, VA 23218.

Section 56-265.30 of the Code of Virginia charges the Virginia State Corporation Commission with enforcing the provisions of the Underground Utility Damage Prevention Act (§ 56-265.14 et seq.) and authorizes the commission to promulgate regulations to implement the enforcement of the Act. The commission adopted regulations in 1994. Since that time, the commission, its Division of Energy Regulation and the Advisory Committee have gained considerable experience in the enforcement of the Act. Through interaction with operators, excavators, the notification centers, contract locators and the public, the commission recognizes the current regulations are in need of revision, expansion, and clarification.

The commission is initiating this proceeding and seeking public comment on a variety of issues identified in Appendix A of the December 13, 1999, order for PUE990786. Appendix A contains issues regarding (i) reporting of probable violations of the Underground Utility Damage Prevention Act, (ii) marking of underground utility lines, (iii) excavators, (iv) operators, and (v) notification centers. Interested parties wishing to file comments concerning Appendix A issues shall file written comments on or before February 29, 2000, with the Clerk of the State Corporation Commission, Document Control Center, P.O. Box 2118, Richmond, VA 23218, and shall refer to Case No. PUE 990786.

AT RICHMOND, DECEMBER 13, 1999

COMMONWEALTH OF VIRGINIA, *ex rel.*

STATE CORPORATION COMMISSION

CASE NO. PUE990786

Ex Parte: In the matter concerning Rules implementing the State Corporation Commission's authority to enforce the Underground Utility Damage Prevention Act

ORDER ESTABLISHING INVESTIGATION AND INVITING COMMENTS

The Underground Utility Damage Prevention Act, Chapter 10.3 (§ 56-265.14 *et seq.*) of Title 56 of the Code of Virginia ("the Act"), was revised effective January 1, 1995, among other reasons, to reduce damage significantly to underground utility lines, and prevent possible loss of life, injuries, inconvenient service interruptions, damage to the environment, and economic losses resulting from damage to these underground lines. As revised, the Act streamlines communications between operators (owners of underground lines), the notification centers ("Miss Utility") that advise utilities of plans to dig, and excavators, regarding whether the underground utility lines have been located. The revised Act defines exemptions and emergencies, and provides for penalties for violations of its provisions resulting from the failure to exercise reasonable care. See § 56-265.32 A of the Code of Virginia.

Section 56-265.30 of the Code of Virginia charges the State Corporation Commission ("Commission") with enforcing the provisions of the Act. It authorizes the Commission to promulgate any Rules or regulations necessary to implement the Commission's authority to enforce the Act.¹

Pursuant to the statutory authority granted to it by the Act in 1994, the Commission adopted Rules for the Enforcement of the Underground Utility Damage Prevention Act.² Since that time, the Commission, its Division of Energy Regulation ("Staff"), and the Advisory Committee have gained considerable experience in the enforcement of the Act, and, through interaction with operators, excavators, the notification centers, contract locators, and the public, recognize that the Commission's currently effective Rules should be revised, expanded, and clarified.

The Commission, therefore, is initiating this proceeding to assist it in developing appropriate policies, Rules and regulations applicable to operators, excavators, contract locators, and notification centers, as those terms are defined by § 56-265.15 of the Act. This Order seeks public comment on a variety of issues identified in Appendix A hereto, including the Commission's authority to adopt specific regulations concerning the identified issues.

Comments concerning the issues set out in Appendix A should be specific, detailing the roles to be played by the Commission, utility operators, and other participants affected

¹ Many of the operators who are subject to the Act are also public utilities and cooperatives subject to our regulatory authority under Chapter 1 (§ 56-1 et seq.), Chapter 9 (§ 56-209 et seq.), Chapter 10 (§ 56-232 et seq.), Chapter 10.1 (§ 56-265.1 et seq.), Chapter 10.2:1 (§ 56-265.13:1 et seq.), Article 3 (§ 56-478.1 et seq. of Chapter 15), Article 4 (§ 56-484.1 et seq. of Chapter 15), Article 5 (§ 56-484.4 et seq. of Chapter 15), Chapter 16 (§ 56-485 et seq.), and Chapter 19 (§ 56-531 et seq.) of Title 56 of the Code of Virginia.

² See Commonwealth of Virginia, *ex rel.* State Corporation Commission, *Ex Parte:* In the matter of adopting rules necessary to implement the State Corporation Commission's authority to enforce the Underground Utility Damage Prevention Act, Case No. PUE940071, 1994 S.C.C. Ann. Rept. 422 (Order Adopting Procedural Rules for Enforcement of the Underground Utility Damage Prevention Act, Dec. 20, 1994).

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by the Act. To the extent possible and practicable, interested parties should include with their responses to this Order, proposed Rules and regulations corresponding to their comments on the issues set forth in Appendix A to the Order. Such concrete proposals will assist the Commission in accomplishing the goals of this proceeding.³

Following a thorough review of any responses and comments received herein, including a review of any suggested Rules and regulations, the Staff will propose specific Rules and regulations under the Act, and we will seek further public comment on Staff's proposals, and conduct further proceedings herein.

Accordingly, we are of the opinion and find that this matter should be docketed; that notice of this rulemaking should be published in major newspapers of general circulation throughout the Commonwealth and that this Order should also be published in the Virginia Register of Regulations; that interested persons should be afforded an opportunity to file written comments concerning the issues identified in Appendix A to this Order; and that the Staff should file a report responding to the comments filed herein and proposing appropriate revisions to the Rules.

Accordingly, IT IS ORDERED THAT:

(1) This matter be docketed and assigned Case No. PUE990786.

(2) Interested persons may obtain a copy of this Order, together with a copy of the issues upon which comment is sought (Appendix A hereto), by directing a request in writing for the same on or before January 12, 2000, to Massoud Tahamtani, Assistant Director, Division of Energy Regulation, State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218.

(3) A copy of this Order and the issues identified in Appendix A hereto shall also be made available for public review at the Commission's Document Control Center, located on the first floor of the Tyler Building, 1300 East Main Street, Richmond, Virginia 23219, during its regular hours of operation, Monday through Friday, from 8:15 a.m. to 5:00 p.m.

(4) Interested parties wishing to file comments concerning the issues identified in Appendix A shall file an original and five (5) copies of such comments in writing on or before February 29, 2000, with the Clerk of the State Corporation Commission, c/o Document Control Center, P.O. Box 2118, Richmond, Virginia 23218, and shall refer to Case No. PUE990786.

(5) On or before December 30, 1999, the Commission's Division of Energy Regulation shall cause the following notice to be published as classified advertising on one occasion in major newspapers of general circulation throughout the

Commonwealth and shall forward the following notice to the Virginia Register of Regulations:

NOTICE OF INVESTIGATION AND RULEMAKING BY
THE STATE CORPORATION COMMISSION FOR THE
ENFORCEMENT OF THE UNDERGROUND UTILITY
DAMAGE PREVENTION ACT
(THE MISS UTILITY ACT),
CASE NO. PUE990786

The Underground Utility Damage Prevention Act, Chapter 10.3 (§ 56-265.14 *et seq.*) of Title 56 of the Code of Virginia ("the Act") was revised effective January 1, 1995, among other reasons, to reduce damage to underground utility lines and prevent possible loss of life, injuries, inconvenient service interruptions, damage to the environment, and economic losses resulting from damage to underground utility lines.

On December 20, 1994, the Virginia State Corporation Commission ("Commission") adopted Rules for the Enforcement of the Underground Utility Damage Prevention Act ("Rules") in Case No. PUE940071, pursuant to the authority granted to it in § 56-265.30 of the Code of Virginia. These Rules affect utilities, notification centers, contract locators, and the public generally. The Commission has become aware of the need to clarify, expand, and revise these Rules, and accordingly, the Commission is soliciting comments on how these Rules should best be revised.

A copy of the Order Establishing Investigation and Inviting Comments, together with the issues upon which comment is sought, may be reviewed from 8:15 a.m. to 5:00 p.m., Monday through Friday, in the State Corporation Commission's Document Control Center, located at 1300 East Main Street, Tyler Building, First Floor, Richmond, Virginia 23219. Interested persons may obtain a copy of the Commission's Order, together with the issues upon which comment is sought (Appendix A to the Order) by directing a written request for a copy of same on or before January 12, 2000, to Massoud Tahamtani, Assistant Director, Division of Energy Regulation, State Corporation Commission, P.O. Box 1197, Richmond, Virginia 23218, and referring to Case No. PUE990786.

Any person who wishes to comment upon the issues identified in Appendix A to the Commission's Order Establishing Investigation and Inviting Comment shall file an original and five (5) copies of such comments with Joel H. Peck, Clerk, State Corporation Commission, c/o Document Control Center, P.O. Box 2118, Richmond, Virginia 23218, on or before February 29, 2000, and shall refer to Case No. PUE990786.

All written communications to the Commission regarding this proceeding shall refer to Case No. PUE990786, and shall be directed to Joel H. Peck, Clerk of the Commission, at the address set forth above.

³ To aid the Commission, each request for comments is lettered and numbered in Appendix A. Interested parties are requested to correlate their responses to the lettering and numbering system set forth in this Order in their comments.

DIVISION OF ENERGY REGULATION OF
THE STATE CORPORATION COMMISSION

(6) On or before April 7, 2000, the Division of Energy Regulation shall file a report summarizing and responding to the comments received herein, and proposing appropriate revisions to the Rules. The Division of Energy Regulation shall mail a copy of said report to all parties of record.

(7) On or before February 8, 2000, the Division of Energy shall file with the Clerk of the Commission proof of the publication of the notices required herein.

AN ATTESTED COPY hereof shall be sent by the Clerk of the Commission to: all the certificated electric utilities regulated by the Commission, set out in Appendix 1 hereto; all the certificated electric cooperatives regulated by the Commission as set out in Appendix 2 hereto; all the certificated water and sewer utilities subject to the Commission's regulation as set out in Appendix 3 hereto; all the telephone companies and cooperatives regulated by the Commission as set out in Appendix 4 hereto; all of Virginia's certificated interexchange carriers as set out in Appendix 5 hereto; all the certificated gas companies regulated by the Commission as set out in Appendix 6 hereto; the parties identified in Appendix 7 hereto; John F. Dudley, Senior Assistant Attorney General, Division of Consumer Counsel, Office of Attorney General, 900 East Main Street, Second Floor, Richmond, Virginia 23219; and the Commission's Office of General Counsel and Division of Energy Regulation.

Bureau of Insurance

December 9, 1999

Administrative Letter 1999-14

TO: All Title Insurance Companies Licensed in Virginia and All Settlement Agents Registered in Virginia

RE: Revised Guidelines for Conducting Title Insurance Company/ Underwriter Analyses of Escrow Accounts Maintained by Title Insurance Settlement Agents (all changes to Administrative Letter 1998-10 are italicized)

Attached are the Revised Guidelines for Conducting Title Insurance Company/Underwriter Analyses of Escrow Accounts pursuant to Virginia Code § 6.1-2.21 E 2 and 14 VAC 5-395-50 C. This administrative letter replaces Administrative Letter 1998-10. All underwriters and their staff conducting these analyses should carefully review these revised Guidelines and note any changes made. Underwriters shall begin using this new form immediately, and no old escrow analyses report forms will be accepted after February 1, 2000. Any analyses received on incorrect forms will be returned to the underwriter.

Each of the changes is italicized. One of the more noticeable changes is that the underwriter is now required to list the date that the analysis is conducted. This is in addition to the date of the report which is the actual date the report is completed by the underwriter and submitted to the Bureau of Insurance. Additionally, it is requested that the underwriter

note whether agents are commingling funds in their escrow accounts and/or retaining interest on settlement funds.

Another change is that in addition to completing Schedules "A" and "B," there is now a Schedule "C" which is a listing of the required insurance coverages that must be maintained by each settlement agent. This schedule must be completed by an agency officer, director, owner or registered title settlement agent.

Many agents have advised that they have not received a copy of their analysis report or were not given any opportunity to review the underwriter's findings. This has led to correspondence being generated to both agents and underwriters by the Bureau of Insurance in order to clear up matters that were not discussed between the underwriter and the agency. Underwriters are encouraged to review with the agents any specific findings that are noted in the analysis. Agents should be given an opportunity to respond and/or provide a written explanation to the specific findings which can be attached to the analysis when submitted to the Bureau of Insurance.

Additionally, it has been reported by a number of agents that there is some confusion regarding the date by which these analyses must be conducted. If there are any questions concerning the correct date by which an agent's analysis must be conducted, the agent should contact the Bureau of Insurance directly. This will eliminate any liability on the part of the company should an incorrect date be given by the underwriter to an agent.

Any accounting or auditing questions pertaining to these attached Guidelines should be referred to David Smith at (804) 371-9061. Any other questions should be referred to the Agent Investigations Section at (804) 371-9465.

Please make sure that the appropriate person within your organization receives these Guidelines.

/s/ Alfred W. Gross
Commissioner of Insurance

REVISED GUIDELINES FOR CONDUCTING TITLE INSURANCE COMPANY/ UNDERWRITER ANALYSES OF ESCROW ACCOUNTS MAINTAINED BY TITLE INSURANCE SETTLEMENT AGENTS PURSUANT TO THE VIRGINIA CONSUMER REAL ESTATE SETTLEMENT PROTECTION ACT (§ 6.1-2.19 et seq. of the Code of Virginia)

Title insurance companies/underwriters conducting analyses of title insurance settlement agent escrow accounts pursuant to Virginia Code § 6.1-2.21 E 2 and 14 VAC 5-395-50 C shall comply with the following guidelines. The guidelines are intended to be used as minimum guidelines in conducting analyses of title insurance agent escrow accounts. Additional procedures conducted by the title insurance companies should be documented in the Standard Report (see attached) issued by the title insurance company. The results of the analysis of escrow accounts maintained by title insurance settlement agents are required to be filed with the Bureau of Insurance within sixty days of the completion of the analysis. **NOTE: On July 1, 1999, the Real Estate Settlement Agent Registration Act (§ 6.1-2.30 et seq. of the Code of**

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Virginia) went into effect. The chapter expands the application of the safeguards contained in the Consumer Real Estate Settlement Protection Act to include all transactions involving the purchase of or lending on the security of real estate located in the Commonwealth of Virginia.

1. Obtain a listing of all agency bank accounts, including operating and other non-fiduciary accounts. Have the agent certify that the listing of bank accounts is complete and accurate. The listing should contain all of the information that is included in Schedule A of the Standard Report.
2. Obtain a listing of all of the agency's affiliated companies. Have the agent certify that the listing of affiliated companies is complete and accurate. The listing should contain all of the information that is included in Schedule B of the Standard Report.
3. Review and test the agent's 3-way reconciliations (bank statement to book balance to open escrow trial balance) for the most recent monthly period available for all agent escrow accounts including, without limitation, all multiple and individual customer escrow accounts (regular, special/interest bearing, etc.), accounts established in connection with IRC Code § 1031 tax deferred exchanges, and other fiduciary accounts. *If the agent does not prepare an open escrow trial balance, note the omission in the Specific Findings section of the Standard Report and review any other type of bank reconciliation available.* The test of the reconciliations should, at a minimum, include the following procedures:
 - a. Foot reconciliation and any supporting schedules;
 - b. Compare bank balance per reconciliation with bank statement and have agent resolve differences;
 - c. Compare book balance per reconciliation with control account such as check book balance, general ledger, etc. and have agent resolve differences;
 - d. Compare reconciled balances to the related trial balance of the same date and have agent resolve differences;
 - e. Verify deposits in transit by tracing *significant* deposits to validated deposit slip or bank statement for the following month;
 - f. Verify outstanding check list by tracing to canceled checks returned with the subsequent month's bank statement. Follow up on all large outstanding checks

not clearing in the subsequent month, *and any other outstanding checks not clearing in 120 days;*

- g. Verify propriety of other material reconciling items by reviewing appropriate support;
 - h. Note any reconciling items more than 30 days old and discuss with agency personnel;
 - i. Examine voided checks and verify that they are properly defaced.
4. Review 3-way reconciliations, *or any other type of bank reconciliation available*, for all agent escrow accounts (same accounts as referred to in Item # 3 of these Guidelines) for three months of the preceding twelve-month period which shall be selected on a random basis. Determine the timeliness of the preparation of bank reconciliations. Determine management review and approval. Any reconciliations that were not prepared in a timely manner or reviewed by management should be noted in the Specific Findings section of the Standard Report.
 5. *If prepared*, review the agent's trial balance for the most recent monthly period available for all escrow accounts. Note unusual items and investigate. The lack of a timely trial balance and/or any unusual items that are not adequately resolved by the person performing the analysis should be noted in the Specific Findings section of the Standard Report.
 6. Review all escrow account bank statements and trial balances for unusual items, e.g., negative balances, non-sufficient funds or other large or frequent bank service charges, or large even-dollar disbursements and investigate any such items. *(In certain commercial transactions, large even-dollar amounts are not uncommon. For these transactions, a sample of such disbursements should be selected.)* Any unusual items *including the retaining of interest* that are not adequately resolved by the person performing the analysis should be noted in the Specific Findings section of the Standard Report.
 7. For each escrow account, select a representative sample of canceled checks and wire transfers for the preceding twelve-month period and review same for unusual items. The actual number of canceled checks and wire transfers sampled should be disclosed in the Standard Report, along with an explanation of the number selected. The following items, although not all-inclusive, should result in further investigation and resolution by the person performing the analysis. Any of the following items that are not adequately resolved by the person performing the analysis should be noted in the Specific Findings section of the Standard Report:
 - a. Checks or wire transfers for large amounts payable to the agency or its affiliates or owners which do not appear to be fees;
 - b. Large even-dollar amounts *(in certain commercial transactions, large even-dollar amounts are not uncommon; for these transactions, the escrow file*

* An affiliated company is defined as any person that is, directly or indirectly, owned or controlled by the same person or by the same group of persons that directly or indirectly, own or control the agency. This term includes parent and subsidiaries. Control and affiliated status shall be presumed to exist if a person, directly or indirectly, owns, controls, holds with the power to vote or hold proxies, representing 10% or more of the voting securities of any other person.

should be reviewed to determine if the transaction is valid);

- c. Checks or wire transfers with no file reference;
- d. Checks or wire transfers with unusual references;
- e. Slow clearing payoffs or proceeds;
- f. Improper or unusual endorsements;
- g. Alterations to canceled checks;
- h. Checks payable to "cash" or "bearer" or to banks for cashier's checks; and
- i. Unusual transfers between files and/or bank accounts.

Review the clearing of a representative sample of payoffs, proceeds, or other large escrow account checks or wire transfers for the most recent monthly period available. Trace payments to underlying source documentation. The actual number of payoffs, proceeds, or other large escrow account checks or wire transfers sampled should be disclosed in the Standard Report, along with an explanation of the number selected. Investigate instances in which such large checks or wire transfers failed to clear within 30 days of issuance. Any unusual items that are not adequately resolved by the person performing the analysis should be noted in the Specific Findings section of the Standard Report.

Review a representative sample of files for written instructions or external support of the escrow account records. The files for review should be selected from the reconciliation review and from significant untimely clearing items at steps 3 and 8 above, dormant files and open and closed files at random. The actual number of files sampled should be disclosed in the Standard Report, along with an explanation of the number selected. Any instances of inadequate external support that are not resolved by the person performing the analysis should be noted in the Specific Findings section of the Standard Report.

List all states in which the agent/agency conducts settlements. If the agent/agency is commingling funds (mixing funds from Virginia settlements with settlement funds from other states) on residential closings and non multi-state commercial closings, it should be noted in the Specific Findings section of the Standard Report.

Have agent/agency complete Schedule "C" which is a listing of required insurance coverages. This schedule must be completed in its entirety by the agent/agency.

Title insurance companies/underwriters conducting analyses of title insurance agent escrow accounts pursuant to Virginia Code § 6.1-2.21 E 2 and 14 VAC 5-395-50 C shall make all work papers prepared in the conduct of such analyses available to the Bureau upon request.

The title insurance company/underwriter may condition its provision of analysis services in satisfaction of Virginia Code § 6.1-2.21 E 2 and 14 VAC 5-395-50 C upon the title insurance agent undertaking and providing to the title

insurance company/underwriter all documentation and records reasonably deemed necessary to accomplish the foregoing analysis guidelines.

* * * * *

Questions regarding Administrative Letter 1999-14 should be addressed to David H. Smith, State Corporation Commission, Bureau of Insurance, Tyler Building, 1300 East Main Street, 6th Floor, P.O. Box 1157, Richmond, VA 23218, telephone (804) 371-9061.

Copies and general questions should be addressed to Mike Beavers, State Corporation Commission, Bureau of Insurance, Tyler Building, 1300 East Main Street, 6th Floor, P.O. Box 1157, Richmond, VA 23218, telephone (804) 371-9465.

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(Rev. 12/99)

**VIRGINIA CONSUMER REAL ESTATE
SETTLEMENT PROTECTION ACT ("CRESPA")
Standard Report of Escrow Accounts Maintained by Title Insurance Agents**

Title Insurance Company/Underwriter _____

Title Insurance Agent/Agency _____

Name of Owner/Principal Officer _____

Agency Address _____

Agency Telephone # _____

Agent/Agency License # _____

Date Analysis Conducted _____

Procedures

In accordance with the guidelines for "Title Insurance Company/Underwriter Analyses of Escrow Accounts Maintained by Title Insurance Agents Pursuant to CRESPA," (Title Insurance Company Name) performed the following procedures:

1. Obtained a listing of all agency bank accounts, including operating and other non-fiduciary accounts. See Schedule A.
2. Obtained a listing of all of the agency's affiliated companies. See Schedule B.
3. Reviewed and tested the agent's 3-way reconciliation(s) (bank statement to book balance to open escrow trial balance) for (*fill in month reviewed*) _____ for all agent escrow accounts.
4. Reviewed 3-way reconciliations, or any other type of bank reconciliation available, for all agent escrow accounts for the three months selected. Determined the timeliness of the preparation of bank reconciliations. Determined management review and approval.
5. Reviewed the agent's (*fill in month reviewed*) _____ trial balance or *applicable schedule* for all escrow accounts for "unusual items" and investigated any such items.
6. Reviewed escrow account bank statements and trial balances for "unusual items" and investigated any such items. *If the agency is retaining interest earned on its escrow accounts, this should be noted in the "Specific Findings."*

(Rev. 12/99)

7. Reviewed a representative sample of canceled checks and wire transfers, if any, *for both residential and commercial closings*, for "unusual items" as defined in the Guidelines. **(The actual number of canceled checks and wire transfers sampled should be disclosed here, along with an explanation of the number selected.)**

8. Reviewed the clearing of a representative sample of *(fill in month reviewed)* _____ payoffs, proceeds, or other large escrow account checks or wire transfers *for both residential and commercial closings*. Traced payments to underlying source documentation. **(The actual number of payoffs, proceeds, or other large escrow account checks or wire transfers sampled should be disclosed here, along with an explanation of the number selected.)**

9. Reviewed a representative sample of *residential and commercial* files for written *instructions or external support* of the escrow account records. **(The actual number of files sampled should be disclosed here, along with an explanation of the number selected.)**

10. *List all states in which the agent conducts settlements.*

11. *Obtain a current listing of required insurance coverages from the agent/agency. See Schedule C.*

Specific Findings

In accordance with the guidelines for "Title Insurance Company/Underwriter Analyses of Escrow Accounts Maintained by Title Insurance Agents Pursuant to CRESPA," (Title Insurance Company Name) noted the following specific findings during the analysis of (Title Insurance Agent).

This report is intended solely for the use of (Title Insurance Agent) and the Virginia State Corporation Commission Bureau of Insurance and should not be used for any other purpose. *Underwriters are encouraged to review this report with the agency owner/principal prior to submission. Any exceptions noted by the agency owner/principal should be submitted and attached to this report.*

By signing below, I certify that I have performed the procedures above, and have noted the applicable specific findings, and the report is accurate and complete to the best of my knowledge.

Signature of Title Insurance Company Representative

Print Name

Title of Representative

Date of Report

Telephone No.

General Notices/Errata

(Rev. 12/99)

SCHEDULE A LISTING OF ALL AGENT AND AGENCY BANK ACCOUNTS

AGENCY NAME: _____

DATE: _____

<i>BANK NAME & TYPE OF ACCT. (Escrow, Operating, etc.)</i>	ACCOUNT NUMBER	BANK ADDRESS	AUTHORIZED CHECK SIGNERS	DATE OF MOST CURRENT RECONCILIATION

I HEREBY CERTIFY THAT THIS IS A COMPLETE AND ACCURATE LISTING OF ALL BANK ACCOUNTS
MAINTAINED BY: _____
(Agent Agency Name)

Printed Name: _____

Signature: _____

Job Title: _____

Date: _____

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Schedule C

Current listing of insurance coverages as required in 14 VAC 5-395-40

Agency, Agent Name: _____

Named Insured: _____

Errors & Omissions Insurance Policy/Malpractice Policy

Company/Insurer Name: _____

Policy Number: _____

Policy Limits per occurrence claim: _____

Effective Expiration Dates: _____

Blanket Fidelity Bond/Employee Dishonest Insurance Policy

Company/Insurer Name: _____

Policy Number: _____

Policy Limits per occurrence claim: _____

Effective Expiration Dates: _____

Waiver of Blanket Fidelity Bond/Employee Dishonesty Insurance Policy

I, _____, certify that I/we have no employees other than the owners, partners, shareholders or members.

I hereby that certify the above provided information is a complete and accurate listing of my required insurance information, and I understand that this insurance must be maintained for as long as settlements are conducted by the licensed and registered Title Settlement Agent Agency. Additionally, I understand that I may be required to provide copies of all insurance policies upon request by the Bureau of Insurance.

Signature of Officer, Director, Owner or Title Settlement Agent

Date: _____

Printed Name: _____

Job Title: _____

December 2, 1999

Administrative Letter 1999-15

TO: All domestic companies licensed as insurers in accordance with Chapter 10 or otherwise licensed, registered, listed or approved pursuant to Chapter 26, 27, 28, 40, 42, 43, 44, 45 or 51 of Title 38.2 of the Code of Virginia.

RE: Post Year 2000 Reporting Requirements and Performing Data Archives

The purpose of this administrative letter is to direct domestic insurers and others to prepare special or additional reports regarding the year 2000 date change pursuant to Virginia Code §§ 38.2-1301 and 38.2-1306. The special reports, in the form of the attached survey, will require domestic insurers and others to file certain post year 2000 information. Failure to make a timely filing of the special reports in the manner requested in this administrative letter may result in an examination by the Bureau of Insurance in accordance with § 38.2-1317 of the Code of Virginia. In addition, this administrative letter recommends that all domestic companies described above perform back-ups of critical computer files before and after December 31, 1999.

Post Year 2000 Reporting Requirements

The National Association of Insurance Commissioners ("NAIC") will provide the necessary services to facilitate the data collection effort. Reports are to be filed via the Internet in accordance with the following guidelines.

An electronic version of the enclosed survey will be available by the end of the year on the NAIC website at www.naic.org. Once completed, the survey shall be filed at the designated location on the NAIC website.

Completed survey forms shall be filed on the above NAIC website no later than 8:00 p.m. Eastern Standard Time on January 5, 2000, with subsequent updates to be filed on or before February 3 and April 5, 2000. The same survey form should be used for all three filings; please indicate the applicable date with each filing.

Insurance companies which are members of a holding company with at least one other insurance company, or an insurance group, shall complete the enclosed survey on a group basis or on an individual entity basis.

Insurance companies, which are *not* members of a holding company or an insurance group, shall complete the survey on an individual entity basis.

We anticipate that the information provided to the NAIC will be quickly analyzed, summarized and made available to the Bureau, and also other insurance regulators, to aid in post Y2K review efforts. The information you submit to the NAIC at the Bureau's request, pursuant to provisions of NAIC Year 2000 Information Sharing and Confidentiality Agreements, will be released *only* to state insurance regulators. Summary statistics will be developed and shared with federal and international regulators on the general state of the U.S. insurance industry. Similar type statistics will be used to

respond to media inquiries and to provide other media communications.

Performing Data Archives

As a matter of prudent management, many insurance companies have taken steps to ensure that data files critical to the on-going operations are archived before and after December 31, 1999. Any company not fully considering this issue in its Year 2000 contingency plan should act promptly to secure data archives of all financial, claims, policy administration, sales and all other critical information beginning immediately and through the first quarter of the year 2000.

/s/ Alfred W. Gross
Commissioner of Insurance

Questions regarding Administrative Letter 1999-15 should be addressed to David H. Smith, State Corporation Commission, Bureau of Insurance, Tyler Building, 1300 East Main Street, 6th Floor, P.O. Box 1157, Richmond, VA 23218, telephone (804) 371-9061.

Copies and general questions should be addressed to Raquel Pino-Moreno, State Corporation Commission, Bureau of Insurance, Tyler Building, 1300 East Main Street, 6th Floor, P.O. Box 1157, Richmond, VA 23218, telephone (804) 371-9499 or e-mail rpinomoreno@scc.state.va.us.

General Notices/Errata

Report date: _____ Jan. 5, 2000
_____ Feb. 3, 2000
_____ Apr. 5, 2000

Year 2000 Century Rollover Survey
For the Insurance Industry

Please complete the following chart with name(s) and NAIC company code(s) for all companies covered by this filing:

	Insurer Name	NAIC Group or Co. Code	State of Domicile
Group Name			N/A
Lead Insurance Co. ¹			
Affiliate # 1			
Affiliate # 2			
Affiliate # 3			
Affiliate # 4			
Affiliate # 5			
Affiliate # 6			
Affiliate # 7			
Affiliate # 8			

Instructions:

Purpose - This survey is intended to gather information about your companies' ability to do business during the first business days and months of the year 2000. In order to reduce the reporting burden on the industry during this critical period, this survey is intended to gather information on your group of companies, including specific companies where problems exist.

Filing Instructions -In accordance with state insurance department administrative directive(s), the response to this survey shall be filed with the NAIC no later than 8 p.m. Eastern Standard Time on Wednesday January 5, 2000. You are encouraged to report earlier than Jan. 5, if feasible. This same survey shall be subsequently filed on February 3 and April 5, 2000. Each response shall be prepared online at a designated Internet website. **It is critical that the website be used for all responses to this survey.** The Internet website can be located by referring to the NAIC homepage at <http://www.naic.org/>. Further instructions on locating and completing the survey form will be provided at the NAIC website. In the unexpected event that Internet communications are unavailable, responses to this survey may be sent via facsimile to the NAIC Financial Services Division at 816.460.7803.

¹ Lead Insurance Company - Means parent insurance company or, in instances where there is no parent insurance company, the largest insurance subsidiary in the group based on premium writings.

General

- All members of the group (or the company if a single company filing) have resumed normal business operations as of the date of this filing.
True _____ False _____
- The group's (or the company's if a single company filing) century rollover plan has not caused any significant setbacks. For purposes of this question, significant setbacks include any unplanned interruptions to business processes, services to customers or unanticipated personnel resource allocations.
True _____ False _____
- The group's first business day of the year 2000 was:
1/3/2000 _____ 1/4/2000 _____ Other _____
- Regulators with questions regarding this survey response may direct their inquiries to:
Name _____ Facsimile _____
Title _____ E-mail address _____
Telephone _____

Please use the following codes to designate mission critical systems for completion of the remainder of this survey:

- Premiums (Code P)
- Claims (Code C)
- Investments (Code I)
- Reinsurance (Code R)
- Policyholder Services (Code S)
- Other (Code O)

Mission Critical Systems

- In transaction processing (operational or test environment) subsequent to 12-31-1999, the group has not encountered significant problems with respect to mission critical systems (for purposes of this question, significant problems mean problems that will cause Year 2000 contingency processing plans to be implemented).
True _____ False _____

If False, please list below NAIC Company Codes and mission critical system codes where significant problems have been identified.

- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____

Please list below the names of "Other" mission critical systems identified as having significant problems.

- 1. _____ 2. _____
- 3. _____ 4. _____

Contingency Plans

- It will not be necessary to implement any contingency or business continuity plans with respect to the continued operation of mission critical systems.
True _____ False _____

If False, contingency plans have been or are planned to be implemented with respect to the following mission critical systems:

- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
- NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____

NAIC 12/02/99

General Notices/Errata

Please list below the names of "Other" mission critical systems for which related contingency plans will be implemented.

1. _____ 2. _____
3. _____ 4. _____

7. If the answer to question No. 6 is False, respond to the following. The group has not experienced and does not anticipate experiencing significant problems implementing its contingency plans.

True _____ False _____ Don't Know _____

If False, problems have been encountered or are expected to be encountered with respect to contingency plans relating to the following mission critical systems:

NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____

Please list below the names of "Other" mission critical systems for which related contingency plans are experiencing or may experience problems.

1. _____ 2. _____
3. _____ 4. _____

Vendors, Service Providers, Etc.

8. With respect to vendors, service providers or other third parties (e.g. utilities, banks, telecommunications providers, hardware and software vendors, transfer agents, etc.), the group has not experienced and does not anticipate experiencing significant problems.

True _____ False _____ Don't Know _____

If False, problems have been encountered or are expected to be encountered with respect to vendors, service providers, or other third parties that affect the following mission critical systems:

NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____

Please list below the names of "Other" mission critical systems adversely affected by vendors, service providers or other third parties.

1. _____ 2. _____
3. _____ 4. _____

9. If the response to question No. 8 is False, respond to the following. Subsequent to 12/31/99, the group has contacted key vendors, service providers or other third parties to determine their readiness for business in 2000.

True _____ False _____

Business Partners

10. With respect to business partners that provide policyholder services (e.g., TPA's, MGA's, MGU's, agents, brokers, etc.), the group has not experienced and does not anticipate experiencing significant problems:

True _____ False _____ Don't Know _____

If False, problems have been encountered or are expected to be encountered with respect to business partners that provide policyholder services that affect the following mission critical systems:

NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____
NAIC Co. Code _____ System Code(s) _____, _____, _____, _____, _____, _____

Please list below the names of "Other" mission critical systems adversely affected by business partners.

1. _____ 2. _____
3. _____ 4. _____

NAIC 12/02/99

11. If the response to question No. 10 is False, respond to the following. Subsequent to 12/31/99, the group has contacted key business partners that provide policyholder services to determine their readiness for business in 2000.

True _____ False _____

NAIC 12/02/99

General Notices/Errata

DEPARTMENT OF LABOR AND INDUSTRY

Notice of Periodic Review of Regulation Pursuant to Executive Order 25 (98)

Pursuant to Executive Order Number 25 (98), the Virginia Department of Labor and Industry and the Apprenticeship Council have scheduled the regulations listed below for review. The agency will conduct this review to determine whether the regulations should be terminated, amended, or retained as written. If any changes are deemed necessary, DOLI will file the appropriate documentation as required by the Administrative Process Act (APA) (§ 9-6.14:1 et seq. of the Code of Virginia).

Regulation Title: 16 VAC 15-40-10 et seq. Virginia Hours of Work for Minors.

Description: Sets forth the number of hours per week, the maximum hours per day, and the hours during the day that minors under the age of 16 may work in connection with any gainful employment.

DOLI seeks public comment regarding the following questions:

1. Does the regulation meet the following goals?
 - Protect the health, welfare, and safety of the minors of the Commonwealth by establishing maximum limits on the hours which minors under the age of 16 are allowed to work.
 - Protect the public's health, safety and welfare with the least possible cost and intrusiveness to the citizens and businesses of the Commonwealth.

2. Is the regulation written clearly and understandably?

Regulation Title: 16 VAC 20-20-10 et seq. Regulations Governing the Administration of Apprenticeship Programs in the Commonwealth of Virginia.

Description: Establishes procedures and standards for the approval and registration of apprenticeship programs and agreements in accordance with the Voluntary Apprenticeship Act, Chapter 6 (§ 40.1-117 et seq.) of Title 40.1 of the Code of Virginia.

DOLI seeks public comment regarding the following questions:

1. Does the regulation meet the following goals?
 - Maintain a highly skilled workforce to compete globally in a changing economy.
 - Provide a method of transition from school to work for high school graduates.
 - Protect the public's health, safety and welfare with the least possible cost and intrusiveness to the citizens and businesses of the Commonwealth.

2. Is the regulation written clearly and understandably?

Written and electronically submitted comments on any of the listed regulations may be submitted from January 3, 2000,

through January 23, 2000. Comments should be sent to Bonnie R. Hopkins, Regulatory Coordinator, Department of Labor and Industry, 13 South Thirteenth Street, Richmond, VA 23219, (804) 371-2631, FAX (804) 371-6524 or e-mail brh@doli.state.va.us.

STATE WATER CONTROL BOARD

Proposed Consent Special Order

The State Water Control Board (board) proposes to issue a Consent Special Order (order) to the Spotsylvania County Board of Supervisors (permittee) regarding the Wishner Sewage Treatment Plant (facility) located in Spotsylvania County, Virginia.

Wishner Sewage Treatment Plant is subject to VPDES Permit No. VA0028436. The order requires that the permittee complete construction of the pump station; eliminate the discharge from the facility; connect to the county's Massaponax Waste Water Treatment Plant; take the facility off-line; and provide interim effluent permit limitations for ammonia effluent concentrations until such time as the facility is connected to the Massaponax Sewage Treatment Plant.

On behalf of the board, the Department of Environmental Quality's Northern Virginia Regional Office will receive written comments relating to the order through February 2, 2000. Please address comments to Susan A. Oakes, Northern Virginia Regional Office, Department of Environmental Quality, 13901 Crown Court, Woodbridge, Virginia 22193. Please write or visit the Woodbridge address or call (703) 583-3863 in order to examine or obtain a copy of the order.

VIRGINIA CODE COMMISSION

Notice to State Agencies

Mailing Address: Virginia Code Commission, 910 Capitol Street, General Assembly Building, 2nd Floor, Richmond, VA 23219. You may FAX in your notice; however, we ask that you FAX two copies and do not follow up with a mailed copy. Our FAX number is: (804) 692-0625.

Forms for Filing Material for Publication in *The Virginia Register of Regulations*

All agencies are required to use the appropriate forms when furnishing material for publication in *The Virginia Register of Regulations*. The forms may be obtained from: Virginia Code Commission, 910 Capitol Street, General Assembly Building, 2nd Floor, Richmond, VA 23219, telephone (804) 786-3591.

Internet: Forms and other *Virginia Register* resources may be printed or downloaded from the *Virginia Register* web page: <http://legis.state.va.us/codecomm/register/regindex.htm>

FORMS:

NOTICE of INTENDED REGULATORY ACTION - RR01
NOTICE of COMMENT PERIOD - RR02

PROPOSED (Transmittal Sheet) - RR03
FINAL (Transmittal Sheet) - RR04
EMERGENCY (Transmittal Sheet) - RR05
NOTICE of MEETING - RR06
AGENCY RESPONSE TO LEGISLATIVE OBJECTIONS
- RR08

ERRATA

BOARD OF MEDICINE

Title of Regulation: 18 VAC 85-20-10 et seq. Regulations Governing the Practice of Medicine, Osteopathy, Podiatry, Chiropractic and Physician Acupuncture.

Publication: 16:4 VA.R. 407-410 November 8, 1999.

Correction to Final Regulation:

Page 409, column 1, 18 VAC 85-20-240 D, line 3,
change "§ 54.1-2914" to "§ 54.1-2915"

CALENDAR OF EVENTS

Symbol Key

-  Location accessible to handicapped
 Teletype (TTY)/Voice Designation

NOTICE

Only those meetings which are filed with the Registrar of Regulations by the filing deadline noted at the beginning of this publication are listed. Since some meetings are called on short notice, please be aware that this listing of meetings may be incomplete. Also, all meetings are subject to cancellation and the *Virginia Register* deadline may preclude a notice of such cancellation.

For additional information on open meetings and public hearings held by the standing committees of the legislature during the interim, please call Legislative Information at (804) 698-1500 or Senate Information and Constituent Services at (804) 698-7410 or (804) 698-7419/TTY , or visit the General Assembly web site's Legislative Information System (<http://leg1.state.va.us/lis.htm>) and select "Meetings."

VIRGINIA CODE COMMISSION

EXECUTIVE

BOARD OF ACCOUNTANCY

January 24, 2000 - 10 a.m. -- Open Meeting
Department of Professional and Occupational Regulation,
3600 West Broad Street, Conference Room 5W, Richmond,
Virginia 

A regular meeting. A public comment period will be held at the beginning of the meeting.

Contact: David E. Dick, Assistant Director, Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, VA 23230, telephone (804) 367-8505, FAX (804) 367-2475, (804) 367-9753/TTY , e-mail accountancy@dpor.state.va.us.

DEPARTMENT OF AGRICULTURE AND CONSUMER SERVICES

Virginia Aquaculture Advisory Board

† **February 24, 2000 - 11:30 a.m.** -- Open Meeting
Virginia State University, Cooperative Extension Pavilion,
4415 River Road, Ettrick, Virginia 

A regular meeting to discuss issues related to Virginia aquaculture. The board will entertain public comment at the conclusion of all other business for a period not to exceed 30 minutes. Any person who needs any accommodation in order to participate at the meeting should contact the person identified in this notice at least five days before the meeting date so that suitable arrangements can be made.

Contact: T. Robins Buck, Secretary, Virginia Aquaculture Advisory Board, Department of Agriculture and Consumer Services, 1100 Bank Street, Room 211, Richmond, VA 23219, telephone (804) 371-6094, FAX (804) 371-7679.

Virginia Charity Food Assistance Advisory Board

January 6, 2000 - 10 a.m. -- Open Meeting
Washington Building, 1100 Bank Street, 2nd Floor Board Room, Richmond, Virginia 

A regular meeting to discuss issues related to food insecurity. The board will entertain public comment at the conclusion of all other business for a period not to exceed 30 minutes. Any person who needs any accommodation in order to participate at the meeting should contact Steven W. Thomas at least five days before the meeting date so that suitable arrangements can be made.

Contact: Steven W. Thomas, Executive Director, Virginia Charity Food Assistance Advisory Board, Washington Building, 1100 Bank Street, Room 809, Richmond, VA 23219, telephone (804) 786-3936, FAX (804) 371-7788.

Virginia Horse Industry Board

† **January 10, 2000 - 10 a.m.** -- Open Meeting
Department of Forestry, 900 Natural Resources Drive, Board Room, Second Floor, Charlottesville, Virginia 

A meeting to review the minutes of the last meeting and to discuss specific marketing projects and the budget, including the proposed industry directory. The board will entertain public comment at the conclusion of all other business for a period not to exceed 30 minutes. Any person who needs any accommodation in order to participate at the meeting should contact the person identified in this notice at least five days before the meeting date so that suitable arrangements can be made.

Contact: Andrea S. Heid, Program Director, Department of Agriculture and Consumer Services, 1100 Bank Street, Suite 1004, Washington Building, Richmond, VA, telephone (804) 786-5842, FAX (804) 371-7786.

Pesticide Control Board

January 13, 2000 - 9 a.m. -- Open Meeting
Washington Building, 1100 Bank Street, 2nd Floor, Board Room, Richmond, Virginia. ♿

A general business meeting. Portions of the meeting may be held in closed session pursuant to § 2.1-344 of the Code of Virginia. The public will have an opportunity to comment on any matter not on the board's agenda beginning at 9 a.m. Any person who needs any accommodations in order to participate at the meeting should contact Dr. Marvin A. Lawson at least five days before the meeting date so that suitable arrangements can be made.

Contact: Dr. Marvin A. Lawson, Program Manager, Pesticide Control Board, Washington Building, 1100 Bank Street, Room 401, P.O. Box 1163, Richmond, VA 23218, telephone (804) 371-6558, toll-free (800) 552-9963.

Virginia Sheep Industry Board

† **January 7, 2000 - 4 p.m.** -- Open Meeting
Sheraton Hotel, 1400 East Market Street, Harrisonburg, Virginia. ♿

A meeting to hear and approve the minutes of the last board meeting; review the board's financial statement; elect officers; and hear a report on the Chesapeake Heritage Arts and Fiber Festival and a report on predator control. The board will entertain public comment at the conclusion of all other business for a period not to exceed 30 minutes. Any person who needs any accommodation in order to participate at the meeting should contact the person identified in this notice at least five days before the meeting date so that suitable arrangements can be made.

Contact: Mike Carpenter, Program Director, Department of Agriculture and Consumer Services, 116 Reservoir Street, Harrisonburg, VA 22801, telephone (540) 434-0779, FAX (540) 434-5607.

Virginia Winegrowers Advisory Board

February 22, 2000 - 10 a.m. -- Open Meeting
Washington Building, 1100 Bank Street, Second Floor, Board Room, Richmond, Virginia. ♿

A quarterly business meeting, including hearing and potential approval of minutes from the prior meeting, committee reports, treasurer's report, and a report from the Alcoholic Beverage Control Board. The board will entertain public comment at the conclusion of all other business for a period not to exceed 30 minutes. Any person who needs any accommodations in order to participate at the meeting should contact Mary E. Davis-Barton at least five days before the meeting date so that suitable arrangements can be made.

Contact: Mary Davis-Barton, Board Secretary, Virginia Winegrowers Advisory Board, Washington Building, 1100

Bank Street, Suite 1010, Richmond, VA 23219, telephone (804) 371-7685, FAX (804) 786-3122.

STATE AIR POLLUTION CONTROL BOARD

January 4, 2000 - 9 a.m. -- Public Hearing
Main Street Centre, 600 East Main Street, Lower Level Conference Room, Richmond, Virginia.

January 24, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Air Pollution Control Board intends to amend regulations entitled: **Regulations for the Control and Abatement of Air Pollution (Rev. S97): 9 VAC 5-20-10 et seq. General Provisions and 9 VAC 5-40-10 et seq. Existing Stationary Sources.** The proposed regulation applies to hospital/medical/infectious waste incinerators (HMIWIs), and includes emission limits for particulate matter, carbon monoxide, dioxins/furans, hydrogen chloride, sulfur dioxide, nitrogen oxides, lead, cadmium, and mercury. Special HMIWI operator training and qualification requirements are included in order to assure proper facility operation and compliance with the emissions limitations; sources are also required to prepare overall waste management plans. Compliance, emissions testing, and monitoring requirements are delineated, as well as recordkeeping and reporting of such test results. Finally, specific compliance schedules are provided.

Request for Comments: The purpose of this notice is to provide the public with the opportunity to comment on the proposed regulation and the costs and benefits of the proposal.

Localities Affected: There is no locality which will bear any identified disproportionate material air quality impact due to the proposed regulation which would not be experienced by other localities.

Location of Proposal: The proposal, an analysis conducted by the department (including: a statement of purpose, a statement of estimated impact and benefits of the proposed regulation, an explanation of need for the proposed regulation, an estimate of the impact of the proposed regulation upon small businesses, identification of and comparison with federal requirements, and a discussion of alternative approaches) and any other supporting documents may be examined by the public at the Department's Office of Air Regulatory Development (Eighth Floor), 629 East Main Street, Richmond, Virginia and the Department's regional offices (listed below) between 8:30 a.m. and 4:30 p.m. of each business day until the close of the public comment period.

Southwest Regional Office
Department of Environmental Quality
355 Deadmore Street
Abingdon, Virginia
Ph: (540) 676-4800

Calendar of Events

West Central Regional Office
Department of Environmental Quality
3019 Peters Creek Road
Roanoke, Virginia
Ph: (540) 562-6700

Lynchburg Satellite Office
Department of Environmental Quality
7705 Timberlake Road
Lynchburg, Virginia
Ph: (804) 582-5120

Valley Regional Office
Department of Environmental Quality
4411 Early Road
Harrisonburg, Virginia 22801
Ph: (540) 574-7800

Fredericksburg Satellite Office
Department of Environmental Quality
806 Westwood Office Park
Fredericksburg, Virginia
Ph: (540) 899-4600

Northern Regional Office
Department of Environmental Quality
13901 Crown Court
Woodbridge, Virginia
Ph: (703) 583-3800

Piedmont Regional Office
Department of Environmental Quality
4949-A Cox Road
Glen Allen, Virginia
Ph: (804) 527-5020

Tidewater Regional Office
Department of Environmental Quality
5636 Southern Boulevard
Virginia Beach, Virginia
Ph: (757) 518-2000

Statutory Authority: § 10.1-1308 of the Code of Virginia.

Public comments may be submitted until 4:30 p.m., January 24, 2000, to the Director, Office of Air Regulatory Development, Department of Environmental Quality, P.O. Box 10009, Richmond, Virginia 23240.

Contact: Karen G. Sabasteanski, Policy Analyst, Office of Air Regulatory Development, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4426, FAX (804) 698-4510, toll-free (800) 592-5482 or (804) 698-4021/TTY ☎

BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS, LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS AND LANDSCAPE ARCHITECTS

Land Surveyor Section

January 20, 2000 - 11 a.m. -- Open Meeting
Department of Professional and Occupational Regulation,
3600 West Broad Street, Examination Conference Room, 5th
Floor, Richmond, Virginia. ♿

A meeting of the Land Surveyor Section and invited subject matter experts to conduct an exam workshop. A public comment period will be held at the beginning of the workshop. After the public comment period, the workshop will be conducted in closed executive session under authority of § 2.1-344 A 11 of the Code of Virginia due to the confidential nature of the examination. The public will not be admitted to the closed executive session.

Contact: Sharon M. Sweet, Examination Director, Department of Professional and Occupational Regulation, 3600 W. Broad St., Richmond, VA 23230-4917, telephone (804) 367-8572 or (804) 367-9753/TTY ☎

ART AND ARCHITECTURAL REVIEW BOARD

† **January 7, 2000 - 10 a.m.** -- Open Meeting
† **February 4, 2000 - 10 a.m.** -- Open Meeting
The Library of Virginia, 800 East Broad Street, Conference Room A, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A monthly meeting to review projects submitted by state agencies.

Contact: Richard L. Ford, AIA, Chairman, Art and Architectural Review Board, 1011 E. Main Street, Suite 221, Richmond, VA 23219, telephone (804) 643-1977.

VIRGINIA BOARD FOR ASBESTOS AND LEAD

March 7, 2000 - 10 a.m. -- Open Meeting
Department of Professional and Occupational Regulation,
3600 West Broad Street, Conference Room 5W, Richmond,
Virginia.

A meeting to conduct routine business. A public comment period will be held at the beginning of the meeting.

Contact: David E. Dick, Assistant Director, Virginia Board for Asbestos and Lead, Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, VA 23230, telephone (804) 367-8505, FAX (804) 367-2475, (804) 367-9753/TTY ☎, e-mail asbestos@dpor.state.va.us.

ASSISTIVE TECHNOLOGY LOAN FUND AUTHORITY

January 20, 2000 - 10 a.m. -- Open Meeting

February 17, 2000 - 10 a.m. -- Open Meeting

Department of Rehabilitative Services, 8004 Franklin Farms Drive, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A monthly board meeting of the Board of Directors to review applications for guaranteed loans. Public comment is invited. The board will meet in closed session to review loan applications in order to protect the personal information of the applicants.

Contact: Gail Stubbs, Assistive Technology Loan Fund Authority, 8004 Franklin Farms Drive, Richmond, VA 23228, telephone (804) 662-7331, FAX (804) 662-9533, (804) 662-7331/TTY , e-mail loanfund@erols.com, homepage <http://www.cns.state.va.us/atlfa>.

COMPREHENSIVE SERVICES FOR AT-RISK YOUTH AND THEIR FAMILIES

State Management Team

† **January 6, 2000 - 9:15 a.m.** -- Open Meeting

St. Joseph's Villa, 8000 Brook Road, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A meeting to discuss recommendations for policy and procedure to the State Executive Council on the Comprehensive Services Act. Public comment will be received from 9:45 to 10 a.m.

Contact: Elisabeth Hutton, Secretary, Department of Health, P.O. Box 2448, Richmond, VA 23218, telephone (804) 371-4099.

BOARD FOR BARBERS

February 7, 2000 - 10 a.m. -- Open Meeting

Department of Professional and Occupational Regulation, 3600 West Broad Street, 4th Floor, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

An open meeting to discuss regulatory review and other matters requiring board action, including disciplinary cases. All meetings are subject to cancellation. The time of the meeting is subject to change. A public comment period will be held at the beginning of the meeting. Any person desiring to attend the meeting and requiring special accommodations or interpretive services should contact the department at 804-367-8590 or 367-9753/TTY at least 10 days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The department fully complies with the Americans with Disabilities Act.

Contact: Nancy Taylor Feldman, Assistant Director, Department of Professional and Occupational Regulation,

3600 West Broad Street, 4th Floor, Richmond, VA 23230-4917, telephone (804) 367-8590, FAX (804) 367-2474, (804) 367-9753/TTY , e-mail barbers@dpor.state.va.us, homepage <http://www.state.va.us/dpor>.

CEMETERY BOARD

January 19, 2000 - 9:30 a.m. -- Open Meeting

Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia. 

A regular business meeting.

Contact: Eric L. Olson, Regulatory Boards Administrator, Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, VA 23230, telephone (804) 367-2039, FAX (804) 367-2475, (804) 367-9753/TTY , e-mail olson@dpor.state.va.us.

January 20, 2000 - 8:30 a.m. -- Open Meeting

Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia. 

A regular meeting of the Delivery Committee to develop a working definition of the delivery of cemetery items.

Contact: Eric L. Olson, Regulatory Boards Administrator, Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, VA 23230, telephone (804) 367-2039, FAX (804) 367-2475, (804) 367-9753/TTY , e-mail olson@dpor.state.va.us.

STATE BOARD FOR COMMUNITY COLLEGES

January 26, 2000 - 12:30 p.m. -- Open Meeting

Virginia Community College System, James Monroe Building, 101 North 14th Street, 15th Floor, Godwin-Hamel Board Room, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

Telephonic meetings of the following committees: Academic and Student Affairs, Audit, Budget and Finance, Facilities, and Personnel with times to be announced at a later date.

Contact: Dr. Joy S. Graham, Assistant Chancellor, Public Affairs, Virginia Community College System, Monroe Building, 101 N. 14th Street, 15th Floor, Richmond, VA 23219, telephone (804) 225-2126, FAX (804) 371-0085, (804) 371-8504/TTY , homepage <http://www.vccs.cc.va.us>.

January 27, 2000 - 9 a.m. -- Open Meeting

Virginia Community College System, James Monroe Building, 101 North 14th Street, 14th Floor, Compressed Video Room, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular meeting to be held by video conference. Other sites available to the public will be announced.

Contact: Dr. Joy S. Graham, Assistant Chancellor, Public Affairs, Virginia Community College System, Monroe Building, 101 N. 14th Street, 15th Floor, Richmond, VA 23219,

Calendar of Events

telephone (804) 225-2126, FAX (804) 371-0085, (804) 371-8504/TTY ☎, homepage <http://www.vccs.cc.va.us>.

COMPENSATION BOARD

January 11, 2000 - 2 p.m. -- Open Meeting
Compensation Board, 202 North 9th Street, 10th Floor, Richmond, Virginia. ♿

A meeting with Constitutional Officer Association presidents regarding upcoming legislation.

Contact: Cynthia P. Waddell, Administrative Staff Assistant, Compensation Board, P.O. Box 710, Richmond, VA 23218, telephone (804) 786-0786, FAX (804) 371-0235, e-mail cwaddell@scb.state.va.us.

January 25, 2000 - 11 a.m. -- Open Meeting
Compensation Board, 202 North 9th Street, 10th Floor, Richmond, Virginia. ♿

A monthly board meeting.

Contact: Cindy Waddell, Administrative Assistant, Compensation Board, P.O. Box 710, Richmond, VA 23218, telephone (804) 786-0786, FAX (804) 371-0235, e-mail cwaddell@scb.state.va.us.

DEPARTMENT OF CONSERVATION AND RECREATION

† **January 13, 2000 - 5:30 p.m.** -- Open Meeting
South Warren Fire Department, Route 340, Bentonville, Virginia. ♿ (Interpreter for the deaf provided upon request)

A Master Plan Steering Committee meeting to discuss input received in a public meeting held December 8, 1999, to be used by park planners preparing a new master plan for Raymond R. "Andy" Guest/Shenandoah River State Park. The South Warren Fire Department building is located approximately 10 miles south of Front Royal on the east side of Route 340.

Contact: Tony Widmer, Park Manager, Department of Conservation and Recreation, P.O. Box 235, Bentonville, VA 22610, telephone (540) 622-6840 or FAX (540) 622-6841.

† **February 10, 2000 - 7 p.m.** -- Open Meeting
South Warren Fire Department, Route 340, Bentonville, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting to present the draft master plan for Raymond R. "Andy" Guest/ Shenandoah River State Park to the public for information and to receive input. The South Warren Fire Department building is located approximately 10 miles south of Front Royal on the east side of Route 340.

Contact: Tony Widmer, Park Manager, Department of Conservation and Recreation, P.O. Box 235, Bentonville, VA 22610, telephone (540) 622-6840 or FAX (540) 622-6841.

BOARD FOR COSMETOLOGY

March 6, 2000 - 8:30 a.m. -- Open Meeting
Department of Professional and Occupational Regulation, 3600 W. Broad Street, 4th Floor, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting to discuss regulatory review and other matters requiring board action, including disciplinary cases. A public comment period will be held at the beginning of the meeting. All meetings are subject to cancellation. The time of the meeting is subject to change. Any persons desiring to attend the meeting and requiring special accommodations or interpretative services should contact the department at 804-367-8590 or 804-367-9753/TTY at least 10 days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The department fully complies with the Americans with Disabilities Act.

Contact: Nancy Taylor Feldman, Assistant Director, Department of Professional and Occupational Regulation, 3600 W. Broad Street, 4th Floor, Richmond, VA 23230-4917, telephone (804) 367-8590, FAX (804) 367-2474, (804) 367-9753/TTY ☎, e-mail cosmo@dpor.state.va.us, homepage <http://www.state.va.us/dpor>.

BOARD OF DENTISTRY

January 6, 2000 - 8:30 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the Legislative/Regulatory Committee to consider legislative and regulatory issues. Public comment may be received at the beginning of meeting.

Contact: Marcia J. Miller, Executive Director, Board of Dentistry, 6606 West Broad Street, Richmond, VA 23230-1717, telephone (804) 662-9906, FAX (804) 662-9943, (804) 662-7197/TTY ☎, e-mail mjm1@dhp.state.va.us, homepage <http://www.dhp.state.va.us>.

January 6, 2000 - 10:30 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A Special Conference Committee meeting to hear disciplinary matters.

Contact: Marcia J. Miller, Executive Director, Board of Dentistry, 6606 West Broad Street, Richmond, VA 23230-1717, telephone (804) 662-9906, FAX (804) 662-9943, (804) 662-7197/TTY ☎, e-mail mjm1@dhp.state.va.us, homepage <http://www.dhp.state.va.us>.

January 7, 2000 - 8:30 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A formal hearing on a disciplinary matter.

Contact: Marcia J. Miller, Executive Director, Board of Dentistry, 6606 West Broad Street, Richmond, VA 23230-1717, telephone (804) 662-9906, FAX (804) 662-9943, (804) 662-7197/TTY ☎, e-mail mjm1@dhp.state.va.us, homepage <http://www.dhp.state.va.us>.

† **January 7, 2000 -1:30 p.m.** -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Conference Room 2, Richmond, Virginia. ♿

A regular board meeting.

Contact: Marcia J. Miller, Executive Director, Board of Dentistry, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9906, FAX (804) 662-9114, (804) 662-7197/TTY ☎

DESIGN-BUILD/CONSTRUCTION MANAGEMENT REVIEW BOARD

January 24, 2000 - 11 a.m. -- Open Meeting
The Library of Virginia, 800 East Broad Street, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting to review requests submitted by localities for the use of the design-build or construction management type of contract. Public comments will be received. Please contact the Division of Engineering and Buildings to confirm meeting.

Contact: Joseph M. West, Jr., Assistant Director for Administration, Design-Build/Construction Management Review Board, 805 E. Broad Street, Room 101, Richmond, VA 23219, telephone (804) 786-3263, FAX (804) 371-7934, (804) 786-6152/TTY ☎, e-mail jwest@dgs.state.va.us, homepage <http://dgs.state.va.us>.

BOARD OF EDUCATION

January 6, 2000 - 9 a.m. -- Open Meeting

Location to be determined.

February 24, 2000 - 9 a.m. -- Open Meeting

March 23, 2000 - 9 a.m. -- Open Meeting

James Monroe Building, 101 North 14th Street, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

The Board of Education and the Board of Vocational Education will hold its regularly scheduled meeting. Business will be conducted according to items on the agenda. The agenda is available upon request.

Contact: Dr. Margaret Roberts, Executive Assistant for State Board of Education, Department of Education, Monroe Building, 101 North 14th Street, P.O. Box 2120, Richmond, VA 23218-2120, telephone (804) 225-2540, FAX (804) 225-2524 or toll-free (800) 292-3829.

January 21, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the State Board of Education intends to amend regulations entitled: **8 VAC 20-131-10 et seq. Regulations Establishing Standards for Accrediting Public Schools in Virginia.** The regulations have been revised primarily to (i) identify and target for early intervention and intensive assistance those schools that need the most help and attention and (ii) define consequences and rewards for schools that achieve, or fail to achieve, the standards.

Statutory Authority: §§ 22.1-19 and 22.1-253.13:13 of the Code of Virginia.

Contact: Charles W. Finley, Director of Accreditation, Department of Education, P.O. Box 2120, Richmond, VA 23218-2120, telephone (804) 786-9421, FAX (804) 786-9763 or toll-free (800) 292-3820.

LOCAL EMERGENCY PLANNING COMMITTEE - HANOVER COUNTY

January 18, 2000 - 9 a.m. -- Open Meeting
Hanover Fire Administration, Emergency Operation Center, 13326 Hanover Courthouse Road, Route 301, Hanover, Virginia. ♿

A regular meeting.

Contact: John F. Trivellin, CEM, Deputy Fire Marshal/Hazardous Materials Coordinator, Hanover County Fire Administration, P.O. Box 470, Hanover, VA 23069, telephone (804) 537-6195, ext. 207.

LOCAL EMERGENCY PLANNING COMMITTEE - WINCHESTER

January 20, 2000 - 2 p.m. -- Open Meeting
Shawnee Fire Company, 2333 Roosevelt Boulevard, Winchester, Virginia.

A meeting to meet the requirement of the Chemical Safety Information, Site Security and Fuels Relief Act to inform the public about local facilities' risk management plans by February 1, 2000, and to elect LEPC officers for 2000.

Contact: L. A. Miller, Fire and Rescue Chief, Winchester Fire and Rescue Department, 126 N. Cameron St., Winchester, VA 22601, telephone (540) 662-2298, (540) 667-0118 or (540) 662-4131/TTY ☎

DEPARTMENT OF ENVIRONMENTAL QUALITY

January 4, 2000 - 7 p.m. -- Public Hearing
Smith Bland Regional Library, 118 South Sheeffey Street, Marion, Virginia. ♿

A public hearing to receive comments on a draft permit for Marion Composites to modify and operate their composites coating operation located in Marion, Virginia.

Calendar of Events

Contact: James R. Stanley, Department of Environmental Quality, Southwest Regional Office, 355 Deadmore Street, Abingdon, VA 24212, telephone (540) 676-4819, e-mail jrstanley@deq.state.va.us, <http://www.deq.state.va.us>.

BOARD OF FUNERAL DIRECTORS AND EMBALMERS

January 5, 2000 - 9 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Conference Room 3, Richmond, Virginia. 

A meeting of the Legislative Committee to discuss and review legislative proposals for the 2001 Session of the General Assembly.

Contact: Cheri Emma-Leigh, Administrative Staff Assistant, Board of Funeral Directors and Embalmers, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9907, FAX (804) 662-9523, e-mail CEmma-Leigh@dhp.state.va.us, homepage <http://dhp.state.va.us>.

DEPARTMENT OF GAME AND INLAND FISHERIES

February 8, 2000 - 7 p.m. -- Open Meeting
Department of Game and Inland Fisheries, Williamsburg Regional Office, 5806 Mooretown Road, Williamsburg, Virginia.  (Interpreter for the deaf provided upon request)

February 9, 2000 - 7 p.m. -- Open Meeting
Department of Game and Inland Fisheries, Lynchburg Regional Office, 910 Thomas Jefferson Road, Forest, Virginia.  (Interpreter for the deaf provided upon request)

February 10, 2000 - 7 p.m. -- Open Meeting
Department of Game and Inland Fisheries, Fredericksburg Regional Office, 1320 Belman Road, Fredericksburg, Virginia.  (Interpreter for the deaf provided upon request)

February 15, 2000 - 7 p.m. -- Open Meeting
Smyth-Bland Regional Library, Copenhaver Meeting Room, 118 South Sheffey Street, Marion, Virginia.  (Interpreter for the deaf provided upon request)

February 16, 2000 - 7 p.m. -- Open Meeting
Department of Game and Inland Fisheries, Verona (Staunton) Regional Office, 4724 Lee Highway, Verona, Virginia.  (Interpreter for the deaf provided upon request)

The Virginia Department of Game and Inland Fisheries (DGIF) is hosting five public meetings in February 2000 to discuss Virginia's freshwater fishing regulations and agency programs with anglers and other interested parties. Interested individuals are invited to join the DGIF staff to discuss these subjects. Public comments and suggestions received will be considered by staff as they refine current programs, develop new ones, and develop staff recommendations for amendments to freshwater fish and fishing regulations. Agency staff will present such recommendations to the Board of Game and Inland Fisheries at its August 2000 meeting as part of the regular biennial review of freshwater fish and fishing regulations.

Contact: Phil Smith, Policy Analyst, Department of Game and Inland Fisheries, 4010 W. Broad Street, Richmond, VA, telephone (804) 367-1000 or FAX (804) 367-0488.

BOARD FOR GEOLOGY

† January 27, 2000 - 9 a.m. -- Open Meeting
Department of Professional and Occupational Regulation, 3600 West Broad Street, Richmond, Virginia. 

A general business meeting. Persons desiring to participate in the meeting and requiring special accommodations or interpreter services should contact the department at least two weeks in advance of the meeting. The department fully complies with the Americans with Disabilities Act.

Contact: William H. Ferguson, II, Board Administrator, Department of Professional and Occupational Regulation, 3600 W. Broad St., Richmond, VA 23230, telephone (804) 367-2406, FAX (804) 367-2475, or (804) 367-9753/TTY 

BOARD OF HEALTH PROFESSIONS

January 7, 2000 - 9 a.m. -- Public Hearing
Southern States Building, 6606 West Broad Street, 5th Floor, Conference Room 1, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A public hearing to receive comment on a draft report on the study of the regulation of clinical lab specialists.

Contact: Elizabeth A. Carter, Ph.D., Deputy Executive Director, Board of Health Professions, Southern States Building, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-7691, FAX (804) 662-7098, (804) 662-7197/TTY , e-mail ecarter@dhp.state.va.us, homepage <http://dhp.state.va.us>.

BOARD FOR HEARING AID SPECIALISTS

January 25, 2000 - 8:30 a.m. -- Open Meeting
Department of Professional and Occupational Regulation, 3600 West Broad Street, 4th Floor, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

An open meeting to discuss regulatory review and other matters requiring board action, including disciplinary cases. A public comment period will be held at the beginning of the meeting. All meetings are subject to cancellation. The time of the meeting is subject to change. Any persons desiring to attend the meeting and requiring special accommodations or interpretative services should contact the department at 804-367-8590 or 804-367-9753/TTY at least 10 days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The department fully complies with the Americans with Disabilities Act.

Contact: Nancy Taylor Feldman, Assistant Director, Department of Professional and Occupational Regulation, 3600 West Broad Street, 4th Floor, Richmond, VA 23230-

4917, telephone (804) 367-8590, FAX (804) 367-2474, (804) 367-9753/TTY ☎, e-mail hearingaidspec@dpor.state.va.us, homepage <http://www.state.va.us/dpor>.

STATE COUNCIL OF HIGHER EDUCATION FOR VIRGINIA

January 11, 2000 - 9 a.m. -- Open Meeting

February 8, 2000 - 9 a.m. -- Open Meeting

James Monroe Building, 101 North 14th Street, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A teleconferenced meeting. Locations are McGuire, Woods, Battle and Boothe; World Trade Center, Suite 9000, Norfolk, Virginia; and 420 Park Street, Charlottesville, Virginia. Times may vary.

Contact: Pamela H. Landrum, Administrative Staff Assistant, State Council of Higher Education for Virginia, James Monroe Building, 101 N. 14th Street, Richmond, VA 23219, telephone (804) 225-2602, FAX (804) 371-7911, e-mail landrum@schev.edu, homepage <http://schev.edu>.

January 18, 2000 - 8:30 a.m. -- Open Meeting

James Monroe Building, 9th Floor, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

Monthly committee and council meetings.

Contact: Pamela H. Landrum, Administrative Staff Assistant, State Council of Higher Education for Virginia, James Monroe Building, 101 N. 14th Street, Richmond, VA 23219, telephone (804) 225-2602, FAX (804) 371-7911, e-mail landrum@schev.edu, homepage <http://www.schev.edu>.

HOPEWELL INDUSTRIAL SAFETY COUNCIL

January 4, 2000 - 9 a.m. -- Open Meeting

February 1, 2000 - 9 a.m. -- Open Meeting

March 7, 2000 - 9 a.m. -- Open Meeting

Hopewell Community Center, 100 West City Point Road, Hopewell, Virginia. ♿ (Interpreter for the deaf provided upon request)

Local Emergency Preparedness Committee meeting on emergency preparedness as required by SARA Title III.

Contact: Robert Brown, Emergency Services Coordinator, Hopewell Industrial Safety Council, 300 N. Main Street, Hopewell, VA 23860, telephone (804) 541-2298.

BOARD OF HOUSING AND COMMUNITY DEVELOPMENT

January 10, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Housing and Community Development intends to amend regulations entitled: **13 VAC 5-111-10 et seq. Enterprise Zone Program Regulation.** The amendments address

changes made during the 1999 General Assembly session to the Virginia Enterprise Zone Act. These changes relate to the increase in total state enterprise zones from 50 to 55 with special conditions for the five newly designated zones. In addition, interpretive changes have been made for guidance.

Statutory Authority: § 59.1-278 of the Code of Virginia.

Contact: M. Shea Hollifield, Deputy Director, Department of Housing and Community Development, 501 N. 2nd St., Richmond, VA 23219, telephone (804) 371-7030, FAX (804) 371-7093 or (804) 371-7089/TTY ☎

STATEWIDE INDEPENDENT LIVING COUNCIL

January 5, 2000 - 11 a.m. -- Open Meeting

Department of Rehabilitative Services, 8004 Franklin Farms Drive, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the Executive Committee to address council business and plan the quarterly meeting agenda. Individuals wishing to participate via telecommunication should contact the council.

Contact: Jim Rothrock, Statewide Independent Living Council, 1802 Marriott Rd., Richmond, VA 23229, telephone (804) 673-0119, FAX (804) 282-7118.

January 12, 2000 - 1 p.m. -- Open Meeting

Department for the Visually Handicapped, 397 Azalea Avenue, Resource and Information Library, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A regular quarterly meeting to review progress and assess the impact of the state plan for independent living.

Contact: Jim Rothrock, Statewide Independent Living Council, 1802 Marriott Rd., Richmond, VA 23229, telephone (804) 673-0119, FAX (804) 282-7110.

VIRGINIA INTERCOMMUNITY TRANSITION COUNCIL

† **January 13, 2000 - 9 a.m.** -- Open Meeting

Omni Charlottesville Hotel, 234 West Main Street, Charlottesville, Virginia. ♿ (Interpreter for the deaf provided upon request)

The second of three required meetings per year of the Virginia Intercommunity Transition Council (VITC). The VITC is an interagency initiative that ensures effective coordination of transition services for youth and young adults with disabilities. The purpose of the meeting is to develop activities to assist VITC compliance with its interagency agreement effective October 1, 1998, through June 30, 2002. An opportunity for public comment to enable persons or groups who are not standing members of VITC to express opinions and recommendations regarding progress toward the mission and goals of the VITC will begin at 11:30. Comments may also be given on the Department of Rehabilitative

Calendar of Events

Services' State Plan for Vocational Rehabilitation and Supportive Employment. Individuals needing accommodations should contact Margaret Walsh at (804) 662-7082.

Contact: Karen Trump, Transition Specialist, Department of Education, P.O. Box 2120, Richmond, VA 23218-2120, telephone (804) 225-2702, FAX (804) 371-8796 or toll-free (800) 422-2083.

VIRGINIA ADVISORY COMMISSION ON INTERGOVERNMENTAL RELATIONS

† **January 5, 2000 - 2 p.m.** -- Open Meeting
Pocahontas Building, 900 East Main Street, Ground Floor, Auditorium, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A meeting of the State Song Subcommittee to serve as the last round of judging in the State Song Competition and the selection of one or more of the eight grand finalist songs to be recommended for official designations as Virginia's state song(s).

Contact: Adele MacLean, Secretary, Virginia Advisory Commission on Intergovernmental Relations, 900 E. Main Street, Suite 103, Richmond, VA 23219-3513, telephone (804) 786-6508, FAX (804) 371-7999, (804) 828-1120/TTY , e-mail amaclean@clg.state.va.us.

† **January 11, 2000 - 1 p.m.** -- Open Meeting
Pocahontas Building, 900 East Main Street, Ground Floor, Auditorium, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A meeting to elect new officers, consider legislative initiatives proposed by the Visual Quality Committee, and act on a bill recommended by the State Song Subcommittee to designate one or more grand finalist songs from the State Song Competition as an official state song.

Contact: Adele MacLean, Secretary, Virginia Advisory Commission on Intergovernmental Relations, 900 E. Main Street, Suite 103, Richmond, VA 23219-3513, telephone (804) 786-6508, FAX (804) 371-7999, (804) 828-1120/TTY , e-mail amaclean@clg.state.va.us.

STATE BOARD OF JUVENILE JUSTICE

† **January 5, 2000 - 9 a.m.** -- Open Meeting
Department of Juvenile Justice, 700 East Franklin Street, 4th Floor, Richmond, Virginia. 

Secure and Nonsecure Services Committees meet at 9 a.m. to receive certification reports.

Contact: Donald R. Carignan, Policy Coordinator, State Board of Juvenile Justice, P.O. Box 1110, Richmond, VA 23218-1110, telephone (804) 371-0743.

† **January 5, 2000 - 10 a.m.** -- Open Meeting
Department of Juvenile Justice, 700 East Franklin Street, 4th Floor, Richmond, Virginia. 

A meeting of the full board to take certification actions, consider a proposal to terminate existing Standards for Interdepartmental Regulation of Residential Facilities for Children and promulgate a replacement regulation, and consider such other matters as may come before the board.

Contact: Donald Carignan, Policy Coordinator, State Board of Juvenile Justice, 700 Centre, 700 E. Franklin St., 4th Floor Richmond, VA 23219, telephone (804) 371-0743, FAX (804) 371-0773, e-mail dcarignan@erols.com.

DEPARTMENT OF LABOR AND INDUSTRY

Migrant and Seasonal Farmworkers Board

January 19, 2000 - 10 a.m. -- Open Meeting
Jackson Center Building, 501 North Second Street, 1st Floor, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular quarterly meeting of the board rescheduled from December 1, 1999.

Contact: Patti C. Bell, Public Relations Coordinator, Department of Labor and Industry, 13 S. Thirteenth Street, Richmond, VA 23219, telephone (804) 225-3083, FAX (804) 786-8418, (804) 786-2376/TTY , e-mail pcb@doli.state.va.us, homepage <http://www.dli.state.va.us>.

STATE LIBRARY BOARD

January 21, 2000 - 8:15 a.m. -- Open Meeting
The Library of Virginia, 800 East Broad Street, Richmond, Virginia. 

March 13, 2000 - 8:15 a.m. -- Open Meeting
Location to be announced. 

A meeting to discuss matters pertaining to The Library of Virginia and the State Library Board.

The following committees will meet at 8:15 a.m.:

Public Library Development Committee (Orientation Room)
Publications and Educational Services Committee (Conference Room B)
Records Management Committee (Conference Room C)

The following committees will meet at 9:30 a.m.:

Archival and Information Services Committee (Orientation Room)
Collection Management Services Committee (Conference Room B)
Legislative and Finance Committee (Conference Room C).

The full board will meet in the conference room on 2M at 10:30 a.m. Public comment will be received at approximately 11 a.m.

Contact: Jean H. Taylor, Executive Secretary Senior, The Library of Virginia, 800 East Broad Street, Richmond, VA 23219-8000, telephone (804) 692-3535, FAX (804) 692-3594, (804) 692-3976/TTY ☎, e-mail jtaylor@vsla.edu, homepage <http://www.lva.lib.va.us>.

LITTER CONTROL AND RECYCLING FUND ADVISORY BOARD

January 5, 2000 - 10 a.m. -- Open Meeting
701 East Franklin Street, Lower Level Conference Room, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A quarterly meeting.

Contact: Michael P. Murphy, Director, Environmental Enhancement, Litter Control and Recycling Fund Advisory Board, P.O. Box 10009, Richmond, VA 23240-0009, telephone (804) 698-4003, FAX (804) 698-4319, toll-free (800) 592-5482, (804) 698-4021/TTY ☎.

COMMISSION ON LOCAL GOVERNMENT

January 10, 2000 - 10 a.m. -- Open Meeting
900 East Main Street, Suite 103, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A regular meeting to consider such matters as may be presented.

Contact: Barbara W. Bingham, Administrative Assistant, Commission on Local Government, 900 E. Main Street, Suite 103, Richmond, VA 23219-3513, telephone (804) 786-6508, FAX (804) 371-7999, (800) 828-1120/TTY ☎, e-mail bbingham@clg.state.va.us, <http://www.state.va.us/clg>.

February 21, 2000 - 10:30 a.m. -- Public Hearing
Clifton Forge area; site to be determined.

Oral presentations regarding the City of Clifton Forge's proposed reversion to a town in Alleghany County. Persons desiring to participate in the meeting and requiring special accommodations or interpreter services should contact the commission.

Contact: Barbara W. Bingham, Administrative Assistant, Commission on Local Government, 900 E. Main Street, Suite 103, Richmond, VA 23219-3513, telephone (804) 786-6508, FAX (804) 371-7999, (800) 828-1120/TTY ☎, e-mail bbingham@clg.state.va.us, <http://www.state.va.us/clg>.

February 21, 2000 - 7 p.m. -- Public Hearing
Clifton Forge area; site to be determined.

A public hearing regarding the City of Clifton Forge's proposed reversion to a town in Alleghany County. Persons desiring to participate in the commission's proceedings and requiring special accommodations or interpreter services should contact the commission.

Contact: Barbara W. Bingham, Administrative Assistant, Commission on Local Government, 900 E. Main Street, Suite 103, Richmond, VA 23219-3513, telephone (804) 786-6508,

FAX (804) 371-7999, (800) 828-1120/TTY ☎, e-mail bbingham@clg.state.va.us, <http://www.state.va.us/clg>.

February 22, 2000 - 9 a.m. -- Public Hearing
Clifton Forge area; site to be determined.

Oral presentations regarding the City of Clifton Forge's proposed reversion to a town in Alleghany County. Persons desiring to participate in the meeting and requiring special accommodations or interpreter services should contact the commission.

Contact: Barbara W. Bingham, Administrative Assistant, Commission on Local Government, 900 E. Main Street, Suite 103, Richmond, VA 23219-3513, telephone (804) 786-6508, FAX (804) 371-7999, (800) 828-1120/TTY ☎, e-mail bbingham@clg.state.va.us, <http://www.state.va.us/clg>.

MARINE RESOURCES COMMISSION

January 25, 2000 - 9:30 a.m. -- Open Meeting

February 22, 2000 - 9:30 a.m. -- Open Meeting

March 28, 2000 - 9:30 a.m. -- Open Meeting

Marine Resources Commission, 2600 Washington Avenue, Room 403, Newport News, Virginia. ♿ (Interpreter for the deaf provided upon request)

The commission will hear and decide the following marine environmental matters beginning at 9:30 a.m.: permit applications for projects in wetlands, bottom lands, coastal primary sand dunes and beaches; appeals of local wetland board decisions; and policy and regulatory issues. The commission will hear and decide the following fishery management items beginning at approximately noon: regulatory proposals; fishery management plans; fishery conservation issues; licensing; and shellfish leasing. Meetings are open to the public. Testimony will be taken under oath from parties addressing agenda items on permits and licensing. Public comments will be taken on resource matters, regulatory issues and items scheduled for public hearing.

Contact: LaVerne Lewis, Secretary to the Commission, Marine Resources Commission, P.O. Box 756, Newport News, VA 23607-0756, telephone (757) 247-2261, toll-free (800) 541-4646 or (757) 247-2292/TTY ☎

BOARD OF MEDICAL ASSISTANCE SERVICES

† **January 11, 2000 - 9 a.m.** -- Open Meeting

Department of Medical Assistance Services, 600 East Broad Street, Suite 1300, Board Room, Richmond, Virginia.

A meeting of the Policy Subcommittee to discuss medical assistance services policy and to take action on issues pertinent to the board.

Contact: Leah D. Hamaker, Board Liaison, Department of Medical Assistance Services, 600 E. Broad St., Suite 1300, Richmond, VA 23219, telephone (804) 786-8099 or FAX (804) 371-4981.

Calendar of Events

† **January 11, 2000 - 9 a.m.** -- Open Meeting
Department of Medical Assistance Services, 600 East Broad Street, Suite 1300, Board Room, Richmond, Virginia.

A meeting of the Legislative Subcommittee to discuss medical assistance services policy and to take action on issues pertinent to the board.

Contact: Leah D. Hamaker, Board Liaison, Department of Medical Assistance Services, 600 E. Broad St., Suite 1300, Richmond, VA 23219, telephone (804) 786-8099 or FAX (804) 371-4981.

† **January 11, 2000 - 10 a.m.** -- Open Meeting
Department of Medical Assistance Services, 600 East Broad Street, Suite 1300, Board Room, Richmond, Virginia.

A meeting to discuss medical assistance services policy and take action on issues pertinent to the board.

Contact: Leah D. Hamaker, Board Liaison, Department of Medical Assistance Services, 600 E. Broad St., Suite 1300, Richmond, VA 23219, telephone (804) 786-8099 or FAX (804) 371-4981.

DEPARTMENT OF MEDICAL ASSISTANCE SERVICES

January 4, 2000 - 1 p.m. -- Open Meeting
Department of Medical Assistance Services, 600 East Broad Street, Suite 1300, Board Room, Richmond, Virginia.

A meeting of the Virginia Medicaid Pharmacy Liaison Committee to conduct routine business.

Contact: Marianne Rollings, Pharmacy Services, Division of Program Operators, Department of Medical Assistance Services, 600 E. Broad St., Suite 1300, Richmond, VA 23219, telephone (804) 225-4268.

BOARD OF MEDICINE

January 5, 2000 - 8:30 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A formal administrative hearing to inquire into allegations that certain practitioners may have violated laws and regulations governing the practice of medicine and other healing arts in Virginia. The panel will meet in open and closed sessions pursuant to § 2.1-344 A 7 and A 15 of the Code of Virginia. Public comment will not be received.

Contact: Karen W. Perrine, Deputy Executive Director, Board of Medicine, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-7332, FAX (804) 662-9943, (804) 662-7197/TTY 

January 6, 2000 - 1 p.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Board on Athletic Training to discuss the establishment of regulations mandated by § 54.1-2957.5 of the Code of Virginia.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 12, 2000 - 9 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Committee on Acupuncture to discuss regulatory review of 18 VAC 85-110-10 et seq., Regulations Governing the Practice of Licensed Acupuncturists, and such other issues which may be presented. The advisory board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 12, 2000 - 1 p.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Committee on Radiological Technology to review public comments and make recommendations to the board regarding 18 VAC 85-101-10 et seq., Regulations Governing the Licensure of Radiologic Technologists Practitioners and Radiologic Technologist-Limited, and such other issues which may be presented. The advisory board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 13, 2000 - 9 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Board on Occupational Therapy to review public comments and make recommendations to the Board of Medicine regarding the regulatory review of 18 VAC 85-80-10 et seq., Regulations for Licensing of Occupational Therapists, and such other issues which may be presented. The advisory board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 13, 2000 - 1 p.m. -- Open Meeting

Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Board on Respiratory Care to review public comments and make recommendations to the Board of Medicine regarding the regulatory review of 18 VAC 85-40-10 et seq., Regulations Governing the Practice of Respiratory Care Practitioners, and such other issues which may be presented. The advisory board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 16606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 14, 2000 - 9 a.m. -- Open Meeting

Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Board on Physical Therapy to review public comments and make recommendations to the Board of Medicine regarding the regulatory review of 18 VAC 85-31-10 et seq., Regulations Governing the Practice of Physical Therapy, and such other issues which may be presented. The advisory board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 14, 2000 - 1 p.m. -- Open Meeting

Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Advisory Committee on Physician Assistants to review public comments and make recommendations to the Board of Medicine regarding the regulatory review of 18 VAC 85-50-10 et seq., Regulations Governing the Practice of Physician Assistants, and such other issues which may be presented. The advisory board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

January 21, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Medicine intends to amend regulations entitled:

18 VAC 85-20-10 et seq. Regulations Governing the Practice of Medicine, Osteopathy, Podiatry, Chiropractic and Physician Acupuncture;

18 VAC 85-31-10 et seq. Regulations Governing the Practice of Physical Therapy;

18 VAC 85-40-10 et seq. Regulations Governing the Practice of Respiratory Care Practitioners;

18 VAC 85-50-10 et seq. Regulations Governing the Practice of Physician Assistants;

18 VAC 85-80-10 et seq. Regulations Governing the Licensure of Occupational Therapists;

18 VAC 85-101-10 et seq. Regulations Governing the Licensure of Radiologic Technologists and Radiologic Technologists-Limited; and

18 VAC 85-110-10 et seq. Regulations Governing the Practice of Licensed Acupuncturists.

The proposed amendments revise the schedule of fees paid by physicians and other medical professionals to the Board of Medicine. These fee changes bring the board into compliance with the board's interpretation of § 54.1-113 of the Code of Virginia, which requires all regulatory boards under the Department of Health Professions to revise their fee schedules if, after the close of any biennium, there is more than a 10% difference between revenues and expenditures.

Statutory Authority: §§ 54.1-113 and 54.1-2400 of the Code of Virginia.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9908.

January 28, 2000 - 1 p.m. -- Open Meeting

Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting of the Legislative Committee to (i) discuss legislative issues related to board activities and regulations, (ii) review any pending regulations pursuant to regulatory review or legislative action, and (iii) consider any other information that may come before the committee. The committee will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY 

February 10, 2000 - 8 a.m. -- Open Meeting**February 11, 2000 - 8 a.m.** -- Open Meeting**February 12, 2000 - 8 a.m.** -- Open Meeting

Department of Health Professions, 6606 West Broad Street, 5th Floor, Richmond, Virginia  (Interpreter for the deaf provided upon request)

A meeting to conduct general board business, receive committee and board reports, and discuss any other items which may come before the board. The board will

Calendar of Events

also meet on Friday and Saturday, February 11 and 12, to review reports, interview licensees/applicants, conduct administrative proceedings, and make decisions on disciplinary matters. The board will also review any regulations that may come before it. The board will entertain public comments during the first 15 minutes on agenda items.

Contact: William L. Harp, M.D., Executive Director, Board of Medicine, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9960, FAX (804) 662-9517, (804) 662-7197/TTY ☎

Informal Conference Committee

January 13, 2000 - 9 a.m. -- Open Meeting

† **March 9, 2000 - 9 a.m.** -- Open Meeting

Central Park Hotel, 2801 Plank Road, Fredericksburg, Virginia. ♿

January 14, 2000 - 9 a.m. -- Open Meeting

Williamsburg Marriott, 50 Kingsmill Road, Williamsburg, Virginia.

† **January 20, 2000 - 9:30 a.m.** -- Open Meeting

Wyndham Roanoke Hotel, 2801 Hershberger Road, N.W., Roanoke, Virginia. ♿

A meeting to inquire into allegations that certain practitioners may have violated laws and regulations governing the practice of medicine and other healing arts in Virginia. The committee will meet in open and closed sessions pursuant to § 2.1-344 A 7 and A 15 of the Code of Virginia. Public comment will not be received.

Contact: Karen W. Perrine, Deputy Executive Director, Board of Medicine, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-7332, FAX (804) 662-9517, (804) 662-7197/TTY ☎

MOTOR VEHICLE DEALER BOARD

January 10, 2000 - 9 a.m. -- Open Meeting

Department of Motor Vehicles, 2300 West Broad Street, Room 702, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

Committees will meet as follows:

- Dealer Practices Committee - 9 a.m.
- Franchise Law Committee - 11 a.m.
- Licensing Committee - 12:30 p.m.
- Transaction Recovery Fund Committee - 2:30 p.m.
- Personnel Committee - 3:30 p.m.

Any person who needs any accommodation in order to participate in the meeting should contact the board at least 10 days before the meeting so that suitable arrangements can be made.

Contact: Alice R. Weedon, Administrative Assistant, Motor Vehicle Dealer Board, 2201 W. Broad Street, Suite 104, Richmond, VA 23220, telephone (804) 367-1100, FAX (804)

367-1053, toll-free (877) 270-0203, e-mail dboard@mvb.state.va.us, homepage <http://mvdb.vipnet.org>.

January 11, 2000 - 9:30 a.m. -- Open Meeting
Department of Motor Vehicles, 2300 West Broad Street, Room 702, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the full board. Prior to the meeting, the following committees will meet:

- Finance Committee - 8:30 a.m. -- Room 702
- Advertising Committee - 8:30 a.m. -- Executive Conference Room

Any person who needs any accommodation in order to participate in the meeting should contact the board at least 10 days before the meeting so that suitable arrangements can be made.

Contact: Alice R. Weedon, Administrative Assistant, Motor Vehicle Dealer Board, 2201 W. Broad St., Suite 104, Richmond, VA 23220, telephone (804) 367-1100, FAX (804) 367-1053, toll-free (877) 270-0203, e-mail dboard@mvb.state.va.us, homepage <http://mvdb.vipnet.org>.

DEPARTMENT OF MOTOR VEHICLES

Medical Advisory Board

† **January 12, 2000 - 1 p.m.** -- Open Meeting

Department of Motor Vehicles, 2300 West Broad Street, Richmond, Virginia. ♿

A regular business meeting.

Contact: Millicent Ford, Program Manager, Department of Motor Vehicles, 2300 W. Broad St., Richmond, VA 23269, telephone (804) 367-0132.

VIRGINIA MUSEUM OF FINE ARTS

January 4, 2000 - 8 a.m. -- Open Meeting

Virginia Museum of Fine Arts, 2800 Grove Avenue, Main Lobby Conference Room, Richmond, Virginia. ♿

A joint meeting of the Executive and Legislative Committees to discuss the upcoming legislative session in the General Assembly, plus a monthly staff briefing for Executive Committee members. Public comment will not be received at the meeting.

Contact: Emily C. Robertson, Secretary of the Museum, Virginia Museum of Fine Arts, 2800 Grove Avenue, Richmond, VA 23221, telephone (804) 340-1503, FAX (804) 340-1502, e-mail erobertson@vmfa.state.va.us, homepage <http://www.vmfa.state.va.us>.

BOARD OF NURSING

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† **January 24, 2000 - 8:30 a.m.** -- Open Meeting
† **January 26, 2000 - 8:30 a.m.** -- Open Meeting
† **January 27, 2000 - 8:30 a.m.** -- Open Meeting
Department of Health Professions, 6606 West Broad Street,
5th Floor, Conference Room 2, Richmond, Virginia. 

A panel of the board will conduct formal hearings with licensees and certificate holders. Public comment will not be received.

Contact: Nancy K. Durrett, R.N., Executive Director, Board of Nursing, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9909, FAX (804) 662-9512, (804) 662-7197/TTY , e-mail nursebd@dhp.state.va.us.

† **January 25, 2000 - 9 a.m.** -- Open Meeting
Department of Health Professions, 6606 West Broad Street,
5th Floor, Conference Room 2, Richmond, Virginia 
(Interpreter for the deaf provided upon request)

A meeting to adopt proposed regulations for nurse practitioners, prescriptive authority and massage therapists in order to increase certain fees charged to applicants and to consider any other action as may come before the board. Public comment will be received at 11 a.m.

Contact: Nancy K. Durrett, R.N., Executive Director, Board of Nursing, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9909, FAX (804) 662-9512, (804) 662-7197/TTY , e-mail ndurrett@dhp.state.va.us, homepage <http://dhp.state.va.us>.

† **February 15, 2000 - 9 a.m.** -- Open Meeting
Department of Health Professions, 6606 West Broad Street,
5th Floor, Conference Room 1, Richmond, Virginia. 
(Interpreter for the deaf provided upon request)

A meeting to adopt final regulations for nurses and certified nurse aides in order to increase certain fees charged to applicants and to consider any other action as may come before the board.

Contact: Nancy K. Durrett, R.N., Executive Director, Board of Nursing, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9909, FAX (804) 662-9512, (804) 662-7197/TTY , e-mail ndurrett@dhp.state.va.us.

Special Conference Committee

† **January 11, 2000 - 8:30 a.m.** -- Public Hearing
Department of Health Professions, 6606 West Broad Street,
5th Floor, Conference Room 4, Richmond, Virginia. 

A Special Conference Committee will conduct informal conferences with licensees and certificate holders. Public comment will not be received.

Contact: Nancy K. Durrett, R.N., Executive Director, Board of Nursing, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9909, FAX (804) 662-9512, (804) 662-7197/TTY , e-mail nursebd@dhp.state.va.us, homepage <http://www.dhp.state.va.us>.

January 21, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Nursing intends to amend regulations entitled: **18 VAC 90-20-10 et seq. Regulations Governing the Practice of Nursing.** The proposed amendments increase application, renewal and other fees charged to applicants and regulated entities in order to cover the expenditures for the regulatory and disciplinary functions of the board.

Statutory Authority: §§ 54.1-113 and 54.1-2400 of the Code of Virginia.

Contact: Nancy K. Durrett, R.N., Executive Director, Board of Nursing, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9909 or FAX (804) 662-9943.

JOINT BOARDS OF NURSING AND MEDICINE

† **January 5, 2000 - 9 a.m.** -- Open Meeting
Department of Health Professions, 6606 West Broad Street,
5th Floor, Conference Room 4, Richmond, Virginia. 

A Special Conference Committee of the Joint Boards of Nursing and Medicine will conduct informal conferences with licensees. Public comment will not be received.

Contact: Nancy K. Durrett, R.N., Executive Director, Board of Nursing, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9909, FAX (804) 662-9512 or (804) 662-7197/TTY 

BOARD OF NURSING HOME ADMINISTRATORS

January 12, 2000 - 9:30 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street,
5th Floor, Richmond, Virginia. 

A regular meeting. Public comments will be heard for 15 minutes prior to the start of the meeting.

Contact: Senita Booker, Administrative Staff Assistant, Board of Nursing Home Administrators, 6606 W. Broad St., 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9111, FAX (804) 662-9523, (804) 662-7197/TTY , e-mail SBooker@dhp.state.va.us.

BOARD FOR OPTICIANS

February 11, 2000 - 9 a.m. -- Open Meeting
Department of Professional and Occupational Regulation,
3600 West Broad Street, 4th Floor, Richmond, Virginia. 
(Interpreter for the deaf provided upon request)

An open meeting to discuss regulatory review and other matters requiring board action, including disciplinary cases. A public comment period will be held at the beginning of the meeting. All meetings are subject to

Calendar of Events

cancellation. The time of the meeting is subject to change. Any persons desiring to attend the meeting and requiring special accommodations or interpretative services should contact the department at 804-367-8590 or 804-367-9753/TTY at least 10 days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The department fully complies with the Americans with Disabilities Act.

Contact: Nancy Taylor Feldman, Assistant Director, Department of Professional and Occupational Regulation, 3600 West Broad Street, 4th Floor, Richmond, VA 23230-4917, telephone (804) 367-8590, FAX (804) 367-2474, e-mail opticians@dpor.state.va.us.

VIRGINIA BOARD FOR PEOPLE WITH DISABILITIES

February 3, 2000 - 8:30 a.m. -- Open Meeting
The Library of Virginia, 800 East Broad Street, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular meeting.

Contact: Tom Ariail, Assistant Director of Board Operations, Virginia Board for People with Disabilities, 202 N. 9th Street, 9th Floor, Richmond, VA 23219, telephone (804) 786-0016, FAX (804) 786-1118, toll-free (800) 846-4464, (804) 786-0016/TTY .

BOARD OF PHARMACY

January 11, 2000 - 9 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Conference Room 3, Richmond, Virginia. 

The Special Conference Committee will hear informal conferences. Public comments will not be received.

Contact: Elizabeth Scott Russell, Executive Director, Board of Pharmacy, 6606 West Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9911, FAX (804) 662-9313.

BOARD OF LICENSED PROFESSIONAL COUNSELORS, MARRIAGE AND FAMILY THERAPISTS AND SUBSTANCE ABUSE TREATMENT PROFESSIONALS

January 6, 2000 - 9 a.m. -- Public Hearing
Department of Health Professions, 6606 West Broad Street, 5th Floor, Conference Room 3, Richmond, Virginia.

January 21, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Licensed Professional Counselors, Marriage and Family Therapists and Substance Abuse Treatment Professionals intends to amend regulations entitled:

18 VAC 115-20-10 et seq. Regulations Governing the Practice of Professional Counseling;

18 VAC 115-30-10 et seq. Regulations Governing the Certification of Substance Abuse Counselors;

18 VAC 115-40-10 et seq. Regulations Governing the Certification of Rehabilitation Providers; and

18 VAC 115-50-10 et seq. Regulations Governing the Practice of Marriage and Family Therapists.

The proposed amendments increase certain fees pursuant to the board's statutory mandate to levy fees as necessary to cover expenses of the board. Fees sufficient to fund the operations of the board are essential for activities such as licensing, investigation of complaints, and adjudication of disciplinary cases.

Statutory Authority: §§ 54.1-113 and 54.1-2400 of the Code of Virginia.

Contact: Janet Delorme, Deputy Executive Director, Board of Licensed Professional Counselors, Marriage and Family Therapists and Substance Abuse Treatment Professionals, 6606 W. Broad St., 4th Floor, Richmond, VA 23230, telephone (804) 662-9975 or (804) 662-9943.

† February 18, 2000 - 10 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Board Room 2, Richmond, Virginia. 

A regular meeting to conduct general board business; consider committee reports correspondence and any other matters under the jurisdiction of the board. Public comments will be heard at the beginning of the meeting.

Contact: Joyce D. Williams, Administrative Assistant, Board of Licensed Professional Counselors, Marriage and Family Therapists and Substance Abuse Treatment Professionals, 6606 W. Broad Street, 4th Floor, Richmond, VA 23230, telephone (804) 662-9912, FAX (804) 662-9943, (804) 662-7197/TTY , e-mail coun@dhp.state.va.us.

BOARD OF PSYCHOLOGY

January 11, 2000 - 9 a.m. -- Public Hearing
Department of Health Professions, 6606 West Broad Street, 5th Floor, Conference Room 1, Richmond, Virginia. 

January 21, 2000 - Public comments may be submitted until this date.

Notice is hereby given in accordance with § 9-6.14:7.1 of the Code of Virginia that the Board of Psychology intends to amend regulations entitled: **18 VAC 125-20-10 et seq. Regulations Governing the Practice of Psychology.** The purpose of the proposed action is to increase fees for practitioners regulated by the board in order to comply with statutory requirements for revenues to be sufficient to cover the expenditures of the board.

Statutory Authority: §§ 54.1-113 and 54.1-2400 of the Code of Virginia.

Contact: Janet Delorme, Deputy Executive Director, Board of Professional Counselors, Marriage and Family Therapists, and Substance Abuse Treatment Professionals, 6606 W.

Broad St., 4th Floor, Richmond, VA 23230, telephone (804) 662-9975 or (804) 662-9943.

January 11, 2000 - 10 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Conference Room 1, Richmond, Virginia. 

A regular meeting to conduct board business and to hold formal disciplinary conferences of the full board.

Contact: Arnice Covington, Administrative Assistant, Department of Health Professions, 6606 W. Broad Street, Richmond, VA 23230-1717, telephone (804) 662-9913, FAX (804) 662-9943, (804) 662-7197/TTY , e-mail acovinton@dhp.state.va.us.

STATE REHABILITATION COUNCIL

† **February 14, 2000 - 9:30 a.m.** -- Open Meeting
Department of Rehabilitative Services, 8004 Franklin Farms Drive, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

Council committee followed by a regular business meeting.

Contact: Kay Magill, State Rehabilitation Council Liaison, Department of Rehabilitative Services, 8004 Franklin Farms Dr., Richmond, VA 23288, telephone (804) 662-7527, FAX (804) 662-7696, or toll-free 1-800-552-5019 or 1-800-464-9950/TTY 

BOARD OF REHABILITATIVE SERVICES

† **January 27, 2000 - 9:30 a.m.** -- Open Meeting
Department of Rehabilitative Services, 8004 Franklin Farms Drive, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A quarterly business meeting. Public comments will be received at 9:45 a.m.

Contact: Barbara G. Tyson, Administrative Staff Assistant, Department of Rehabilitative Services, 8004 Franklin Farms Dr., P.O. Box K-300, Richmond, VA 23288-0300, telephone (804) 662-7010, toll-free 1-800-552-5019 or (804) 662-7000/TTY 

SEWAGE HANDLING AND DISPOSAL APPEAL REVIEW BOARD

† **January 26, 2000 - 10 a.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, Senate Room A, Richmond, Virginia. 

A meeting to hear appeals of health department denials of septic tank permits.

Contact: Susan C. Sherertz, Secretary to the Board, Sewage Handling and Disposal Appeal Review Board, P.O. Box 2448, Room 115, Richmond, VA 23218, telephone (804) 225-4236 or FAX (804) 225-4003.

BOARD OF SOCIAL WORK

February 25, 2000 - 10 a.m. -- Open Meeting
Department of Health Professions, 6606 West Broad Street, 5th Floor, Board Room 1, Richmond, Virginia. 

A meeting to conduct general board business, receive committee reports, and discuss any other items which may come before the board. The board will entertain public comments during the first 15 minutes of the meeting.

Contact: Rai Minor, Administrative Assistant, Board of Social Work, 6606 West Broad Street, 4th Floor, Richmond, VA 23230-1717, telephone (804) 662-9914, FAX (804) 662-9943, (804) 662-7197/TTY , e-mail bsw@dhp.state.va.us, homepage <http://www.dhp.state.va.us>.

COUNCIL ON TECHNOLOGY SERVICES

† **January 10, 2000 - 9 a.m.** -- Open Meeting
Department of Information Technology, 110 South 7th Street, 3rd Floor Conference Room, Richmond, Virginia. 

A workshop to establish business strategies that will drive the Commonwealth Enterprise Architecture Initiative.

Contact: Dan Ziomek, Information Technology Manager, Department of Technology Planning, 110 S. 7th Street, Suite 135, Richmond, VA 23219, telephone (804) 371-2763, FAX (804) 371-2795, e-mail dziomek@ntp.state.va.us.

COMMONWEALTH TRANSPORTATION BOARD

† **January 19, 2000 - 2 p.m.** -- Open Meeting
Department of Transportation, 1401 East Broad Street, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A work session of the board and the Department of Transportation staff.

Contact: Shirley J. Ybarra, Secretary of Transportation, 1401 E. Broad St., Richmond, VA 23219, telephone (804) 786-6675.

† **January 20, 2000 - 10 a.m.** -- Open Meeting
Department of Transportation, 1401 East Broad Street, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A monthly meeting of the board to vote on proposals presented regarding bids, permits, additions and deletions to the highway system, and any other matters requiring board approval. Public comment will be received at the outset of the meeting on items on the meeting agenda for which the opportunity for comment has not been afforded the public in another forum. Remarks will be limited to five minutes. Large groups are asked to select one individual to speak for the group. The board reserves the right to amend these conditions. Separate committee meetings may be held on call of the chairman. Contact Department of Transportation Public Affairs at (804) 786-2715 for schedule.

Calendar of Events

Contact: Shirley J. Ybarra, Secretary of Transportation, 1401 E. Broad St., Richmond, VA 23219, telephone (804) 786-6675.

TRANSPORTATION SAFETY BOARD

January 25, 2000 - 10 a.m. -- Open Meeting
Department of Transportation, 1401 East Broad Street, 3rd Floor, Conference Room, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A meeting to discuss issues relating to highway safety in Virginia.

Contact: Angelisa Jennings, Management Analyst, Transportation Safety Board, 2300 W. Broad Street, Richmond, VA 23269, telephone (804) 367-2026.

BOARD FOR THE VISUALLY HANDICAPPED

January 18, 2000 - 1 p.m. -- Open Meeting
Department for the Visually Handicapped, Administrative Headquarters, 397 Azalea Avenue, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular quarterly meeting to receive information regarding department activities and operations, review expenditures from the board's endowment fund, and discuss other issues raised for board members.

Contact: Katherine C. Proffitt, Administrative Secretary Senior, Department for the Visually Handicapped, 397 Azalea Avenue, Richmond, VA 23227, telephone (804) 371-3145, FAX (804) 371-3157, toll-free (800) 622-2155, (804) 371-3140/TTY , e-mail proffikc@dvh.state.va.us, homepage <http://www.cns.state.va.us/dvh>.

VIRGINIA WAR MEMORIAL FOUNDATION

January 11, 2000 - noon -- Open Meeting
Virginia War Memorial, 621 South Belvidere Street, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular meeting of the Board of Trustees. Public comments will be received. Contact Jon Hatfield for a copy of the agenda.

Contact: Jon C. Hatfield, Executive Director, Virginia War Memorial Foundation, 621 S. Belvidere Street, Richmond, VA 23220, telephone (804) 786-2060, FAX (804) 786-6652, (804) 786-6152/TTY , e-mail jhatfield@vawarmemorial.state.va.us.

VIRGINIA WASTE MANAGEMENT BOARD

January 20, 2000 - 9 a.m. -- Open Meeting
Department of Environmental Quality, 629 East Main Street, 10th Floor Conference Room, Richmond, Virginia. 

A public meeting to receive comments on the board's intent to amend 9 VAC 20-140-10 et seq., Regulations for

the Certification of Recycling Machinery and Equipment for Tax Exemption Purposes.

Contact: John Ely, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4249, (804) 698-4021/TTY , e-mail jeely@deq.state.va.us, homepage <http://www.deq.state.va.us>.

January 20, 2000 - 2 p.m. -- Open Meeting
Department of Environmental Quality, 10th Floor Conference Room, 629 East Main Street, 10th Floor Conference Room, Richmond, Virginia. 

A public meeting to receive comments on the board's intent to adopt 9 VAC 20-180-10 et seq., Regulations Governing the Commercial Transportation of Nonhazardous Municipal Solid Waste and Regulated Medical Waste by Truck.

Contact: Robert Wickline, Department of Environmental Quality, P.O. Box 10009, Richmond, Virginia 23240, telephone (804) 698-4213, (804) 698-4021/TTY , e-mail rgwickline@deq.state.va.us, homepage <http://deq.state.va.us>.

January 21, 2000 - 9 a.m. -- Open Meeting
Department of Environmental Quality, 10th Floor Conference Room, 629 East Main Street, Richmond, Virginia. 

A public meeting to receive comments on the board's intent to amend 9 VAC 20-130-10 et seq., Regulations for the Development of Solid Waste Management Plans.

Contact: Robert Wickline, Department of Environmental Quality, P.O. Box 10009, Richmond, VA 23240, telephone (804) 698-4213, (804) 698-4021/TTY , e-mail rgwickline@deq.state.va.us, homepage <http://www.deq.state.va.us>.

STATE WATER CONTROL BOARD

January 20, 2000 - 1 p.m. -- Open Meeting
Robert E. Lee Building, 121 East 2nd Street, Chase City, Virginia. 

A meeting to receive comments on the board's intent to amend 9 VAC 25-430-10 et seq., Roanoke River Basin Water Quality Management Plan, relative to Chase City's wasteload allocation.

Contact: Jon Van Soestbergen, Environmental Engineer, Senior, Department of Environmental Quality, Piedmont Regional Office, 4949-A Cox Road, Glen Allen, Virginia 23060, telephone (804) 527-5106, e-mail jvansoest@deq.state.va.us, homepage <http://deq.state.va.us>.

January 27, 2000 - 2 p.m. -- Open Meeting
Virginia War Memorial, 621 South Belvidere Street, Richmond, Virginia. 

A meeting to receive comments on the board's intent to amend the Water Quality Standards, 9 VAC 25-260-10 et seq., to update numerical and/or narrative criteria for dissolved oxygen.

Contact: Eleanore Daub, Department of Environmental Quality, P.O. Box 10009, Richmond, Virginia 23240,

telephone (804) 698-4111, (804) 698-4021/TTY ☎, e-mail emdaub@deq.state.va.us.

BOARD FOR WATERWORKS AND WASTEWATER WORKS OPERATORS

March 16, 2000 - 8:30 a.m. -- Open Meeting
Department of Professional and Occupational Regulation, 3600 West Broad Street, Conference Room 5W, Richmond, Virginia. ♿

A regular meeting. A public comment period will be held at the beginning of the meeting.

Contact: David E. Dick, Assistant Director, Department of Professional and Occupational Regulation, 3600 W. Broad Street, Richmond, VA 23230, telephone (804) 367-8505, FAX (804) 367-2475, (804) 367-9753/TTY ☎, e-mail waterwasteoper@dpor.state.va.us.

VIRGINIA WORKFORCE COUNCIL

† **January 11, 2000 - 10:30 a.m.** -- Open Meeting
Virginia Employment Commission, Central Office, 703 East Main Street, Conference Room 303, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the Emerging Workforce Committee to develop a vision and goals for youth.

Contact: Gail Robinson, Virginia Workforce Council Liaison, Virginia Employment Commission, P.O. Box 1358, Richmond, VA 23218-1358, telephone (804) 225-3070, FAX (804) 786-5891 or (804) 371-8050/TTY ☎

† **January 21, 2000 - 10 a.m.** -- Open Meeting
Virginia Employment Commission, Central Office, 703 East Main Street, Conference Room 303, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the Existing Workforce and the Hard-to-Employ Committee to consider alternative funding formulas for 30% of the adult and youth funds under Title I of the Workforce Investment Act (WIA). Local planning guidance for Title I of the WIA may also be reviewed.

Contact: Gail Robinson, Virginia Workforce Council Liaison, Virginia Employment Commission, P.O. Box 1358, Richmond, VA 23218-1358, telephone (804) 225-3070, FAX (804) 786-5891 or (804) 371-8050/TTY ☎

LEGISLATIVE

COMMISSION ON EDUCATIONAL ACCOUNTABILITY (SJR 498, 1999)

January 4, 2000 - 2 p.m. -- Open Meeting
General Assembly Building, 9th and Broad Streets, Senate Room B, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A regular meeting. Questions regarding the meeting should be directed to Kathy Harris, Division of Legislative Services, (804) 786-3591. Individuals requiring interpreter services or other accommodations should call or write Senate Committee Operations at least seven working days prior to the meeting.

Contact: Patty J. Lung, Senate Committee Operations, P.O. Box 396, Richmond, VA 23218, telephone (804) 698-7450 or (804) 698-7419/TTY ☎

COMMISSION STUDYING THE FUTURE OF VIRGINIA'S ENVIRONMENT (HJR 719, 1999)

† **January 7, 2000 - 10 a.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, House Room D, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the Tulloch Ditching Subcommittee. Questions regarding the meeting should be addressed to Nikki Rovner, Division of Legislative Services, (804) 786-3591. Individuals requiring interpreter services or other special assistance should contact the Committee Clerk's Office at least 10 working days prior to the meeting.

Contact: Lois Johnson, Committee Operations, House of Delegates, State Capitol, P.O. Box 406, Richmond, VA 23218, telephone (804) 698-1540 or (804) 786-2369/TTY ☎

† **January 7, 2000 - 1 p.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, House Room D, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A meeting of the full commission. Questions regarding the meeting should be addressed to Nikki Rovner, Division of Legislative Services, (804) 786-3591. Individuals requiring interpreter services or other special assistance should contact the Committee Clerk's Office at least 10 working days prior to the meeting.

Contact: Lois Johnson, Committee Operations, House of Delegates, State Capitol, P.O. Box 406, Richmond, VA 23218, telephone (804) 698-1540 or (804) 786-2369/TTY ☎

JOINT COMMISSION ON HEALTH CARE

January 6, 2000 - 10 a.m. -- Open Meeting
General Assembly Building, 9th and Broad Streets, Senate Room A, Richmond, Virginia. ♿ (Interpreter for the deaf provided upon request)

A regular meeting. Individuals requiring interpreter services or other special assistance should contact Kimberly Rockhold at least 10 working days prior to the meeting. You can also access information on the Internet at <http://legis.state.va.us/jchc/jchchome.htm>.

Contact: Travis Varner, Committee Operations, House of Delegates, State Capitol, P.O. Box 406, Richmond, VA 23218, telephone (804) 698-1540 or (804) 786-2369/TTY ☎

Calendar of Events

JOINT SUBCOMMITTEE STUDYING THE FUTURE DELIVERY OF PUBLICLY FUNDED MENTAL HEALTH, MENTAL RETARDATION AND SUBSTANCE ABUSE SERVICES (HJR 225, 1998)

† **January 11, 2000 - 10 a.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, Appropriations Committee Room, 9th Floor, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular meeting. Questions regarding the meeting should be addressed to Gayle Vergara or Amy Marschean, Division of Legislative Services, (804) 786-3591. The subcommittee's website address is <http://dls.state.va.us/hjr225.htm>. Individuals requiring interpreter services or other special assistance should contact the committee operations office at least 10 working days prior to the meeting.

Contact: Anne R. Howard, House Committee Operations, P.O. Box 406, Richmond, VA 23218, telephone (804) 698-1540 or (804) 786-2369/TTY 

JOINT SUBCOMMITTEE STUDYING REMEDIATION

† **January 11, 2000 - 10 a.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, House Room D, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular meeting. Questions regarding the meeting should be addressed to Brenda Edwards, Division of Legislative Services, (804) 786-3591. Individuals requiring interpreter services or other special assistance should contact the committee operations office at least 10 working days prior to the meeting.

Contact: Dawn B. Smith, House Committee Operations, P.O. Box 406, Richmond, VA 23218, telephone (804) 698-1540 or (804) 786-2369/TTY 

STANDING SUBCOMMITTEE STUDYING SCHOOL DROPOUT PREVENTION (HJR 241, 1999)

† **January 11, 2000 - 2 p.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, House Room C, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A regular meeting. Questions regarding the meeting should be addressed to Brenda Edwards, Division of Legislative Services, (804) 786-3591. Individuals requiring interpreter services or other special assistance should contact the committee operations office at least 10 working days prior to the meeting.

Contact: Dawn B. Smith, House Committee Operations, P.O. Box 406, Richmond, VA 23218, telephone (804) 698-1540 or (804) 786-2369/TTY 

JOINT COMMISSION ON TECHNOLOGY AND SCIENCE

† **January 7, 2000 - 10 a.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, Senate Room A, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A meeting to receive reports and recommendations.

Contact: John S. Jung, Staff Attorney, Joint Commission on Technology and Science, 910 Capitol St., 2nd Floor, Richmond, VA 23219, telephone (804) 786-3591, FAX (804) 371-0169, e-mail JJung@leg.state.va.us, homepage <http://legis.state.va.us/jcots/jcots.htm>.

† **January 12, 2000 - 9:30 a.m.** -- Open Meeting
General Assembly Building, 9th and Broad Streets, House Room D, Richmond, Virginia.  (Interpreter for the deaf provided upon request)

A meeting to prepare for the 2000 Session of the General Assembly.

Contact: John S. Jung, Staff Attorney, Joint Commission on Technology and Science, 910 Capitol Street, 2nd Floor, Richmond, VA 23219, telephone (804) 786-3591, FAX (804) 371-0169, e-mail JJung@leg.state.va.us, homepage <http://legis.state.va.us/jcots/jcots.htm>.

OPEN MEETINGS

January 4, 2000

Educational Accountability, Commission on
Hopewell Industrial Safety Council
Medical Assistance Services, Department of
- Virginia Medicaid Pharmacy Liaison Committee
Museum of Fine Arts, Virginia
- Executive and Legislative Committees

January 5

Funeral Directors and Embalmers, Board of
- Legislative Committee
Independent Living Council, Statewide
† Intergovernmental Relations, Virginia Advisory
Commission on
- State Song Subcommittee
† Juvenile Justice, State Board of
Litter Control and Recycling Fund Advisory Board
Medicine, Board of
† Nursing and Medicine, Joint Boards of

January 6

Agriculture and Consumer Services, Department of
- Virginia Charity Food Assistance Advisory Board
† At-Risk Youth and Their Families, Comprehensive
Services for
- State Management Team
Dentistry, Board of
- Legislative/Regulatory Committee
- Special Conference Committee
Education, Board of
Health Care, Joint Commission on
Medicine, Board of

- Advisory Board on Athletic Training

January 7

† Agriculture and Consumer Services, Department of
- Virginia Sheep Industry Board
† Art and Architectural Review Board
† Dentistry, Board of
† Environment, Commission Studying the Future of
Virginia's
- Tulloch Ditching Subcommittee
† Technology and Science, Joint Commission on

January 10

† Agriculture and Consumer Services, Department of
- Virginia Horse Industry Board
Local Government, Commission on
Motor Vehicle Dealer Board
- Dealer Practices Committee
- Franchise Law Committee
- Licensing Committee
- Personnel Committee
- Transaction Recovery Fund Committee
† Technology Services, Council on
- Enterprise Architecture Initiative Workshop

January 11

Compensation Board
Higher Education for Virginia, State Council of
† Intergovernmental Relations, Virginia Advisory
Commission on
† Medical Assistance Services, Board of
- Legislative Subcommittee
- Policy Subcommittee
† Mental Health, Mental Retardation and Substance
Abuse Services, Joint Committee Studying the Future
Delivery of Publicly Funded
Motor Vehicle Dealer Board
- Advertising Committee
- Finance Committee
† Nursing, Board of
- Special Conference Committee
Pharmacy, Board of
- Special Conference Committee
Psychology, Board of
† Remediation, Joint Subcommittee Studying
† School Dropout Prevention, Standing Subcommittee
Studying
War Memorial Foundation, Virginia
- Board of Trustees
† Workforce Council, Virginia
- Emerging Workforce Committee

January 12

Independent Living Council, Statewide
Medicine, Board of
- Advisory Committee on Acupuncture
- Advisory Committee on Radiological Technology
† Motor Vehicles, Department of
- Medical Advisory Board
Nursing Home Administrators, Board of
† Technology and Science, Joint Commission on

January 13

Agriculture and Consumer Services, Department of

- Pesticide Control Board

† Conservation and Recreation, Department of
† Intercommunity Transition Council, Virginia
Medicine, Board of
- Informal Conference Committee
- Advisory Board on Occupational Therapy
- Advisory Board on Respiratory Care

January 14

Medicine, Board of
- Informal Conference Committee
- Advisory Board on Physical Therapy
- Advisory Committee on Physician Assistants

January 18

Emergency Planning Committee, Local - Hanover County
Higher Education for Virginia, State Council of
Visually Handicapped, Board for the

January 19

Cemetery Board
Labor and Industry, Department of
- Migrant and Seasonal Farmworkers Board
† Transportation Board, Commonwealth

January 20

Architects, Professional Engineers, Land Surveyors,
Certified Interior Designers and Landscape Architects,
Board of
- Land Surveyor Section
Assistive Technology Loan Fund Authority
Cemetery Board
- Delivery Committee
Emergency Planning Committee, Local - Winchester
† Medicine, Board of
- Informal Conference Committee
† Transportation Board, Commonwealth
Waste Management Board, Virginia
Water Control Board, State

January 21

Library Board, State
Waste Management Board, Virginia
† Workforce Council, Virginia
- Existing Workforce and the Hard-to-Employ
Committee

January 24

Accountancy, Board of
Design-Build/Construction Management Review Board
† Nursing, Board of

January 25

Compensation Board
Hearing Aid Specialists, Board for
Marine Resources Commission
† Nursing, Board of
Transportation Safety Board

January 26

Community Colleges, State Board for
† Nursing, Board of
† Sewage Handling and Disposal Appeal Review Board

January 27

Community Colleges, State Board for

Calendar of Events

† Geology, Board for
† Nursing, Board of
† Rehabilitative Services, Board of
Water Control Board, State

January 28

Medicine, Board of
- Legislative Committee

February 1

Hopewell Industrial Safety Council

February 3

People with Disabilities, Virginia Board for

February 4

† Art and Architectural Review Board

February 7

Barbers, Board for

February 8

Game and Inland Fisheries, Department of
Higher Education for Virginia, State Council of

February 9

Game and Inland Fisheries, Department of

February 10

† Conservation and Recreation, Department of
Game and Inland Fisheries, Department of
Medicine, Board of

February 11

Medicine, Board of
Opticians, Board for

February 12

Medicine, Board of

February 14

† Rehabilitation Council, State

February 15

Game and Inland Fisheries, Department of
† Nursing, Board of

February 16

Game and Inland Fisheries, Department of

February 17

Assistive Technology Loan Fund Authority

February 18

† Professional Counselors, Marriage and Family
Therapists and Substance Abuse Treatment
Professionals, Board of Licensed

February 22

Agriculture and Consumer Services, Department of
- Virginia Winegrowers Advisory Board
Marine Resources Commission

February 24

† Agriculture and Consumer Services, Department of
- Virginia Aquaculture Advisory Board
Education, Board of

February 25

Social Work, Board of

March 6

Cosmetology, Board for

March 7

Asbestos and Lead, Virginia Board for
Hopewell Industrial Safety Council

March 9

† Medicine, Board of
- Informal Conference Committee

March 13

Library Board, State

March 16

Waterworks and Wastewater Works Operators, Board for

March 23

Education, Board of

March 28

Marine Resources Commission

PUBLIC HEARINGS

January 4, 2000

Air Pollution Control Board, State
Environmental Quality, Department of

January 6

† Professional Counselors, Marriage and Family
Therapists and Substance Abuse Treatment
Professionals, Board of Licensed

January 7

Health Professions, Board of

January 11

Psychology, Board of

February 21

Local Government, Commission on

February 22

Local Government, Commission on